Upshur County Commission
July 17, 2008

The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, July 17, 2008 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Eugene C. Suder, Commissioner; Creed G. Pletcher, Commissioner; William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After review by Donnie R. Tenney, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved and authorized the President to sign the Community Corrections grant agreements and related documentation. (copy included)

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the quote from Global Science & Technologies (GST) for the replacement of an Ethernet switch for the Upshur County Sheriff’s Department. (copy included)

On motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission entered executive session at 9:15 a.m. per WV Code 6-9A-4 to discuss an official investigation and/or matters relating to crime prevention. In attendance were Donnie R. Tenney, Eugene C. Suder, Creed G. Pletcher, William A. Parker and Virgil D. Miller. No decisions were made in executive session and the Commission returned to open session at 9:45 a.m.

Michael Dean, county resident, appeared before the Commission to express his concerns with a situation at the Lewis–Upshur Animal Control Facility. After review, the Commission directed William A. Parker to follow-up with Janella Cochran and Mike Dean on revising the “owner release” form and report back.

After reading of the minutes, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of July 10, 2008 as submitted.

The Commission recessed at 10:35 a.m.
The Commission reconvened at 11:00 a.m.

Representatives from the Buckhannon River Watershed Association appeared before the Commission to provide and update/review of a water quality project conducted of the Buckhannon River Watershed. (copy included)

The Commission recessed at 11:35 a.m.
The Commission reconvened at 1:00 p.m.
The Commission met with Gary Bailey, Maintenance Supervisor, to review the quotes for the maintenance vehicle. After discussion, the Commission directed Gary Bailey to follow-up with William A. Parker on developing a bid sheet for the vehicle. (NOTE: the Commission withdrew the action taken during the last Commission meeting to award the low bid to Buckhannon Toyota since the bids were on various size truck beds.)

The Commission recessed at 1:20 p.m.

The Commission reconvened at 2:00 p.m.

The Commission held a public hearing on the estate of Josephine G. Morgan, deceased. After presentation and review, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved to uphold the decision of the Fiduciary Commissioner. (copy included) Stacy Martin, Assistant Prosecuting Attorney will prepare an order for the Commission to sign. The public hearing adjourned at 2:10 p.m.

The Commission approved the following purchase orders:

- Micrologic Inc - #09000122 - $900.00
- Dayton Legal Blank - #09000123 - $20.00
- French Creek Heating - #09000124 - $250.00
- French Creek Heating - #09000125 - $250.00
- Quill Corp - #09000126 - $500.00
- Alterations by Kathy - #09000127 - $200.00
- Tennerton Auto - #09000128 - $500.00
- Burr’s Outdoor Power Equipment - #09000129 - $250.00
- Napa Auto Parts - #09000130 - $200.00
- WV Uniforms - #09000131 - $1,300.00
- Jenkins Ford Mercury - #09000132 - $1,000.00
- Galls Inc - #09000133 - $500.00
- Walmart - #09000134 - $400.00
- Harper Lumber Co - #09000135 - $250.00
- Harper Lumber Co - #09000136 - $250.00
- Lowe’s Home Center - #09000137 - $250.00
- Lowe’s Home Center - #09000138 - $250.00
- L&T Farm Equipment - #09000139 - $250.00
- CSSI - #09000140 - $1,486.63
- Quick Slick Oil Change - #09000141 - $1,000.00
- GST - #09000142 - $750.00
- Waste Collection Board - #09000143 - $1,000.00
- Corridor H Tire Inc - #09000144 - $300.00
The Commission approved the following final settlements:

- Shirley Ortego – Final Settlement Waiver

The Commission approved the following exonerations and/or refunds: (copy included)

- James or Doris Hamman - #2264 - $102.62

The Commission approved the following “time out of the office” for Commission employees: (copies included)

- Terri Jo Bennett – July 24, 2008 – approved

The Commission reviewed the hearing order from the Upshur County Deputy Sheriff’s Civil Service Board regarding Deputy Mike Coffinan. (copy included) The Commission directed William A. Parker to follow-up with Jacob E. Reger, Prosecuting Attorney.

The Commission received the following information: (copies included)

2. Agendas and/or Notice of Meetings:
   - James W. Curry Advisory Board-July 16, 2008
   - Lewis-Upshur LEPC-July 16, 2008
   - Upshur County Public Library Board-July 16, 2008
   - Upshur County Youth Camp Board-July 17, 2008
3. Meeting Minutes and/or Financial Reports:
   - Adrian Public Service District- June 13, 2008
   - Elkins Road Public Service District-June 03, 2008
   - James W. Curry Advisory Board-June 18, 2008
   - Tennerton Public Service District-December 12, 2007
   - Tennerton Public Service District-January 09, 2008
   - Tennerton Public Service District-March 12, 2008
   - Tennerton Public Service District-April 08, 2008
   - Tennerton Public Service District-May 14, 2008
   - Tennerton Public Service District-June 11, 2008
4. Meetings:
   - 07/01/08-6:00 p.m.-Elkins Road Public Service District
   - 07/01/08-7:00 p.m.-Hodgesville Public Service District
   - 07/08/08-7:00 a.m.-Buckhannon-Upshur Airport Authority
   - 07/09/08-7:00 a.m.-Upshur County Development Authority – Ex. Board
   - 07/09/08-10:00 a.m.-James W. Curry Advisory Board
   - 07/09/08-3:00 p.m.-Tennerton Public Service District
- 07/09/08-7:00 p.m.-Upshur County Litter Control Committee
- 07/10/08-6:30 p.m.-UC Safe Structures & Sites Ordinance Board
- 07/11/08-1:00 p.m.-Adrian Public Service District
- 07/12/08-7:30 a.m.-Dedication Ceremony at the Park Facility
- 07/14/08-12:00 p.m.-Upshur County Family Resource Network
- 07/14/08-6:00 p.m.-Upshur County Solid Waste Authority
- 07/14/08-6:00 p.m.-Buckhannon-Upshur Parks & Recreational Ad. Bd.
- 07/15/08-10:00 a.m.-Wes-Mon-Ty RCD
- 07/15/08-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 07/16/08-10:00 a.m.-James W. Curry Advisory Board
- 07/16/08-4:00 p.m.-Upshur County Public Library Board
- 07/16/08-6:00 p.m.-26th Circuit Community Corrections Board
- 07/16/08-6:00 p.m.-Buckhannon River Watershed Association
- 07/16/08-7:00 p.m.-Lewis-Upshur LEPC
- 07/17/08-6:30 p.m.-Upshur County Youth Camp Board
- 07/17/08-6:30 p.m.-Upshur County Fire Board
- 07/21/08-7:00 p.m.-Upshur County Fair Association
- 07/23/08-7:00 a.m.-Upshur County Development Authority
- September 2008-Region VII Planning & Development
- TBA- Upshur Buckhannon Health Department

5. Appointments Needed or Upcoming:
   - Buckhannon-Upshur Airport Authority — (Robert Baker 06/30/08) — County
   - Buckhannon-Upshur Airport Authority — (Frank Robinette 06/30/08) — City of Weston
   - Buckhannon-Upshur Airport Authority — (James W. Knorr III 06/30/08) — City
   - Buckhannon-Upshur Airport Authority — (Charles Anderegg 06/30/08) — County
   - Buckhannon-Upshur Parks & Recreation Ad Bd — (Richard Edwards 06/30/08) — City
   - Buckhannon-Upshur Parks & Recreation Ad Bd — (Brenda Wells 06/30/08) — Bd of Ed
   - James W. Curry Advisory Board — (Lonnie Sanders 12/31/08) — County
• James W. Curry Advisory Board — (Tom Brown 12/31/08) — County
• Elkins Road Public Service District — (LeAnn Presar 09/30/08) — County
• Hodgesville Public Service District — (Roger Ward 08/05/08) — County
• Region VII Planning & Development Council — (William A. Parker 12/31/08) — County
• Region VII Planning & Development Council — (Connie Tenney 12/31/08) — County
• Region VII Planning & Development Council — (Commissioner 12/31/08) — County
• Region VII Planning & Development Council — (French Armstrong 12/31/08) — County
• Region VII Planning & Development Council — (Dr. Pamela Balch 12/31/08) — County
• Region VII Planning & Development Council — (Andy Duncan 12/31/08) — County
• Upshur County Building Commission — (AG Trusler 11/10/08) — County
• Upshur County Civil Service Board — (Terry D. Reed 12/31/08) — Bar Association
• Upshur County Development Authority — (Vacant Position 06/30/11) — County
• UC Enhanced Emergency Telephone Ad. Bd. — (Rebecca Phillips 06/30/08) — County
• UC Enhanced Emergency Telephone Ad. Bd. — (Betty Hinkle 06/30/08) — County
• Upshur County Fire Board — (Wyatt Long 06/30/08) — 1st Dist - Fire Assoc — County
• UC Safe Structures & Sites Ordinance Bd. — (G. Bonnett 06/30/08) — Fire Chief — County

With no further business, the meeting adjourned at 2:30 p.m.