Upshur County Commission  
Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex  
Date of Meeting: November 7, 2019

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance  
Approval of Minutes:  
• October 31, 2019

9:05 a.m. Tennerton Lion’s Club – Presentation of Proclamation for Diabetes Awareness Month

9:15 a.m. Laura B. Meadows, Executive Director of the Upshur County Convention and Visitors Bureau – Presentation of Quarterly Report (July – September, 2019)

1:00 p.m. Joe Stanton, Thornburg Insurance Agency – Review of FY21 insurance options via GoToMeeting at the Upshur County Administrative Annex  
* Item may lead to Executive Session per WV Code §6-9A-4(6)

2:30 p.m. Review letters of interest and resumes for the appointment to Prosecuting Attorney  
* Item may lead to Executive Session per WV Code §6-9A-4

Items for Discussion / Action / Approval:

1. Order appointing the Sheriff of Upshur County as the Administrator for the Estate of Tammy Kay Williams, deceased. *

2. Correspondence from Terry D. Reed requesting reappointment to the Upshur County Building Commission. Upon approval, his term will expire on November 10, 2024. *

3. Approval and signature of correspondence to the WV State Auditor’s Office regarding Hodgesville and Tennerton PSD’s non-compliance with WV Code §16-13A-11 by failing to remit annual audits to the County Commission and further requesting for the Auditor’s Office to prioritize performing audits for these two agencies. *

4. Review of National Prescription Opiate Litigation exclusion request form. Consider remaining as a Class Member of the Negotiation Class certified in the In re National Prescription Opiate Litigation or request exclusion and not share in any potential negotiated Class settlement. *

5. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off
For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Governor Jim Justice announcing the approval of a Justice Assistance Grant (JAG) award in the amount of $15,000 to be utilized to support the position of a Prevention Resource Officer at the Buckhannon-Upshur Middle School.

2. Upshur County Building Permits – October, 2019

3. Upshur County Mileage Reports – September, 2019
   - Upshur 911
   - Maintenance
   - Emergency Management
   - Sheriff
   - Addressing and Mapping
   - Community Corrections
   - Dog Pound

4. Appointments Needed or Upcoming:
   Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Hearing upon the Petition/Complaint of the Upshur County Safe Sites and Structures Enforcement Agency -- Chapman Case Number 101118-01 (Warren Tax District – Tax Map 6B Parcel Number 11).

Next Regular Meeting of the Upshur County Commission
November 14, 2019 --- 9:00 a.m.
Upshur County Courthouse Annex

*The regularly scheduled Commission Meeting on Thursday, November 28, 2019 has been CANCELLED*