Upshur County Commission  
Meeting Agenda

Agenda packets are available electronically at [http://www.upshurcounty.org/agenda_and_minutes/index.php](http://www.upshurcounty.org/agenda_and_minutes/index.php) or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex  
Date of Meeting: January 16, 2020

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance  
Approval of Minutes:  
- January 8, 2020 – Special Meeting  
- January 9, 2020

9:05 a.m. Laura B. Meadows, Executive Director of the Upshur County Convention and Visitors Bureau – Presentation of Quarterly Report (October -- December, 2019)

9:30 a.m. Consider Request for Hearing filed by Diane L. Riffle --- Case Number 61319-02 (Banks Tax District – Tax Map 3P – Parcel Number 20.1)

10:00 a.m. Public hearing, second reading and adoption of suggested revisions to the Upshur County Floodplain Ordinance, previously adopted on September 16, 2010.

10:15 a.m. Elkins Road PSD Phase III Water System Improvement Project Notice of Intent to Bid CDBG – Small Cities Project

10:45 a.m. Attorney Mark Colantonio of Fitzsimmons Law Firm PLLC - Update on pending opioid litigation via conference call  
*Item may lead to Executive Session per WV Code §6-9A-4*

1:00 p.m. Supervisor Meeting

2:00 p.m. Policy Board Meeting

3:00 p.m. Court Security Advisory Board Meeting

**Items for Discussion / Action / Approval:**

1. Approval of Fiduciary Commissioner’s Recommendation for Removal of Michael Dean as Administrator for the Estate of Patricia Beth Dean, deceased. *

2. Approval and signature of the WesMonTy Resource Conservation & Development Project Agreement for the James W. Curry Public Library Garden Project. This project was selected to receive funding in the amount of $1,000 for FY20 and must be completed by June 15, 2020. *

3. Discuss Public Employees Insurance Agency (PEIA) plan options presented during the Special Meeting conducted on January 8, 2020. Consideration of transfer to PEIA effective July 1, 2020. *
4. Correspondence from Sara L. Collins requesting appointment to the James W. Curry Advisory Board. Upon approval, her term will begin immediately and expire on December 31, 2021. *

5. Correspondence from Hunter Fletcher, Deputy Sheriff, announcing his resignation effective January, 2020. *

   Item may lead to Executive Session per WV Code §6-9A-4

6. Approval of advertisement for the Upshur County Civil Service Testing of Deputy Sheriffs. This testing will be part of the criteria used to establish an eligibility list for appointment to entry level positions as Deputy Sheriff. Applications will be accepted until the close of business on February 10, 2020. *

7. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Ora L. Ash, Deputy State Auditor for Local Government Services, announcing the upcoming Regional Budget Preparation Workshops.

2. Correspondence from Brad Ayers, Senior Director of Government Affairs for Suddenlink by Altice USA, notifying the Commission that effective February 1, 2020, there will be changes to certain video rates and surcharges.

3. Upshur County Fire Board, Inc. 4th Quarter Financial Reports FY19

4. Lewis-Upshur Animal Control Facility Adoption Financial Transactions – December 2019

5. Lewis-Upshur Animal Control Facility Cat Report for the month of December 2019


7. Upshur County Animal Control/Humane Officer Monthly Animal Report for the month of December 2019

8. Appointments Needed or Upcoming:
   - Buckhannon-Upshur Parks and Recreation Advisory Board (BOE appointee – 6/30/2020)

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items
(Certain Items May Require Discussion, Action and/or Approval by the Commission)

Next Regular Meeting of the Upshur County Commission
January 23, 2020 --- 9:00 a.m.
Upshur County Courthouse Annex