Upshur County Commission  
Meeting Agenda  

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex  
Date of Meeting: October 24, 2019

9:00 a.m.  
Moment of Silent Meditation --- Pledge of Allegiance  
Approval of Minutes:  
• October 10, 2019

9:05 a.m.  
Larry Lance, Upshur County Schools Counselor, Presentation of Red Ribbon Week Proclamation — October 28th through 31st, 2019

9:15 a.m.  
Alan Tucker on behalf of the Buckhannon Band of Brothers - 2020 Calendar Campaign Kickoff. Proceeds will be focused on the disadvantaged youth in Upshur County

1:00 p.m.  
Supervisor Meeting

2:00 p.m.  
Policy Board Meeting

3:00 p.m.  
Court Security Advisory Board Meeting

Items for Discussion / Action / Approval:

1. Approval and signature of WV Records Management and Preservation Board Resolution, Certification Form with priority ranking, and Grant Applications for Fiscal Year 2020-2021. The Upshur County Circuit Clerk requested $10,000 and the Upshur County Assessor requested $8,414 for a total amount of $18,414 with a 10% cash match by the Upshur County Commission for all grant funds expended. The grant will allow for preservation and maintenance of county records for public and county use. *

2. Approval and signature of the Letter of Agreement between the Upshur County Commission and Nate Kennedy, Consulting Engineer for Kennedy Forest Management Services, setting forth the terms of agreement for marking and selling timber on the Oscar Sayer Road property owned by the Upshur County Commission. The fee will be 9% of the timber sale value. *

3. Review and signature of the Upshur County Fire Board, Inc. incentive for the four Tax Deputies who process Fire Fees collected in the Sheriff’s Office. Each Tax Deputy will be compensated with an annual $520.00 supplement to be divided over 26 pay periods. The total cost to the Fire Board for one year is $2,467.92. This supplement will begin with the first pay period in October and will be contingent upon an annual review in September of each year.*

4. Approval and signature of Federal Aviation Administration Outlay Request Number 9-Final in the amount of fifty-one thousand three hundred thirty-three dollars ($51,333) for the Airport Improvement Program Project No. 3-54-0039-032-2018 at the Upshur County Regional Airport in Buckhannon, WV. *
5. Approval of Lewis–Upshur Animal Control Facility Volunteer Dodie Arbogast. *

6. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Kathy Yates, WVACO, announcing possible eligibility for West Virginia livestock farmers impacted by the recent drought conditions to apply for cost-share funding to assist in purchasing water tanks and fittings needed to provide their animals with water.

2. Correspondence from David E. Godwin, Upshur County Prosecuting Attorney, announcing his retirement effective November 30, 2019. *  
   *Item may lead to Executive Session per WV Code §6-9A-4*

3. Revised 2019 Board of Assessment Appeals Agenda

4. Upshur County Sheriff’s Financial Statement for period ending September 2019

5. Appointments Needed or Upcoming:

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Hearing upon the Petition/Complaint of the Upshur County Safe Sites and Structures Enforcement Agency -- Chapman Case Number 101118-01 (Warren Tax District – Tax Map 6B Parcel Number 11).


Next Regular Meeting of the Upshur County Commission  
October 31, 2019 --- 9:00 a.m.  
Upshur County Courthouse Annex