UPSHUR COUNTY COMMISSION MEETING
August 05, 2010

The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, August 5, 2010 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Eugene C. Suder, Commissioner; Creed G. Pletcher, Commissioner; William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of July 29, 2010 as submitted.

Michael McCown, President of the Independent Oil & Gas Association (IOGA) of West Virginia, appeared before the Commission and provided a review of natural resource statistics for Upshur County and West Virginia. Mr. McCown also reviewed Marcellus well drilling information. (copies included)

The Commission recessed at 9:50 a.m.

The Commission reconvened at 10:05 a.m.

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the request from Joyce Jeanette Heath, E911 Dispatcher, for donated leave time.

Debbie Thacker Wilfong advised that no action was required on the Order of Recommendation from Daya M. Wright, Fiduciary Commissioner for Upshur County, for the removal of Mary Ellen Ervin as Executrix of the Estate of Willard J. Ervin, deceased. (copy included)

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the appointments of Quinton Golden and Glenn Davis to the Upshur County Fire Board as recommended by J. B. Kimble, President of the Upshur County Firefighters Association. Both terms will expire on June 30, 2013.

The Commission reviewed the following “For Your Information” items:

1. Upshur County Sheriff’s Settlement for the Period Ending June 30, 2010
2. Upshur County E911 Communication Center Reports:
   • Monthly Call Type Summary Report - July 2010
   • Monthly Departmental Call Summary Report - July 2010
   • Monthly Wrecker Call Report - July 2010
3. Monthly Building Permit Report
4. Agendas and/or Notice of Meetings:
   • Elkins Road Public Service District - August 03, 2010
5. Meeting Minutes and/or Financial Reports: None
6. Meetings:
   - 08/03/10 - 6:00 p.m.-Elkins Road Public Service District
   - 08/03/10 - 7:00 p.m.-Hodgesville Public Service District
   - 08/09/10 - 12:00 p.m.-Upshur County Family Resource Network
   - 08/09/10 - 4:30 p.m.-Upshur County Solid Waste Authority
   - 08/09/10 - 6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
   - 08/11/10 - 7:30 a.m.-Buckhannon Upshur Airport Authority
   - 08/12/10 - 1:00 p.m.-Adrian Public Service District
   - 08/12/10 - 3:00 p.m.-Tennerton Public Service District
   - 08/12/10 - 6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
   - 08/16/10 - 6:00 p.m.-26th Judicial Circuit Community Corrections Bd.-Upshur County
   - 08/16/10 - 7:00 p.m.-Upshur County Fair Association
   - 08/17/10 - 10:00 a.m.-Wes-Mon-Ty RCD
   - 08/17/10 - 5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
   - 08/17/10 - 6:00 p.m.-Buckhannon-River Watershed Association
   - 08/18/10 - 7:00 a.m.-Upshur County Development Authority – Executive Board
   - 08/18/10 - 10:00 a.m.-James W. Curry Advisory Board
   - 08/18/10 - 6:00 p.m.-Leadership Institute of Governmental Affairs – Session 1
   - 08/18/10 - 7:00 p.m.-Lewis Upshur LEPC
   - 08/19/10 - 6:30 p.m.-Upshur County Youth Camp Board
   - 08/19/10 - 6:30 p.m.-Upshur County Fire Board
   - 08/25/10 - 6:00 p.m.-Leadership Institute of Governmental Affairs – Session 2
   - TBA-7:00 p.m.-Region VII Planning & Development Council
   - TBA-4:00 p.m.-Upshur County Public Library Board

7. Appointments Needed or Upcoming
   - Buckhannon-Upshur Airport Authority --- (Scott Wilson 06-30-10) --- City
   - Buckhannon-Upshur Parks & Recreation Ad. Bd. --- (Rick Edwards 06-30-10) --- City
The Commission approved all invoices for payment. (copy included)
The Commission reviewed the list of purchase orders. (copy included)
The Commission approved the following purchase orders:

- Rohrs Body Shop-#20112103-$2,925.00

The Commission approved the following exonerations and/or refunds:
(copies included)

- Donna Landi-#2687-Corrective ticket
- Marvin or Judith Hall-#2688-$128.44
- Leonard & Virginia Fisher-#2689-$182.68
- Everett P. & Carolyn A. Smith-#2706-$172.11
- Roy & Sandra Dean-#2707-$2.07
- Roberta J. Waugaman-#2708-$19.18
- Patricia Lynn Westfall-#2709-$28.94
Rudd Equipment Co., Inc.-#2710-$8,349.12
Jerry T. Livingston/Glen W. or Alyce E. Schneider-#2711-$92.46/$92.46 (ticket 11693 & 12287)
Joseph G. or Patsy L. Rager-#2712-Corrective ticket
Joseph G. or Patsy L. Rager-#2713-Corrective ticket
Kelley R. & Ronald R. Austin-#2714-$699.56

The Commission approved the following “Request to Attend Meeting” for Commission employees: (copies included)
- William A. Parker-September 19 and 20, 2010

The Commission approved the following “Request for Time Out of Office” for Commission employees: (copies included)
- William A. Parker-August 20 and 23, 2010 and September 28, 2010
- Gary E. Bailey-August 16 thru 20, 2010

Bryson VanNostrand, VanNostrand Architects representative and Gary E. Bailey, Maintenance Supervisor, appeared before the Commission to review renovations, system upgrades and/or improvements for the West Virginia Extension Office/Professional Plaza Building located at 91 West Main Street. Mr. Bailey will follow up with Gary Rapking, County Extension agent, and the current building tenants and will report back at a future meeting.

On motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission authorized Gary Bailey to get materials, solicit bidding and set schedule for repairs for electrical work to be done at the 91 West Main Street location.

Gary E. Bailey provided a review/discussion on the following topics:
- Humidity issues in the Court House since the installation of the new HVAC system
- Upshur County Wellness Complex-locating and filling of holes-Site Solutions, Inc. has been contacted
- Upshur-Buckhannon Health Department-update on front office renovation as the primary project for the fall of 2010
- Courthouse Annex-Law Enforcement area-After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the low bid of $2,800.00 (Two Thousand Eight Hundred Dollars) from the Carpet Studio for carpet/tile replacement project (copy included) pending $1,000.00 (One Thousand Dollars) being paid from the “Concealed Weapons Account”. Gary Bailey will follow up with Sheriff Miller on installation scheduling.
UPSHUR COUNTY COMMISSION MEETING
August 05, 2010

- Electronics recycling program - discussion - Gary Bailey will follow up with preparing a list of electronics to be recycled.
- Courthouse and Courthouse Annex - HVAC Maintenance Agreement with ComforTech - Gary Bailey will follow up on price quote for Annex only and report back at a future meeting.
- Upshur County Public Library - update on HVAC repairs which have been completed

The Commission discussed the Upshur County Wellness Complex project and costs.

Donnie R. Tenney provided an update/review of the County Commissioner’s Association meeting which took place on July 31, August 1 and 2, 2010 at the Stonewall Resort. (Note: item not on agenda, report only)

With no further business, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission meeting adjourned at 12:05 p.m.