Upshur County Commission
Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: January 30, 2020

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
● January 9, 2020 – Amendment
● January 23, 2020

9:05 a.m. Discuss Chapman Case Number 101118-01 (Warren Tax District – Tax Map 6B Parcel Number 11)

9:15 a.m. Hearing upon Upshur County Safe Structures and Sites Enforcement Board Petition for Order filed December 20, 2019 --- Riffle Case Number 61319-02 (Banks Tax District – Tax Map 3P – Parcel Number 20.1)

9:45 a.m. J.B. Kimble, Fire Chief – Request to acknowledge Buckhannon Fire Department as a licensed emergency medical services Rapid Response Agency (Non-Transporting) for licensing requirements *

10:00 a.m. Jan Cochran, Lewis-Upshur Animal Control Facility Director – Request for revision of Facility business hours, adding the first Sunday of the month from 10 am – 1 pm on a trial basis *

1:00 p.m. Board of Review and Equalization – Review Property Books at the Administrative Annex

Items for Discussion / Action / Approval:

1. Consideration and signature of a Resolution declaring Upshur County, West Virginia as a “Second Amendment Sanctuary”. *

2. Review and signature of the 2020 Initial Boundary Validation Program form provided by the U.S. Census Bureau. The Census Bureau uses this boundary information to tabulate data for the 2020 census. *

3. Approval and signature of Joinder Agreement between the Upshur County Commission and FBMC Benefits Management, Inc. (Mountaineer Benefits). FBMC administers an Internal Revenue Code Section 125 Cafeteria Plan, including dependent care and medical expense reimbursement plans and various post-tax products supplemental to the Cafeteria Plan program. *

4. Correspondence from Dustin Hollen, Animal Control Officer, announcing his resignation effective February 7, 2020. *
   Item may lead to Executive Session per WV Code §6-9A-4

5. Approval of Bryan Hinkle to serve as the representative for the Prosecuting Attorney’s office on the Court Security Advisory Board, effective immediately. *
6. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Petition of the City of Buckhannon for Leave to Intervene, Pursuant to 150 CSR 1, Rule 12.6, in the Upshur County Commission’s Petition for consent and approval to enlarge the service territory of Tennerton Public Service District

2. Appointment of the Ballot Commissioners by Carol J. Smith, Chairman of the Board of Ballot Commissioners

3. Upshur County Sheriff’s Financial Statement for Period Ending December 2019


5. Appointments Needed or Upcoming:
   • Buckhannon-Upshur Parks and Recreation Advisory Board (BOE appointee – 6/30/2020)

6. Board of Review & Equalization Meeting Schedule
   • 01/30/2020 1:00 p.m. – 3:00 p.m. No appointments ---Review Property Books
   • 02/05/2020 1:00 p.m. – 3:00 p.m.
   • 02/11/2020 9:00 a.m. – 11:00 a.m. Coal, Oil & Gas and Industrial Appointments
   • 02/18/2020 9:00 a.m. – 11:00 a.m. Adjournment

    These meetings will take place at the Upshur County Administrative Annex

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

Next Regular Meeting of the Upshur County Commission
February 6, 2020 --- 9:00 a.m.
Upshur County Courthouse Annex

**The regularly scheduled Commission Meeting on February 20, 2020 is CANCELLED**