The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, September 29, 2011 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner, JC Raffety, Commissioner, William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of September 22, 2011 as submitted.

Representatives from Upshur County CEOS Clubs appeared before the Commission and presented the West Virginia Breast Cancer Awareness Day and Breast Cancer Awareness Month Proclamation. The purpose of the proclamation is to raise awareness and to encourage women to be aggressive in getting examinations. After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the “Breast Cancer Awareness” proclamation designating October 3, 2011 as West Virginia Breast Cancer Awareness Day and October 2011 as “Breast Cancer Awareness” month in Upshur County. (copy included)

Gary Bailey, Maintenance Supervisor, appeared before the Commission and discussed job duties and requirements for projects and reports. William A. Parker was requested to follow up.

The Commission discussed the Upshur County Ambassador”, a joint endeavor with the City of Buckhannon. After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved and authorized the Commission to sign the joint proclamation for the Upshur County Ambassador Program, which is designed to build Citizen-Government relations. (copy included)

James Farry, Office of Emergency Management Director, appeared before the Commission and reviewed the West Virginia Emergency Management Program Grant. After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved and authorized the President to sign the grant and all related documents. (copy included)

William A. Parker provided a review of the quote from MicroLogic for work at the new E911/OEM building. After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the quote. (copy included)

William A. Parker reviewed “Change Orders” related to construction of the new E911/OEM building. After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the change orders. (copy included)

William A. Parker reviewed “Certificate of Substantial Completion” for the construction of the new E911/OEM building. After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved and authorized the President to sign the “Certificate of Substantial Completion” (dated August 11, 2011). (copy included)

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the time for “Trick or Treat” to be set for October 31, 2011 from 5:30 to 7:00 p.m. in Upshur County.

Donnie R. Tenney reviewed the following “For Your Information” items:
2. Agendas and/or Notice of Meetings:
   - Lewis-Upshur LEPC-September 21, 2011
   - Upshur County Development Authority-September 28, 2011
   - Upshur County Public Library Board-September 27, 2011
   - Upshur County Youth Camp Board
3. Meeting Minutes and/or Financial Reports:
   - Lewis-Upshur LEPC-July 20, 2011
The Commission approved all invoices for payment. (copy included)

The Commission approved the following Settlements:

Meetings:
- 10/04/11-7:00 p.m. -Hodgesville Public Service District
- 10/04/11-6:00 p.m. -Elkins Road Public Service District
- 10/11/11-9:00 a.m.-Canvass of Election
- 10/12/2011-7:00 a.m.-Upshur County Development Authority-Exec. Board
- 10/12/11-7:30 a.m. -Buckhannon-Upshur Airport Authority
- 10/12/11-12:00 p.m. -Upshur County Senior Center Board
- 10/12/11-1:30 p.m. -Upshur County Conventions & Visitors Bureau
- 10/13/11-1:00 p.m. -Adrian Public Service District
- 10/13/11-3:00 p.m. -Tennerton Public Service District
- 10/13/11-6:30 p.m. -Upshur County Safe Sites & Structures Ordinance Board
- 10/17/11-12:00 p.m. -Upshur County Family Resource Network
- 10/17/11-4:30 p.m.-Upshur County Solid Waste Authority
- 10/17/11-6:00 p.m. -Buckhannon-Upshur Recreational Park Advisory Board
- 10/17/11-7:00 p.m. -Upshur County Fair Association
- 10/18/11-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
- 10/18/11-5:00 p.m. -UC Enhanced Emergency Telephone Advisory Board
- 10/19/11-7:00 p.m. -Lewis Upshur LEPC
- 10/20/11-6:30 p.m. -Upshur County Fire Board
- 10/20/11-6:30 p.m. -Upshur County Youth Camp Board
- 10/26/11-7:00 a.m. -Upshur County Development Authority
- 10/26/11-10:00 a.m. -James W. Curry Advisory Board
- November-6:00 p.m. -Community Corrections Board-Lewis County
- TBA-4:00 p.m. -Upshur County Public Library Board
- TBA-7:00 p.m.-Region VII Planning & Development Council

5. Appointments Needed or Upcoming:
- Adrian Public Service District-(Sharon Bowen 10-31-11) County
- Buckhannon-Upshur Airport Authority-(Charles Anderegg 6-30-11) County
- Farmland Protection Board-( At-Large Non-Farming -Four Year Term) County
- James W. Curry Advisory Board-(Craig Presar 12-31-11) County
- James W. Curry Advisory Board-(Joyce Harris-Thacker 12-31-11) County
- James W. Curry Advisory Board-Debra Brockelman 12-31-11) County
- Region VII Planning & Development Council-(William A. Parker 12-31-11) County
- Region VII Planning & Development Council-(Connie Tenney 12-31-11) County
- Region VII Planning & Development Council-(Sam Nolte 12-31-11) County
- Region VII Planning & Development Council-(Dr. Pamela Balch 12-31-11) County
- Region VII Planning & Development Council-(A.G. Trusler 12-31-11) County
- Upshur County Building Commission-(Joe Malcolm 11-10-11) County

The Commission approved all invoices for payment. (copy included)
The Commission approved the following Settlements:
- Brenda Jo Bennett-Final Settlement
- Phyllis Lee Kelley-Final Settlement
The Commission approved the following “Exonerations and/or Refunds”:

- Jeffrey Rohr-#2929-$333.44
- Pennsylvania Mineral Group-#2930- Corrective Ticket
- Pennsylvania Mineral Group-#2931- Corrective Ticket
- Pennsylvania Mineral Group-#2932- Corrective Ticket
- Pennsylvania Mineral Group-#2933- Corrective Ticket
- Jeffrey Rohr-#2934-$320.62
- Richard L. or Maria C. (Johnson) Eddy-#2935-$46.50

The Commission approved the following “Request to Attend Meeting” for Commission employees:

- James Farry- November 14, 2011

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the reappointment of Joe Malcolm to the Upshur County Building Commission. Mr. Malcolm’s term will expire November 10, 2016.

William A. Parker reviewed the invitation to the ribbon cutting and luncheon at the Microtel Inn & Suites located at 2 Northridge Drive, Buckhannon, WV which will take place on Monday October 17, 2011 at 12:00 p.m.

Donnie R. Tenney reviewed correspondence to Upshur County Sheriff, Virgil D. Miller, which commended Deputy DeWaine Linger for carrying out his duties in a professional manner.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the appointment of Sylvia Ghaznavi as the at large, non farming representative to the Farmland Protection Board. The board appointment is for a four year term.

The Commission recessed at 12:10 p.m.

The Commission reconvened at 1:30 p.m.

With no further business, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission meeting adjourned at 1:30 p.m.