The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, September 11, 2008 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Eugene C. Suder, Commissioner; Creed G. Pletcher, Commissioner; William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

Virgil Miller, Sheriff, appeared before the Commission to introduce the part-time assistant service of process/law enforcement clerk, Tammy Malcolm.

No action was taken to establish the date and time for trick-or-treat in the County.

William A. Parker advised that the Office of the County Clerk would be presenting a list of poll workers later in the meeting. No action was taken at this time.

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the grant agreements with the WV Development office. (copies included)

Tim Higgins, county resident, appeared before the Commission to request assistance in the installation of “share the road” bicycling signage. Time Higgins will obtain additional information and report back to William A. Parker for follow-up action.

The Commission recessed at 9:35 a.m.

The Commission reconvened at 9:40 a.m.

Paul & Franklin Bean, county residents, appeared before the Commission to discuss the approved road name for CR 20/15 (Crede Cutright Road). No action was taken by the Commission at this time. The Commission will review all the information with Terri Jo Bennett, Addressing and Mapping Coordinator.

After review by William A. Parker, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved to serve as the payroll agent for the Buckhannon-Upshur Airport Authority.

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the transfer of Gary Fitzgerald from the E911 Center to the Addressing and Mapping project and the Office of Emergency Management. Effective date of transfer is September 8, 2008 with no change in current hourly rate.

After discussion, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the transfer of Cecelia Runyon from part-time
E911 Dispatcher to full-time E911 Dispatcher. Effective date of transfer is September 14, 2008 at a rate of $9.36 per hour. (copy included)

On motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved and authorized the advertising of a part-time E911 Dispatcher. (copy included)

On motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the volunteer application for James Hamman for the Lewis-Upshur Animal Control Facility.

After discussion, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the “Statement of Purpose and Objective” for the Upshur Wellness Complex.

The Commission recessed at 10:30 a.m.

The Commission reconvened at 11:00 a.m.

The Commission met with Mark Davis, Lt. Deputy, and Virgil Miller, Sheriff to discuss the distribution of wage increases. (copy included) No decisions were made at this time and the Commission will follow-up with a decision.

The Commission recessed at 11:30 a.m.

The Commission reconvened at 1:30 p.m. to attend the Upshur County Policy Board meeting. The Policy Board meeting adjourned at 2:15 p.m.

After review, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the list of poll workers for the November 2008 General Election. (copies included)

After discussion, the Commission requested William A. Parker to advise Mark Davis and Virgil Miller that the Commission will not be adding additional funds to the Law Enforcement area than previously decided last week.

After discussion, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved to allow the property owners along CR 20/15 to vote on the name of the road. Terri Jo Bennett is to follow-up with sending a ballot certified mail. After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved to set September 11, 2008 as the official cut-off date for residents to change approved road names. (NOTE: No more road names will be changed. The Commission will follow the adopted ordinance from this point forward pertaining to changing of road names.)

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the recommendation to appoint Clint Walton to the Elkins Road PSD with a term ending September 30, 2014.

After discussion, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the recommendation to reappoint Robert Baker
and Charles Anderegg to the Buckhannon-Upshur Airport Authority with a term ending June 30, 2011.

After discussion, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the estimate from Rohr’s Body Shop Inc., for body work on the 1999 Ford. (copy included)

The Commission approved the following exoneration and/or refunds:

- Davis or Tracy Hunt - #2352 - $2.07
- Brian or Keith Lee - #2350 - corrective ticket
- Vernon Smallridge - #2349 - corrective ticket
- Vernon Smallridge - #2348 - $311.28
- Vernon Smallridge - #2347 - $319.95
- James Piper - #2346 - $47.29
- Cary and Alice Stump - #2345 - $32.58
- Donna Zebuhr - #2344 - $120.76
- Shelia Cutright - #2343 - $21.94

The Commission approved the following purchase orders:

- Toro Linings - #09000203 - $350.00
- Galls Inc - #09000202 - $243.17
- Ralston Press Inc - #09000201 - $150.00
- Ralston Press Inc - #09000200 - $300.00

The Commission approved all invoices for payment. (copy included)

The Commission approved the following final settlements:

- Robert Lee Linger – Final Settlement
- Lyelle Helmick – Final Settlement
- Mildred Rexroad – Final Settlement
- Ruby Lee Daft – Final Settlement

The Commission approved the following consolidation of land tracts:

- Washington District – Geneieve Zickefoose – Sur 1.125 (8N-34)

The Commission approved and/or denied the following “time out of the office” for Commission employees: (copies included)

- Jan Cochran – September 26, 2008 – approved
- Greg Harris – September 16, 2008 – approved

The Commission received the following information: (copies included)

1. Quarterly Newsletter from the West Virginia Counties Risk Pool
2. Correspondence from the County Commissioners’ Association of West Virginia
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• Fall Board and Legislative Meeting  September 28th & 29th
3. Statement of Purpose and Objective – Upshur Wellness Complex
7. Agendas and/or Notice of Meetings:
   • 26th Circuit Community Corrections Program—September 17, 2008
   • Upshur County Development Authority-Ex. Bd.—September 10, 2008
8. Meeting Minutes and/or Financial Reports:
   • Buckhannon-Upshur Airport Authority—September 09, 2008
9. Meetings:
   • 09/02/08-6:00 p.m.-Elkins Road Public Service District
   • 09/02/08-7:00 p.m.-Hodgesville Public Service District
   • 09/02/08-6:00 p.m.-Buckhannon River Watershed Association
   • 09/08/08-12:00 p.m.-Upshur County Family Resource Network
   • 09/08/08-6:00 p.m. -Upshur County Solid Waste Authority
   • 09/08/08-6:00 p.m.-Buckhannon-Upshur Parks & Recreation Board
   • 09/09/08-7:00 a.m.-Buckhannon-Upshur Airport Authority
   • 09/10/08-12:00 p.m.-Upshur County Development Authority –
     Exec. Board
   • 09/10/08-3:00 p.m.-Tennerton Public Service District
   • 09/10/08-7:00 p.m.-Upshur County Litter Control Committee
   • 09/11/08-6:30 p.m.-UC Safe Structures & Sites Ordinance Board
   • 09/12/08-1:00 p.m.-Adrian Public Service District
   • 09/13/08-10:00 a.m.-Region VII Planning & Development Council
   • 09/15/08-7:00 p.m.-Upshur County Fair Association
   • 09/16/08-10:00 a.m.-Wes-Mon-Ty RCD
   • 09/16/08-5:00 p.m.-UC Enhanced Emergency Telephone Advisory
     Board
   • 09/17/08-10:00 a.m.-James W. Curry Advisory Board
   • 09/17/08-4:00 p.m.-Upshur County Public Library Board
   • 09/17/08-6:00 p.m.-26th Circuit Community Corrections Board
   • 09/17/08-7:00 p.m.-Lewis-Upshur LEPC – Lewis County – Dinner
     18:15
   • 09/18/08-8:00 a.m.-Upshur-Buckhannon Health Department
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- 09/18/08-6:30 p.m.-Upshur County Youth Camp Board
- 09/18/08-6:30 p.m.-Upshur County Fire Board
- 09/24/08-7:00 a.m.-Upshur County Development Authority – Full Board

10. Appointments Needed or Upcoming:
   - Buckhannon-Upshur Airport Authority — (Robert Baker 06/30/08) --- County
   - Buckhannon-Upshur Airport Authority — (Frank Robinette 06/30/08) --- City of Weston
   - Buckhannon-Upshur Airport Authority — (James W. Knorr III 06/30/08) --- City
   - Buckhannon-Upshur Airport Authority — (Charles Anderegg 06/30/08) --- County
   - Buckhannon-Upshur Parks & Recreation Ad Bd — (Richard Edwards 06/30/08) —City
   - Buckhannon-Upshur Parks & Recreation Ad Bd — (Brenda Wells 06/30/08) — Bd of Ed
   - James W. Curry Advisory Board — (Lonnie Sanders 12/31/08) --- County
   - James W. Curry Advisory Board — (Tom Brown 12/31/08) --- County
   - Elkins Road Public Service District — (LeAnn Presar 09/30/08) --- County
   - Region VII Planning & Development Council — (William A. Parker 12/31/08) --- County
   - Region VII Planning & Development Council — (Connie Tenney 12/31/08) --- County
   - Region VII Planning & Development Council — (Commissioner 12/31/08) --- County
   - Region VII Planning & Development Council — (French Armstrong 12/31/08) --- County
   - Region VII Planning & Development Council — (Dr. Pamela Balch 12/31/08) --- County
   - Region VII Planning & Development Council — (Andy Duncan 12/31/08) --- County
   - Upshur County Building Commission — (AG Trusler 11/10/08) --- County
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- Upshur County Civil Service Board — (Terry D. Reed 12/31/08) — Bar Association
- Upshur County Development Authority — (Vacant Position 06/30/11) — County
- UC Enhanced Emergency Telephone Ad. Bd. — (Rebecca Phillips 06/30/08) — County
- Upshur County Fire Board — (Wyatt Long 06/30/08) — 1st Dist - Fire Assoc — County
- UC Safe Structures & Sites Ordinance Bd. — (G. Bonnett 06/30/08) — Fire Chief - County

With no further business, the meeting adjourned at 3:15 p.m.