Upshur County Commission
Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: December 19, 2019

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• December 12, 2019

Items for Discussion / Action / Approval:

1. Order appointing the Sheriff of Upshur County as the Administrator for the Estate of Ronnie W. Jackson, deceased. *

2. Correspondence from Tasha Harris, WVU Extension Agent, requesting the donation of pool passes to utilize as auction / raffle items during the Upshur County Youth Livestock Association elimination dinner to be held on January 18, 2020. *

3. Review suggested revisions to the Upshur County Floodplain Ordinance, previously adopted on September 16, 2010. Upon consideration, set dates for public hearings. *

4. Review and approval of Upshur County Animal Control Officer Job Description. *

5. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Proclamation made by Governor Jim Justice on December 10, 2019 permitting public employees of this State to generally cease business the entire workday of Tuesday, December 24, 2019, in acknowledgement of the holiday season. This proclamation further reads that public employees of this State may be excused from their work duties the entirety of the day without charge against accrued annual leave. In accordance with subsection (c), section one, article two, chapter two of the WV Code, County Commissions may treat the day as if it were a legal holiday, and the Courts may do the same. The Courthouse and Annex will be closed per the 2019 Calendar Year Legal Holiday Schedule revised on July 11, 2019.

2. Upshur County Sheriff’s Financial Statement for Period Ending November 2019

3. Appointments Needed or Upcoming:
Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: [http://www.upshurcounty.org/agenda_and_minutes/index.php](http://www.upshurcounty.org/agenda_and_minutes/index.php)

**Tabled Items**
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

**Next Regular Meeting of the Upshur County Commission**
January 9, 2020 — 9:00 a.m.
Upshur County Courthouse Annex

*The regularly scheduled Commission Meetings on Thursday, December 26, 2019 and January 2, 2020 have been CANCELLED*