The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, September 10, 2009 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Eugene C. Suder, Commissioner; Creed G. Pletcher, Commissioner, William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the regular meeting minutes of August 27, 2009 as submitted.

Representatives from the Buckhannon Upshur Convention and Visitors Bureau did not show for the 9:00 appointment.

After reading of the minutes, on motion by Eugene C. Suder seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of September 03, 2009 as submitted.

Jerry Kimble, resident of Morgan Addition in Upshur County, appeared before the Commission to express his concerns with the Addressing and Mapping Project and the Department of Highways road name for County Route 16 (Little Sand Run Rd.) and County Route16/12 (Morgan Addition Rd.). (copy included) After review of the two year moratorium deadline and requirements, no action was taken by the Commission at this time.

Virgil D. Miller, Upshur County Sheriff, appeared before the Commission and introduced Patricia Westfall, part time Secretary for Law Enforcement Service and Process. (Note: not on agenda, report only)

After discussion, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved and authorized the President to sign the Drunk Driving Prevention Grant Application in the amount of $9,870.87 for the period of October 24, 2009 through January 24, 2010, and related documents. (copy included) After review of the two year moratorium deadline and requirements, no action was taken by the Commission at this time.

The Commission approved all invoices for payment. (copy included)

The Commission approved the following purchase orders:

- Southern States Coop, Inc.-#20101076-$149.00
- Wal-Mart Community BRC-#20101077-$60.00
- Lowe’s Home Center, Inc.-#20101078-$30.00
- Lowe’s Home Center, Inc.-#20101079-$500.00

The Commission approved the following Final Settlements:

- Ruben Burton Wilfong-Final Settlement
- Marvell V. Alfred-Final Settlement
- Doris Irene Huffman-Final Settlement
- Christopher Allen Rutter-Final Settlement

The Commission approved/denied the following exoneration and/or refunds: (copies included)

- Donald T. Jeffries-#2563-$119.41
- L. L. Detamore-#2564-$49.08
- Mike Ross, Inc.-#2566-$2,875.84—not approved
- Robert P. or Lila R. Smith-#2567-$30.40
The Commission approved the following consolidation of land tracts: (copy included)

- Banks District-Map 55 Parcel 38 with Map 55 Parcel 38.2-owners Virgil and Loretta Huffman-will blend to make Map 55 Parcel 38

The Commission received the following information: (copies included)
1. Financial information from the Buckhannon-Upshur Convention & Visitors Bureau for the Fiscal Year Ended June 30, 2009
2. Upshur County Communications Center Reports
   - Monthly Call Report — August 2009
   - Departmental Call Report — August 2009
   - Wrecker Log Report — August 2009
3. Building Permits — August 2009
4. Agendas and/or Notice of Meetings:
   - Adrian Public Service District—September 10, 2009
   - Elkins Road Public Service District—September 10, 2009
5. Meeting Minutes and/or Financial Reports:
   - Buckhannon-River Watershed Association—August 19, 2009
   - Buckhannon-Upshur Airport Authority—September 08, 2009
   - Elkins Road Public Service District—August 03, 2009
   - Upshur County Development Authority—July 15, 2009
   - Upshur County Youth Camp Board—July 16, 2009
6. Meetings:
   - 09/01/09-6:00 p.m.—Elkins Road Public Service District
   - 09/01/09-7:00 p.m.—Hodgesville Public Service District
   - 09/08/09-7:00 a.m.—Buckhannon Upshur Airport Authority
   - 09/09/09-7:00 a.m.—Upshur County Development Authority — Exec. Board
   - 09/09/09-3:00 p.m.—Tennerton Public Service District
   - 09/09/09-7:00 p.m.—Upshur County Litter Control Committee
   - 09/10/09-1:00 p.m.—Adrian Public Service District
   - 09/10/09-6:30 p.m.—Upshur County Safe Sites & Structures Ordinance Board
   - 09/14/09-12:00 p.m.—Upshur County Family Resource Network
   - 09/14/09-4:00 p.m.—Upshur County Solid Waste Authority
   - 09/14/09-6:00 p.m.—Buckhannon-Upshur Recreational Park Advisory Board
   - 09/15/09-5:00 p.m.—UC Enhanced Emergency Telephone Advisory Board
   - 9/15/09-6:00 p.m.—26th Judicial Circuit Community Corrections Board
   - 9-16/09-10:00 a.m.—James W. Curry Advisory Board
   - 9/16/09-6:00 p.m.—Buckhannon River Watershed Association
   - 09/16/09-7:00 p.m.—Lewis Upshur LEPC
   - 09/17/09-6:30 p.m.—Upshur County Youth Camp Board
   - 09/17/09-6:30 p.m.—Upshur County Fire Board
   - 09/21/09-7:00 p.m.—Upshur County Fair Association
   - 09/23/09-7:00 a.m.—Upshur County Development Authority
   - 09/24/09-4:00 p.m.—Upshur County Public Library Board
   - 09/28/09-7:00 p.m.—Region VII Planning & Development Council
7. Appointments Needed or Upcoming:
William A. Parker provided an update on the meeting with the contractor and employees of the Office of the County Clerk concerning asbestos abatement procedures during the HVAC project.

James Farry, Office of Emergency Management Director, appeared before the Commission to review correspondence received from Debbie Jasek, Research Specialist, Texas Transportation Institute, regarding Lewis-Upshur LEPC hazardous materials commodity flow study. (copy included)(Note: not on agenda, report only)

Per request, Terri Jo Bennett, Addressing and Mapping Coordinator provided a list of DOH road signs that had been ordered and installed in Upshur County. (copies included) Terri Jo Bennett reposted that since January 2008, One Hundred Thirty-Five (135) DOH road signs have been installed along various county right-of-ways.

The Commission recessed at 11:00 a.m.

The Commission reconvened at 1:10 p.m.

Gary Bailey, Maintenance Supervisor, and Emiel Butcher from Micrologic, appeared before the Commission and provided a status report/update of the relocation of cables in the Courthouse due to the HVAC project. After discussion, by the General Consensus Rule, the Commission authorized Micrologic to relocate the phone, computer and door access cables on an hourly basis which will include the basement, 1st floor and 2nd floor. (Note: not on agenda, report only) Gary Bailey will follow up with the contractor to set up a time to move the wiring. The Upshur County Commission will contract with another vendor for the relocation of computer cables on the 1st floor for the Office of the County Clerk. Micrologic will relocate the cables for all other offices on the 1st floor and the basement and 2nd floor.

Gary Bailey provided a review of quotes to replace 2 HVAC units at the Upshur County Public Library. William A. Parker will place this item on the agenda for the next meeting. (Note: not on agenda, report only)

With no further business, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission meeting adjourned at 1:40 p.m.