Upshur County Commission
Agenda

Location of Meeting:         Upshur County Courthouse Annex
Date of Meeting:            December 17, 2015

9:00 a.m.  Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
  • December 10, 2015

9:15 a.m.  April Keating, Mountain Lakes Preservation Alliance – Presentation on pipeline setback distance and other aspects of risk analysis

9:30 a.m.  Kirk A. Bowers, Virginia Chapter, Sierra Club – Presentation on the need for a Programmatic Environmental Impact Statement for the Atlantic Coast Pipeline
  • Resolution Petitioning the Federal Energy Regulatory Commission to Provide a Programmatic Environmental Impact Statement that Addresses the Cumulative Impacts of the Mountain Valley Pipeline, the Atlantic Coast Pipeline, the Appalachian Connector Pipeline, and the WB Express Project and the Stonewall Gathering Pipeline
  • Resolution Petitioning Governor Earl Tomblin, Senators Joe Manchin and Shelley Moore Capito and our WV House of Representatives Delegates to Request that the Federal Energy Regulatory Commission Prepare a Programmatic Environmental Impact Statement that Addresses the Cumulative Impacts of the Mountain Valley Pipeline, the Atlantic Coast Pipeline, the Appalachian Connector Pipeline, the WB Express Project and the Stonewall Gathering Pipeline
  • Resolution Petitioning the Federal Energy Regulatory Commission to Request a Programmatic Environmental Impact Statement that Addresses the Cumulative Impacts of the Mountain Valley Pipeline, the Atlantic Coast Pipeline, the Appalachian Connector Pipeline, the WB Express Project and the Stonewall Gathering Pipeline

1:00 p.m.  Terri Moxley, EBSO – Mid-year review of EBSO Health Insurance Plan
  Item may lead to Executive Session per WV Code §6-9A-4(6)
  (6) To discuss any material the disclosure of which would constitute an unwarranted invasion of an individual’s privacy such as any records, data, reports, recommendations or other personal material of any educational, training, social service, rehabilitation, welfare, housing, relocation, insurance and similar program or institution operated by a public agency pertaining to any specific individual admitted to or served by the institution or program, the individual’s personal and family circumstances;

2:00 p.m.  Supervisor Meeting

3:00 p.m.  Policy Board Meeting

Items for Discussion / Action / Approval:

1. Correspondence from S. Michael Feola requesting consideration to fill a private sector vacancy on the Region VII Planning and Development Council effective January 1, 2016. Upon approval, Mr. Feola’s term would begin on January 1, 2016 and expire on December 31, 2016.
2. Approval of Interoffice Memorandum informing elected officials and supervisors that the Courthouse will be closed on Friday, January 1, 2016 for New Year’s Day.

3. Approval of “Request for Bids” for Fully Insured Group Health Insurance for Employees, Retirees and COBRA participants. All sealed bids must be received no later than 9:00 a.m. on January 21, 2016. Sealed bids will be opened, reviewed and read aloud by the Upshur County Commission at 11:00 a.m. on Thursday, January 21, 2016. Interviews will be scheduled the week of Monday, January 25, 2016 through Friday, January 29, 2016.

4. Approval and signature of “Order of the Upshur County Commission, West Virginia, to Admit the Copy of the Will of Clinton L. Mick to Probate in the Office of the Clerk of the Upshur County Commission, West Virginia,” from the hearing conducted during the regularly scheduled Commission Meeting on December 3, 2015.

5. Approval and signature of correspondence serving as formal recognition of the Upshur County Commission’s support in the initiative to become a Designated “Retire West Virginia” Community.

6. Memorandum from Carrie L. Wallace, County Administrator, requesting the employment of Mildred “Jeanne” Zickefoose as Temporary Commission Assistant at the pay wage rate of $15.00 per hour, effective December 29, 2015. Upon approval, Ms. Zickefoose would begin training on Tuesday’s and Friday’s leading up to the vacancy in the Commission office and then would commence working full-time for up to twelve weeks.

7. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Gary G. Howell, Chairman, House Committee on Government Organization, House of Delegates WV Legislature, enclosing a County Information Chart showing the availability and accessibility of information about the County Commissions and their official actions.

2. Building Permits – November 2015

3. Upshur County Health Department Newsletter – December 2015

4. Lewis-Upshur Animal Control Adoption Financial Transactions for November 1, 2015 through November 30, 2015

5. Agendas and/or Notice of Meetings
   • Upshur County Family Resource Network December 9, 2015

6. Meeting Minutes
   • Buckhannon-Upshur Parks and Recreation Advisory Board May 26, 2015
   • Buckhannon-Upshur Parks and Recreation Advisory Board June 7, 2015
7. Meetings
- 01/07/16 7:00 p.m. Banks District VFD
- 01/07/16 7:00 p.m. Selbyville VFD
- 01/05/16 6:00 p.m. Hodgesville PSD
- 01/05/16 5:30 p.m. Elkins Road PSD
- 01/13/16 12:00 p.m. Upshur County Senior Center Board
- 01/13/16 6:00 p.m. Upshur County Citizens Corp - CERT
- 01/13/16 7:30 p.m. Upshur County Safe Sites & Structures Ordinance Board
- 01/14/16 12:00 p.m. Upshur County Family Resource Network
- 01/14/16 4:30 p.m. Upshur County Solid Waste Authority
- 01/11/16 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
- 01/11/16 6:00 p.m. Lewis-Upshur Community Corrections Board -- Upshur County
- 01/12/16 6:00 p.m. Buckhannon River Watershed Association
- 01/19/16 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
- 01/12/16 7:30 p.m. Adrian VFD
- 01/20/16 7:00 p.m. Ellamore VFD
- 01/20/16 12:00 p.m. Lewis Upshur LEPC --- Lewis location
- 01/17/16 6:30 p.m. Upshur County Youth Camp Board
- 01/19/16 6:30 p.m. Upshur County Fire Board
- 01/20/16 7:00 a.m. Upshur County Development Authority
- 01/17/16 6:00 p.m. Washington District VFD
- 01/18/16 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 01/19/16 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 01/19/16 4:00 p.m. Upshur County Public Library Board
- 01/28/16 4:00 p.m. Upshur County Farmland Protection Board – CANCELLED
- 01/08/16 12:00 p.m. Upshur County Farmland Protection Board – Committee Meeting
- 01/08/16 2:00 p.m. Upshur County Farmland Protection Board – Special Meeting
- 03/23/16 10:00 a.m. James W. Curry Advisory Board
- TBA 6:00 p.m. Upshur County Fire Fighters Association
- 01/21/16 6:00 p.m. Buckhannon-Upshur Board of Health

8. Appointments Needed or Upcoming:
- Upshur County Fire Board (Vacant Position – 6-30-16) --- 1st District Community Representative
- Upshur County Farmland Preservation Board (Vacant Position – 06-30-15) – At large – Non Farming
- Region VII Planning and Development Council (6-30-15 – Donnie R. Tenney) --- County
- Region VII Planning and Development Council (12-31-15 – Connie Tenney) --- County
Region VII Planning and Development Council (12-31-15 – Sam Nolte) --- County
Region VII Planning and Development Council (12-31-15 – Dr. Pamela Balch) --- County
Region VII Planning and Development Council (12-31-15 – A.G. Trusler) --- County
Corridor H Authority (Vacant Position – 06-30-16) -- Commission

Tabled Items
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

Next Regular Meeting of the Upshur County Commission
January 7, 2016 --- 9:00 a.m.
Upshur County Courthouse Annex

***ATTENTION*** The Commission meeting on Thursday, December 24, 2015 has been cancelled due to the Courthouse closing at 12:00 p.m. for Christmas Eve.

***ATTENTION*** The Commission meeting on Thursday, December 31, 2015 has been cancelled due to the Courthouse closing at 12:00 p.m. for New Year’s Eve.