The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, September 22, 2011 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner, JC Raffety, Commissioner, William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

Wesley Bailes, Landmark Forestry representative appeared before the Commission and provided an update on resources available from Landmark Forestry to assist in redistricting. After discussion, per general consensus, the Commission approved to move forward with redistricting planning with the assistance of Landmark Forestry on an hourly basis. Commission staff will meet with Landmark Forestry and the Upshur County Clerk, Debbie Wilfong within the next week.

The Commission recessed at 9:40 a.m.

The Commission reconvened at 10:00 a.m.

Jim Priester, Marion County Assessor, appeared before the Commission and provided a review of the procedures Marion County used to put together a “Request for Proposal” for Ortho/Aerial Photography.

The Commission recessed at 10:25 a.m.

The Commission reconvened at 10:30 a.m.

After reading of the minutes, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the regular meeting minutes of September 15, 2011 with the following correction: At 2:00 p.m. the Commission met at the Office of the Upshur County Clerk for inspection and testing of election equipment to be used for the October 2011 Special Election. (Note: Donnie R. Tenney was not in attendance due to a previously scheduled WVACo Board of Director’s meeting)

After reading of the minutes, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the regular meeting minutes of September 08, 2011 as submitted.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved Maya Pollock, West Virginia Wesleyan College student, as an intern with the Lewis-Upshur-Braxton Community Corrections Day Report Center.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the appointment of Timothy A. Woody as Elkins Road Public Service District board member. Mr. Woody’s term will expire September 30, 2014.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the employment of Carrie Jenkins as Monitor for the Tri-County Child Visitation and Exchange Center. Effective date of employment is September 22, 2011 at the rate of $7.25 per hour.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the termination of employment of Sandra Miller as Monitor for the Tri-County Child Visitation and Exchange Center effective September 22, 2011. Ms. Miller has failed to appear for scheduled shifts and attempts to contact her have been unsuccessful.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved Samantha Nicole Good, Briana Nicole Shockey, Naymalis LaSanta, Ciera Nicole Pennington, Jenna Rae Howell, Stephanie Dawn Hines, Jami Lynn Warner, Amber Nicole Cline and Elizabeth Ann Mayfield as volunteers for the Lewis-Upshur Animal Control Facility.

Donnie R. Tenney reviewed the following “For Your Information” items:

1. Correspondence from West Virginia State Tax Department concerning distribution of Severance Tax related to the production of coalbed methane

2. Correspondence from Carol Long, Tennerton Community Council, concerning “Harvest Time in the Hills” scheduled for Saturday, October 15, 2011
3. Upshur County Financial Information
   - Sheriff’s Financial Statement-August 2011
   - General County Fund Information-August 2011
5. Feline Activity Report-August 2011
6. Agendas and/or Notice of Meetings: None
7. Meeting Minutes and/or Financial Reports:
   - Adrian Public Service District-August 10, 2011
   - Elkins Road Public Service District-August 02, 2011
   - Upshur County CVB-August 10, 2011
   - Upshur County Citizens Corp-August 10, 2011
   - Upshur County Development Authority-July 27, 2011
8. Meetings:
   - 09/06/11-7:00 p.m. -Hodgesville Public Service District
   - 09/06/11-6:00 p.m. -Elkins Road Public Service District
   - 09/08/11-1:00 p.m. -Adrian Public Service District
   - 09/08/11-3:00 p.m. -Tennerton Public Service District
   - 09/08/11-6:30 p.m. -Upshur County Safe Sites & Structures Ordinance Board
   - 09/12/11-12:00 p.m. -Upshur County Family Resource Network
   - 09/12/11-4:30 p.m.-Upshur County Solid Waste Authority
   - 09/12/11-6:00 p.m. -Buckhannon-Upshur Recreational Park Advisory Board
   - 09/12/11-6:00 p.m. -Community Corrections Board-Braxton County
   - 09/14/2011 -7:00 a.m. -Upshur County Development Authority – Exec. Board
   - 09/14/11-7:30 a.m. -Buckhannon-Upshur Airport Authority
   - 09/14/11-12:00 p.m. -Upshur County Senior Center Board
   - 09/14/11-1:30 p.m. -Upshur County Conventions & Visitors Bureau
   - 09/15/11-6:30 p.m. -Upshur County Fire Board
   - 09/15/11-6:30 p.m. -Upshur County Youth Camp Board
   - 09/19/11-7:00 p.m. -Upshur County Fair Association
   - 09/20/11-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
   - 09/20/11-5:00 p.m. -UC Enhanced Emergency Telephone Advisory Board
   - 09/21/11-7:00 p.m. -Lewis Upshur LEPC
   - 09/28/11-7:00 a.m. -Upshur County Development Authority
   - 09/28/11-10:00 a.m. -James W. Curry Advisory Board
   - TBA-4:00 p.m. -Upshur County Public Library Board
   - TBA-7:00 p.m.-Region VII Planning & Development Council
9. Appointments Needed or Upcoming:
   - Adrian Public Service District-(Sharon Bowen 10-31-11) County
   - Buckhannon-Upshur Airport Authority-(Charles Anderegg 6-30-11) County
   - Farmland Protection Board-(County Commissioner-Four Year Term) County
   - Farmland Protection Board-(Executive Director UCDA-Four Year Term) County
   - Farmland Protection Board-(Farmer & County Farm Bureau-Two Year Term)-County
The Commission approved all invoices for payment. (copy included)
The Commission approved the following Settlements:
- Roger Dale Fortney - Final Settlement
- Verna Violet Karickhoff - Final Settlement
- Delbert John Rowan - Final Settlement
- Rita Elizabeth Rowan - Final Settlement
- Kenneth Austin Smith - Final Settlement
- James Stephen Chidester - Third Annual Settlement
- Mary Jane Harris - First Annual Settlement

The Commission approved the following "Request to Attend Meeting" for Commission employees: (copies included)
- Steve Linger - October 9 thru 14, 2011
- Kimbra Wachob - October 9 thru 14, 2011
- James Farry - October 2, 3 and 4, 2011

The Commission approved the following "Time Out of Office" for Commission employees: (copies included)
- Steve Linger - October 21 thru 30, 2011

The Commission approved the following "Consolidation of Land Tracts": (copy included)
- Union District - Map 7G-Parcel 56 with Map 7G-Parcel 61.1 - owners Beulah M. & N. Clayton Phillips

At 10:50 a.m., on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission entered executive session per WV Code 6-9A-4 to discuss personnel matters. In attendance were Donnie R. Tenney, Creed G. Pletcher, JC Raffety, Troy Brady, Virgil D. Miller, CJ Day, Mike Kelley, Rodney Rolenson and Rich Moore. The Commission returned to open session at 12:10 p.m. No action was taken in executive session.

The Commission recessed at 12:10 p.m.

The Commission reconvened at 1:30 p.m.

The Commission discussed the Farmland Preservation Board. On motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the following appointments as Upshur County representatives: Rex Reeder, Farmer &
Conservation District—4 year term; Steve Butler, farmer & County Farm Bureau—2 year term; Bob Waggy, farmer, 4 year term; William A. “Willie” Parker, At-Large Non-Farming, 2 year term; Steve Foster, Upshur County Development Authority Ex. Director, 4 year term and Creed Pletcher, Upshur County Commissioner, 2 year term.

The Commission discussed the email from Laura Meadows, Executive Director, Upshur County Convention and Visitors Bureau, concerning advertisement in the West Virginia State Travel Guide. Ms. Meadows will be requested to follow up with additional information and report back at a future meeting. (Note: item not on agenda, report only)

With no further business, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission meeting adjourned at 3:00 p.m.