Upshur County Commission
Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: January 23, 2020

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:
- January 16, 2020

9:15 a.m. Tom O’Neill, City Attorney – Requesting revision of the Resolution Transferring Property to the Buckhannon Volunteer Fire Department previously considered and signed by the Commission on October 31, 2019

9:30 a.m. Dr. Sara Lewis-Stankus, Superintendent of Upshur County Schools – Discuss the addition of a 2nd Prevention Resource Officer at the Buckhannon-Upshur High School

10:00 a.m. Benjamin Claypool, WV DOH Upshur County Supervisor – Introduction and update on local roadways

Items for Discussion / Action / Approval:

1. Approval of Request for Bids for the Grounds Keeping Contract for 2020. Grounds keeping will commence on or around March 30, 2020 and will conclude on or around September 30, 2020. All sealed bids must be received no later than 4:00 p.m. on February 24, 2020. Sealed bids received by the above deadline will be opened, reviewed, and read aloud by the Upshur County Commission at 9:15 a.m. on Thursday, February 27, 2020. *

2. Authorization for Carrie L. Wallace, County Administrator, to use Terry B. Cutright’s official signature stamp to sign required documentation on behalf of the Upshur County Commission. *

3. Authorization for Tabatha R. Perry, Assistant County Administrator, to use Terry B. Cutright’s official signature stamp to sign required documentation on behalf of the Upshur County Commission. *

4. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Upshur County Mileage Reports – December, 2019
   - Upshur 911
   - Maintenance
• Emergency Management
• Sheriff
• Addressing and Mapping
• Community Corrections
• Dog Pound

2. Appointments Needed or Upcoming:
   • Buckhannon-Upshur Parks and Recreation Advisory Board (BOE appointee – 6/30/2020)

3. Board of Review & Equalization Meeting Schedule
   • 01/30/2020  1:00 p.m. – 3:00 p.m.  No appointments ---Review Property Books
   • 02/05/2020  1:00 p.m. – 3:00 p.m.
   • 02/11/2020  9:00 a.m. – 11:00 a.m.  Coal, Oil & Gas and Industrial Appointments
   • 02/18/2020  9:00 a.m. – 11:00 a.m.  Adjournment

These meetings will take place at the Upshur County Administrative Annex

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

Next Regular Meeting of the Upshur County Commission
January 30, 2020 --- 9:00 a.m.
Upshur County Courthouse Annex

**The regularly scheduled Commission Meeting on February 20, 2020 is CANCELLED**