Upshur County Commission
Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: November 30, 2017

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
   • November 16, 2017

Scheduled Appointments:

Items for Discussion / Action / Approval:

1. Discuss drug manufacturer lawsuits and counsel options

2. Approval and signature of Valley Business Systems Service Contract renewal for a machine located at the James W. Curry Library. Annual charges remain the same at $474 and the terms of service would be effective December 1, 2017 through November 30, 2018. Coverage includes parts, labor, mileage, inspections and consumable supplies not excluded.

3. Approval and signature of the WV Division of Homeland Security and Emergency Management Performance Grant Sub-Grant Application in the amount of $94,434. The project period is from January 1, 2017 through December 31, 2017.

4. Correspondence from Nina Monroe, Adrian PSD Manager, requesting the reappointment of Paul A. Spencer to the Adrian PSD Board of Directors, effective immediately. Upon approval, Mr. Spencer’s term will expire on October 31, 2023.

5. Correspondence from Kathy McMurray, President of the UCDA, requesting the appointment of Joel Thierstein, President of WVWC, to the UCDA Board. Upon approval, his term will begin on January 1, 2018 and expire on June 30, 2021.

6. Correspondence from Ervin Lake requesting reappointment to the James W. Curry Library and Park Advisory Board. His current term is set to expire on December 31, 2017. Upon approval, Mr. Lake’s term will expire on December 31, 2022.

7. Correspondence from Laura B. Meadows, Upshur County Convention & Visitors Bureau Executive Director, requesting the donation of pool passes for the Buckhannon Readiness Center’s 601st Engineering Support Company’s Christmas Party.

8. Approval of Lewis - Upshur Animal Control Facility Volunteer Keisha George.

9. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.
For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Statewide Transportation Improvement Program (STIP) FFY 2016-2021 Program Amendment dated November 9, 2017

2. Atlantic Coast Pipeline Project: USDA Forest Service Final Record of Decision

3. Correspondence from Leighton C. McCoy, Authorized Representative of Dominion Energy Transmission, Inc., announcing the receipt of a Certificate of Public Convenience and Necessity from the Federal Energy Regulatory Commission to construct, operate and maintain the Supply Header Project and also enclosing a Project Overview Fact Sheet.

4. Correspondence from Charles K. McKinney, Assistant Chief Inspector of the Chief Inspector Division, enclosing a copy of the audit report of the Upshur County Farmland Protection Board for the fiscal year ended June 30, 2016. This report is available for inspection in the office of the Upshur County Commission.

5. Upshur County Animal Control/Humane Officer Monthly Dog Report for the month of October 2017

6. Lewis-Upshur Animal Control Facility Cat Report for the month of October 2017

7. Upshur County E911 Communication Reports --- October 2017
   - Monthly Call Summary Report
   - Monthly Department Summary Report
   - Monthly and YTD Wrecker Report

8. Upshur County Mileage Reports – October 2017
   - Upshur 911
   - Maintenance
   - Emergency Management
   - Sheriff
   - Addressing and Mapping
   - Community Corrections
   - Dog Pound

9. Appointments Needed or Upcoming:

   Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

Next Regular Meeting of the Upshur County Commission
December 7, 2017 --- 9:00 a.m.
Upshur County Courthouse Annex