Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: October 31, 2019

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
  • October 24, 2019

9:05 a.m. Lt. Paul Mark Davis, Upshur County Deputy - Update on implementation of the Drug Abuse Resistance Education (D.A.R.E.) Program

9:15 a.m. Mike Cozad and Jason Harshbarger - Update on the Atlantic Coast Pipeline Project

9:30 a.m. Proclamation recognizing E911 telecommunicators as “First Responders”

11:00 a.m. Clayton J. Fitzsimmons of Fitzsimmons Law Firm PLLC - Update on pending opioid litigation via conference call
  
  *Item may lead to Executive Session per WV Code §6-9A-4

1:00 p.m. Continued discussion regarding options for utility installation along Rt. 33 west of Buckhannon

3:00 p.m. Board of Assessment Appeal (BOAA) Telephonic Hearing for Pringle House LP- 2019 Valuation

Items for Discussion / Action / Approval:

1. Consideration of a revised resolution gifting the two Commission owned fire trucks (1996 Smeal Freightliner Pumper Vin#1FV6JLCB6TL682573; 2003 Kenworth Pumper Vin#2NKMHZ8X33M387293) located within the Buckhannon Fire Department to the Buckhannon Volunteer Fire Department per WV Code 7-3-3. *

2. Consideration of a resolution setting forth the Commission’s intent to allocate $15,000 to the City of Buckhannon for fire response within the first due fire service zone, beginning in Fiscal Year 2021 pending annual budgetary approval. *

3. Correspondence from Governor Jim Justice announcing the Victims of Crime Act (VOCA) Grant Award in the amount of $36,380 to be used to provide direct services to crime victims in Upshur County. Approval for Samuel R. Nolte, Commission President, to sign the Contract Agreement, Standard and Special Conditions, Certifications and Resolution for this grant. *

4. Approval and signature of Service Contract with Cleveland Brothers to perform semi-annual service and annual maintenance service for the engine, generator and GENSET located at the E-911 Communications Center. The total cost for the 2019 agreement is $1,390; the total cost for the 2020
agreement is $2,610; and the total cost for the 2021 agreement is $2,660. The agreement includes all parts, travel time, mileage and labor for two inspections each year. The Upshur County Commission reserves the right to terminate the agreement for any reason at any time. *

5. Approval of the revised Upshur County Part-time Employee Time Sheet. Approval will be effective the first payroll in January, 2020. *

6. Discussion regarding a successor to David E. Godwin, Prosecuting Attorney. *
   
   Item may lead to Executive Session per WV Code §6-9A-4

7. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Lindsey Woody, Office Manager at the Adrian Public Service District, announcing that during the October 2019 Board of Directors meeting it was approved to change to their monthly meeting from the second Thursday of the month at 10:00 a.m. to the first Thursday of the month at 3:00 p.m. to accommodate their new Vice Chairman, Carolyn Douglas

2. Upshur County Fire Board, Inc. Financial Statement – July 1, 2018 through June 30, 2019


4. Elkins Road Public Service District Independent Audit for Fiscal Year July 1, 2018 through June 30, 2019. Copies are available for public inspection in the office of the Upshur County Commission upon request.

5. Appointments Needed or Upcoming:

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Hearing upon the Petition/Complaint of the Upshur County Safe Sites and Structures Enforcement Agency -- Chapman Case Number 101118-01 (Warren Tax District – Tax Map 6B Parcel Number 11).

Next Regular Meeting of the Upshur County Commission
November 7, 2019 — 9:00 a.m.
Upshur County Courthouse Annex