The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, July 21, 2011 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; William A. Parker, Administrator, and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Creed G. Pletcher, seconded by Donnie R. Tenney, the Commission approved the regular meeting minutes of July 14, 2011 as submitted.

Jan Cochran, Lewis-Upshur Animal Control Facility Director, appeared before the Commission and provided an update/status report on facility operations. Ms. Cochran made a request for funding in the amount of $2,450.00 for Upshur County Animal Defense Team (UCADT). Jan advised the Commission these funds are available from fees charged on adoptions of Upshur County dogs and cats and are to be used for spay and neuter procedures for animals from low income households. After discussion, on motion by Creed G. Pletcher, seconded by Donnie R. Tenney, the Commission approved the funding request.

After discussion, on motion by Donnie R. Tenney, seconded by Creed G. Pletcher, the Commission approved to waive the adoption fee for the Washington Animal Rescue League from the District of Columbia.

Mr. and Mrs. Stanley, Upshur County residents appeared before the Commission to discuss road name changing procedures concerning Tackle Run Road. No action was taken. Donnie R. Tenney advised that all required paper work to change the road name has been received and the Commission staff is following up with necessary actions to resolve the matter.

The Commission discussed personnel changes pertaining to the Lewis-Braxton-Upshur Community Corrections facility as recommended by Merrily Cheek, Case Manager and Program Director. After discussion, on motion by Creed G. Pletcher, seconded by Donnie R. Tenney, the Commission approved the change in the employment status of Micah Harris from part time to full time Assistant Case Aide effective July 18, 2011. After discussion, on motion by Creed G. Pletcher, seconded by Donnie R. Tenney, the Commission approved the resignation of Timothy Hoover as Case Manager for the Braxton County site effective July 22, 2011.

After discussion, on motion by Creed G. Pletcher, seconded by Donnie R. Tenney, the Commission approved and authorized the President to sign the contract with Fluent Language Solutions, Inc. for telephone interpretation services associated with the E911 Communications Center as recommended by Steven Linger, E911 Director. (copies included)

William A. Parker provided a review of the West Virginia Hazardous Materials Emergency Planning Grant Program. After discussion, on motion by Creed G. Pletcher, seconded by Donnie R. Tenney, the Commission approved and authorized the President to sign the grant application and related documents in the amount of $6,000 for use by the Lewis-Upshur LEPC. (copy included)
Donnie R. Tenney reviewed the following “For Your Information” items:
1. Upshur County Sheriff’s Financial Statement-June 2011
2. Financial Information:
   - General County Fund-June 2011
   - Coal Severance Fund-June 2011
4. Agendas and/or Notice of Meetings:
   - Elkins Road Public Service District -July 18, 2011
   - Upshur County Youth Camp Board -July 21, 2011
5. Meeting Minutes and/or Financial Reports:
   - Buckhannon-Upshur Airport Authority-July 13, 2011
   - Upshur County Citizens Corp Council-July 13, 2011
6. Meetings:
   - 07/05/11-7:00 p.m. -Hodgesville Public Service District
   - 07/05/11-6:00 p.m. -Elkins Road Public Service District
   - 07/11/11-12:00 p.m. -Upshur County Family Resource Network
   - 07/11/11-4:30 p.m.-Upshur County Solid Waste Authority
   - 07/11/11-6:00 p.m. -Buckhannon-Upshur Recreational Park Advisory Board
   - 07/13/2011 -7:00 a.m. -Upshur County Development Authority – Exec. Board
   - 07/13/11-7:30 a.m. -Buckhannon-Upshur Airport Authority
   - 07/13/11-12:00 p.m. -Upshur County Senior Center Board
   - 07/13/11-1:30 p.m. -Upshur County Conventions & Visitors Bureau
   - 07/14/11-1:00 p.m. -Adrian Public Service District
   - 07/14/11-3:00 p.m. -Tennerton Public Service District
   - 07/14/11-6:30 p.m. -Upshur County Safe Sites & Structures Ordinance Board
   - 07/18/11-6:00 p.m. -Community Corrections Board-Upshur County
   - 07/18/11-7:00 p.m. -Upshur County Fair Association
   - No July Mtg.-5:00 p.m. -UC Enhanced Emergency Telephone Advisory Board
   - 07/20/11-10:00 a.m. -James W. Curry Advisory Board
   - 07/20/11-7:00 p.m. -Lewis Upshur LEPC
   - 07/21/11-6:30 p.m. -Upshur County Youth Camp Board
   - 07/21/11-6:30 p.m. -Upshur County Fire Board
   - 07/25/11-7:00 a.m.-Region VII Planning & Development Council
   - 07/26/11-4:00 p.m. -Upshur County Public Library Board
• 07/27/2011-12:00 p.m. - Upshur County Development Authority Annual Meeting

7. Appointments Needed or Upcoming:
   • Adrian Public Service District-(Sharon Bowen 10-31-11) County
   • Buckhannon-Upshur Airport Authority-(Glenn Davis 06-30-11) City
   • Buckhannon-Upshur Airport Authority-(Al Tucker as of 4/1/11 Term Ends 06-30-13) City
   • Buckhannon-Upshur Airport Authority-(Charles Anderegg 6-30-11) County
   • Buckhannon-Upshur Parks & Recreation Ad. Bd.-(Tappan Squires 06-30-11) City
   • Buckhannon-Upshur Parks & Recreation Ad. Bd.-(Kelley Davis 06-30-11) County
   • Farmland Protection Board-(County Commissioner-Four Year Term) County
   • Farmland Protection Board-(Executive Director UCDA-Four Year Term) County
   • Farmland Protection Board-(Farmer & County Farm Bureau-Two Year Term)-County
   • Farmland Protection Board-(Farmer & Conservation District-Four Year Term)-County
   • Farmland Protection Board-(Farmer -Four Year Term)-County
   • Farmland Protection Board-( At-Large Non-Farming -Two Year Term)-County
   • Farmland Protection Board-( At-Large Non-Farming -Four Year Term)-County
   • James W. Curry Advisory Board-(Craig Presar 12-31-11) County
   • James W. Curry Advisory Board-(Jerry Reynolds 12-31-11) County
   • James W. Curry Advisory Board-Debra Brockelman 12-31-11) County
   • Region VII Planning & Development Council-(William A. Parker 12-31-11) County
   • Region VII Planning & Development Council-(Connie Tenney 12-31-11) County
   • Region VII Planning & Development Council-(Sam Nolte 12-31-11) County
   • Region VII Planning & Development Council-(Dr. Pamela Balch 12-31-11) County
   • Region VII Planning & Development Council-(A.G. Trusler 12-31-11) County
UPSHUR COUNTY COMMISSION MEETING
July 21, 2011

- Upshur County Building Commission-(Joe Malcolm 11-10-11) County
- UC Enhanced Emergency Telephone Ad. Bd.- (Joey Baxa 06-30-11) County-EMS
- Upshur County Fire Board-(George Smith 06-30-11) County-3rd District-Community
- Upshur County Solid Waste Authority-(Jacqueline McDaniels 06-30-11) PSC

The Commission approved all invoices for payment. (copy included)
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
- Aubrey Wilson-Final Settlement
- Maxine L. Canter-Final Settlement
- Eva E. Chidester-Final Settlement
- Arnett Browne Corley-Fourth Annual Settlement
- Patricia J. Maher-First Annual Settlement

The Commission approved the following “Exonerations and/or Refunds”: (copy included)
- Robert R. Sr. & Carolyn M. Unrue-#2856-Corrective Ticket
- Carolyn M. Lake-#2857-$175.12
- Anthony Douglas-#2858-$32.24
- Abbie D. or Chris H. Blake-#2859-Corrective Ticket
- Theodore Summers-#2860-$11.36
- Theodore Summers or Robin Bond-#2861-$10.78
- Gary A. Crites-#2862-$75.39
- Dominique N. Tamburo or Pamela Anderson-#2863-$77.63
- Norman or Luella R. Workman-#2864-$13.66
- T & L Hot Dogs H & W LLC-#2865-$175.06
- George Albert & Shauna Lively Popson-#2866-$632.35
- Crystal L. Anderson-#2867-$91.86
- James Knorr III or Judith M. Knorr-#2868-$2.72

The Commission approved the following consolidation of land tracts: (copy included)
- Buckhannon Corporation-Map 11-Parcel 36 with Map 11-Parcel 37-owners Charles & Barbara Watts

The Commission recessed at 09:20 a.m.
The Commission reconvened at 9:35 a.m.
The Commission met with John Moore and Hartsel Cool, Upshur County Maintenance Department personnel. (Note: not on agenda, report only)
After discussion on motion by Creed G. Pletcher, seconded by Donnie R. Tenney, the Commission approved Rick Campbell to serve as member of the Upshur County Enhanced Emergency Telephone Advisory Board. Mr. Campbell’s term will expire on June 30, 2014.

With no further business, on motion by Creed G. Pletcher, seconded by Donnie R. Tenney, the Commission meeting adjourned at 10:45 a.m.