Upshur County Commission
Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: October 3, 2019

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• September 26, 2019

9:05 a.m. Approval of Final Hearing Recommendations for the Estate of Sarah Downes, Deceased

9:15 a.m. Delmas Woody and Nate Kennedy – Review of correspondence from Nate Kennedy regarding the property line for the county property located on the Oscar Sayre Road

1:00 p.m. Continuation of discussion regarding options for utility installation along Rt 33 west of Buckhannon

Items for Discussion / Action / Approval:

1. Correspondence from David H. Coffman, Upshur County Sheriff, requesting the employment of Cole William Bender for the position of Deputy Sheriff. Upon approval, Mr. Bender will begin employment on October 13, 2019 at the starting pay rate of $17.00 per hour. Upon completion of the WV State Police Academy, his rate of pay will be increased to $18.73 per hour, provided that his completion is within the current fiscal year. *
   Item may lead to Executive Session per WV Code §6-9A-4

2. Correspondence from David H. Coffman, Upshur County Sheriff, requesting the employment of Hunter Ryan Fletcher for the position of Deputy Sheriff. Upon approval, Mr. Fletcher will begin employment on October 13, 2019 at the starting pay rate of $17.00 per hour. Upon completion of the WV State Police Academy, his rate of pay will be increased to $18.73 per hour, provided that his completion is within the current fiscal year. *
   Item may lead to Executive Session per WV Code §6-9A-4

3. Correspondence from Kimbra Wachob, Upshur County Emergency Communications Center Assistant Director, requesting the employment of Paris Wilson as full-time telecommunicator, effective October 6, 2019. Upon approval, Ms. Wilson’s rate of pay will be $11.00 per hour. *
   Item may lead to Executive Session per WV Code §6-9A-4

4. Correspondence from Kimbra Wachob, Upshur County Emergency Communications Center Assistant Director, requesting the employment of Yvette Squires as full-time telecommunicator, effective October 6, 2019. Upon approval, Ms. Squires’ rate of pay will be $11.00 per hour. *
   Item may lead to Executive Session per WV Code §6-9A-4
5. Correspondence from Kimbra Wachob, Upshur County Emergency Communications Center Assistant Director, requesting the employment of Amanda Atchison as full-time telecommunicator, effective October 6, 2019. Upon approval, Ms. Atchison’s rate of pay will be $11.00 per hour. *
   
   Item may lead to Executive Session per WV Code §6-9A-4

6. Correspondence from Lori Ulderich Harvey, Upshur County Family Resource Network Director and on behalf of the Tobacco Prevention Coalition, requesting permission to use a table in the Upshur County Courthouse Annex during the month of October for National SIDS Awareness Month and during the month of November for the Great American Smokeout. *

7. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Appointments Needed or Upcoming:

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Hearing upon the Petition/Complaint of the Upshur County Safe Sites and Structures Enforcement Agency -- Chapman Case Number 101118-01 (Warren Tax District – Tax Map 6B Parcel Number 11).

   Next Regular Meeting of the Upshur County Commission
   October 10, 2019 --- 9:00 a.m.
   Upshur County Courthouse Annex

   **The regularly scheduled Upshur County Commission Meeting on October 17, 2019 is CANCELLED**