UPSHUR COUNTY COMMISSION MEETING
August 11, 2011

The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, August 11, 2011 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner, JC Raffety, Commissioner; William A. Parker, Administrator, and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of August 04, 2011 as submitted.

William A. Parker provided a review of the listing of poll workers for the Special General Election to be held on October 4, 2011 as recommended by Debbie Thacker Wilfong, Upshur County Clerk. After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the listing as submitted.

The Commission discussed the Optional Donated Leave Program. No action was taken at this time.

David Taylor appeared before the Commission. At 9:15 a.m., on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission entered executive session per WV Code 6-9A-4 to discuss the planning or consideration of an official investigation on matters relating to crime prevention or law enforcement. In attendance were Donnie R. Tenney, Creed G. Pletcher, JC Raffety, and David Taylor. The Commission returned to open session at 10:20 a.m. No action was taken in executive session.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the placement of a portable restroom facility at the Upshur County Wellness Complex. William A. Parker was requested to follow up with Upshur County vendors and Gary Bailey, Maintenance Supervisor with placement of trash receptacles and report back at a future meeting.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved reports, documentation and reimbursement requests for costs associated with the following Homeland Security Grants: 09-SHS-16, Mass Migration Support Plan & Interoperability in the amount of $13,306.18; 09-SHS-17, Critical Infrastructure Support in the amount of $15,623.92; 09-SHS-18 and Continuity of Operations Plan in the amount of $1,082.67.

William A. Parker reviewed the annual Maintenance Agreement with Software Systems, Incorporated in the amount of $18,468.00. After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the agreement. (copy included)

William A. Parker reviewed the annual Maintenance Agreement with ESRI, Incorporated in the amount of $6,350.00. After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved and authorized the President to sign the agreement. (copy included)
UPSHUR COUNTY COMMISSION MEETING  
August 11, 2011  

William A. Parker reviewed the Local Term Rental Agreement with Pitney Bowes Global Financial Services for the replacement of the postage meter and related equipment in the amount of $644.00 per month. After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the agreement. (copy included)  

Donnie R. Tenney reviewed the following “For Your Information” items:  
1. Notification from Public Service Commission on the appointment of Jacqueline McDaniels to the Upshur County Solid Waste Authority for a term ending June 30, 2015  
2. Redistricting Maps  
   - Congressional Districts  
   - State Senatorial Districts  
   - State House of Delegates Districts  
3. SB 1002—Reallocation of Five Percent (5%) of Coal Severance Funds from the State to County Commissions  
4. Correspondence from the Office of the Prosecuting Attorney concerning Annual Accounting of the Asset Forfeiture Account  
5. Dog Warden Report  
6. Building Permit Report  
7. Agendas and/or Notice of Meetings: None  
8. Meeting Minutes and/or Financial Reports:  
   - Adrian Public Service District-June 07, 2011  
9. Meetings:  
   - 08/02/11-7:00 p.m. -Hodgesville Public Service District  
   - 08/02/11-6:00 p.m. -Elkins Road Public Service District  
   - 08/08/11-12:00 p.m. -Upshur County Family Resource Network  
   - 08/08/11-4:30 p.m.-Upshur County Solid Waste Authority  
   - 08/08/11-6:00 p.m. -Buckhannon-Upshur Recreational Park Advisory Board  
   - 08/10/2011 -7:00 a.m. -Upshur County Development Authority – Exec. Board  
   - 08/10/11-7:30 a.m. -Buckhannon-Upshur Airport Authority  
   - 08/10/11-12:00 p.m. -Upshur County Senior Center Board  
   - 08/10/11-1:30 p.m. -Upshur County Conventions & Visitors Bureau  
   - 08/11/11-1:00 p.m. -Adrian Public Service District  
   - 08/11/11-3:00 p.m. -Tennerton Public Service District  
   - 08/11/11-6:30 p.m. -Upshur County Safe Sites & Structures Ordinance Board  
   - 08/15/11-7:00 p.m. -Upshur County Fair Association
UPSHUR COUNTY COMMISSION MEETING
August 11, 2011

- 08/16/11-5:00 p.m. - UC Enhanced Emergency Telephone Advisory Board
- 08/17/11-10:00 a.m. - James W. Curry Advisory Board
- 08/17/11-7:00 p.m. - Lewis Upshur LEPC
- 08/18/11-6:30 p.m. - Upshur County Youth Camp Board
- 08/18/11-6:30 p.m. - Upshur County Fire Board
- 08/30/11-4:00 p.m. - Upshur County Public Library Board
- No Aug. Mtg-6:00 p.m. - Community Corrections Board-Upshur County
- No Aug. Mtg.-7:00 a.m.-Region VII Planning & Development Council
- No Aug. Mtg.-12:00 p.m. - Upshur County Development Authority

10. Appointments Needed or Upcoming:
- Adrian Public Service District-(Sharon Bowen 10-31-11) County
- Buckhannon-Upshur Airport Authority-(Charles Anderegg 6-30-11) County
- Farmland Protection Board-(County Commissioner-Four Year Term) County
- Farmland Protection Board-(Executive Director UCDA-Four Year Term) County
- Farmland Protection Board-(Farmer & County Farm Bureau-Two Year Term)-County
- Farmland Protection Board-(Farmer & Conservation District-Four Year Term)-County
- Farmland Protection Board-(Farmer-Four Year Term) County
- Farmland Protection Board-( At-Large Non-Farming -Two Year Term) County
- Farmland Protection Board-( At-Large Non-Farming -Four Year Term) County
- James W. Curry Advisory Board-(Craig Preslar 12-31-11) County
- James W. Curry Advisory Board-(Joyce Harris-Thacker 12-31-11) County
- James W. Curry Advisory Board-Debra Brockelman 12-31-11) County
- Region VII Planning & Development Council-(William A. Parker 12-31-11) County
- Region VII Planning & Development Council-(Connie Tenney 12-31-11) County
- Region VII Planning & Development Council-(Sam Nolte 12-31-11) County
- Region VII Planning & Development Council-(Dr. Pamela Balch 12-31-11) County
UPSHUR COUNTY COMMISSION MEETING  
August 11, 2011

- Region VII Planning & Development Council-(A.G. Trusler 12-31-11) County
- Upshur County Building Commission-(Joe Malcolm 11-10-11) County
- Upshur County Fire Board-(George Smith 06-30-11) County-3rd District-Community

The Commission approved all invoices for payment. (copy included)
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
- Hubert Denver Carpenter-Final Settlement
- Charles Franklin Hardman-Final Settlement
- Irene Gladys Lemley-Final Settlement
- Charles Stanton Reed-Final Settlement
- Mary L. Smith-Final Settlement
- Mary Catherine West-Final Settlement
- Stanley Junior Lambert-Final Settlement
- Emma L. Tenney-Final Settlement

The Commission approved/declined the following “Exonerations and/or Refunds”: (copy included)
- Katherine M. & Hobert R. Unrue-#2873-$175.12
- William D. or Carolyn S. Hamilton-#2886-Corrective Ticket
- Roger L. or Margaret Beckner-#2892-$12.88
- Jerry N. Black-#2893-not approved
- Stewart J. Gould-#2894-$15.74
- William D. Jr. & Peggy Dean-#2895-Corrective Ticket
- Michael C. Bickel-#2896-$17.08
- Paul G. Dean-#2897-$5.78

Terri Jo Bennett, Upshur County Addressing and Mapping Coordinator, provided an update/review of the property owners meeting conducted on Tuesday, August 9, 2011 to offer suggestions for a road name in the Nova Subdivision off the Brushy Fork Rd. After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved Valley View Dr for the unnamed road off Nova St in the Nova Subdivision. (copy included) After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved Pondora Dr for a private driveway off of Valley View Dr in the Nova Subdivision. (copy included)

Terri Jo Bennett advised the Commission that the property owners along CR 5/18 (Tackle Run Rd) have followed all the requirements set forth in the Upshur County 911 Addressing and Mapping Ordinance and after discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the road name of Ponderosa Dr for CR 5/18 located off the Old Elkins Rd in the Ellamore area. (copy included)

The Commission recessed at 11:30 a.m.
UPSHUR COUNTY COMMISSION MEETING
August 11, 2011

The Commission attended the meeting of the Upshur County Policy Board at 1:00 p.m.
The Commission attended the meeting of the Upshur County Departmental Supervisors at 2:00 p.m.
The Commission reconvened at 3:30 p.m.
Virgil D. Miller, Upshur County Sheriff appeared before the Commission. At 3:40 p.m., on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission entered executive session per WV Code 6-9A-4 to discuss personnel matters. In attendance were Donnie R. Tenney, Creed G. Pletcher, JC Raffety, William A. Parker and Virgil D. Miller. The Commission returned to open session at 4:20 p.m. No action was taken in executive session.
With no further business, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission meeting adjourned at 4:20 p.m.