Upshur County Commission
Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: November 16, 2017

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
  • November 9, 2017

Scheduled Appointments:

9:15 a.m. Mike Cozad, Community Liaison – Atlantic Coast Pipeline timeline and project expectations
1:30 p.m. Cam Wilson, Election Systems & Software -- Discuss DS200 and Express Vote System

Items for Discussion / Action / Approval:

1. Approval of Financial Statement – Fiscal Year ended June 30, 2017

2. Discuss refinancing of HVAC loan and existing vehicle loans.

3. Correspondence from John McGrew Jr., Chairman of the Tennerton PSD, requesting the appointment of Joseph Tenney to the Board, effective immediately. Upon approval, Mr. Tenney’s term will expire on July 31, 2023.

4. Correspondence from Kimbra Wachob, E911 Communications Center Assistant to the Director, announcing the resignation of Kayla Woody, full-time telecommunicator, effective November 9, 2017.
   Item may lead to Executive Session per WV Code §6-9A-4

5. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Dale W. Steager, State Tax Commissioner, certifying that Dustin W. Zickefoose, Assessor of Upshur County, has substantially complied with the “assessor’s additional duties” as delineated in WV Code §7-7-6a, which entitles him to additional compensation in the amount of $15,000 as provided in WV Code §7-7-6b.

2. Atlantic Coast Pipeline Project Update – November 2017
3. Lewis – Upshur Animal Control Facility Adoption Financial Transactions for October 2017

4. Appointments Needed or Upcoming:
   • Tennerton Public Service District – July 31, 2017

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

**Tabled Items**
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

Next Regular Meeting of the Upshur County Commission
November 30, 2017 — 9:00 a.m.
Upshur County Courthouse Annex

**The regularly scheduled Commission Meeting to be held on Thursday, November 23, 2017 has been CANCELLED**