The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, July 14, 2011 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; JC Raffety, Commissioner, William A. Parker, Administrator, and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the regular meeting minutes of July 07, 2011 with typographical corrections.

Lois Lafontaine, Take Pride in America Committee representative, did not appear for her scheduled appointment.

Tackle Run Road residents appeared before the Commission to discuss road name change requirements. No action was taken.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the volunteer application of Danny Gould for the Upshur County Sheriff Department as Reserve Deputy effective July 01, 2011. (copy included)

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the volunteer applications of Joan McCardle and Dannette Perkins for the Lewis-Upshur Animal Control Facility effective July 14, 2011. (copies included)

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the volunteer application of Gilbert Valdez for the Office of Emergency Services effective July 14, 2011. (copy included)

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the resignation of Carolyn Lunsford as part time Monitor for the Tri-County Child Exchange and Visitation Center effective June 29, 2011.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the employment of Judith G. Piercy as part time Monitor for the Tri-County Child Exchange and Visitation Center effective July 17, 2011 at the rate of $7.25 per hour.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the adjusted effective date of employment for the following: Lisa R. Moses as full time E911 Dispatcher, July 18, 2011; Trena L. Bonnett as full time E911 Dispatcher, July 25, 2011 and Kayla N. Ball as part time E911 Dispatcher, July 11, 2011.

William A. Parker provided an update/review of the Progress Reports and Financial Reports for the following Homeland Security Grants: 09-SHS-16, Mass Migration Support Plan & Interoperability Grant; 09-SHS-17, Critical Infrastructure Support Grant; 09-SHS-18, Continuity of Operations Plan Grant and 09-SHS-19, Citizens Preparedness Plan Grant. After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the reports as submitted.
William A. Parker provided an update/review of “Policy Limits for Uninsured Motor Vehicle Coverage and Underinsured Motor Vehicle Coverage” offered by WVCoRP for the 2011-2012 fiscal year. Mr. Parker recommended purchasing the additional “Optional Uninsured Coverage and Optional Limits of Uninsured Motorist Coverage”. After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved to purchase the additional coverage as recommended. (copy included)

William A. Parker provided a review of “Poll Workers for the Special General Election” scheduled for October 4, 2011. After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the listings as submitted. (copy included)

Donnie R. Tenney reviewed the following “For Your Information” items:
1. Wage and Salary Information for Upshur County Employees of July 2011
3. Annual Financial Statement from the Upshur County Fire Board
4. Regional Jail Cost Information
5. Upshur County E911 Communications Center Reports:
   - Monthly Call Summary Report-June 2011
   - Monthly Departmental Call Report-June 2011
   - Monthly Wrecker Report-June 2011
6. Agendas and/or Notice of Meetings:
   - Buckhannon-Upshur Airport Authority -July 13, 2011
   - Upshur County Development Authority-Ex. Bd.-July 13, 2011
7. Meeting Minutes and/or Financial Reports:
   - Buckhannon-Upshur Airport Authority-June 08, 2011
   - Elkins Road Public Service District-June 07, 2011
   - Elkins Road Public Service District-June 27, 2011
   - Upshur County Development Authority-Ex. Bd.-May 12, 2011
8. Meetings:
   - 07/05/11-7:00 p.m. -Hodgesville Public Service District
   - 07/05/11-6:00 p.m. -Elkins Road Public Service District
   - 07/11/11-12:00 p.m. -Upshur County Family Resource Network
   - 07/11/11-4:30 p.m.-Upshur County Solid Waste Authority
   - 07/11/11-6:00 p.m. -Buckhannon-Upshur Recreational Park Advisory Board
   - 07/13/2011 -7:00 a.m. -Upshur County Development Authority – Exec. Board
   - 07/13/11-7:30 a.m. -Buckhannon-Upshur Airport Authority
   - 07/13/11-12:00 p.m. -Upshur County Senior Center Board
   - 07/13/11-1:30 p.m. -Upshur County Conventions & Visitors Bureau
UPSHUR COUNTY COMMISSION MEETING
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- 07/14/11-1:00 p.m. - Adrian Public Service District
- 07/14/11-3:00 p.m. - Tennerton Public Service District
- 07/14/11-6:30 p.m. - Upshur County Safe Sites & Structures Ordinance Board
- 07/18/11-6:00 p.m. - Community Corrections Board-Upshur County
- 07/18/11-7:00 p.m. - Upshur County Fair Association
- 07/19/11-5:00 p.m. - UC Enhanced Emergency Telephone Advisory Board
- 07/20/11-10:00 a.m. - James W. Curry Advisory Board
- 07/20/11-7:00 p.m. - Lewis Upshur LEPC
- 07/21/11-6:30 p.m. - Upshur County Youth Camp Board
- 07/21/11-6:30 p.m. - Upshur County Fire Board
- 07/25/11-7:00 a.m.-Region VII Planning & Development Council
- 07/26/11-4:00 p.m. - Upshur County Public Library Board
- 07/27/2011-12:00 p.m. - Upshur County Development Authority Annual Meeting

9. Appointments Needed or Upcoming:
   - Adrian Public Service District-(Sharon Bowen 10-31-11) County
   - Buckhannon-Upshur Airport Authority-(Glenn Davis 06-30-11) City
   - Buckhannon-Upshur Airport Authority-(Al Tucker as of 4/1/11 Term Ends 06-30-13) City
   - Buckhannon-Upshur Airport Authority-(Charles Anderegg 6-30-11) County
   - Buckhannon-Upshur Parks & Recreation Ad. Bd.-(Tappan Squires 06-30-11) City
   - Buckhannon-Upshur Parks & Recreation Ad. Bd.-(Kelley Davis 06-30-11) County
   - Farmland Protection Board-(County Commissioner-Four Year Term) County
   - Farmland Protection Board-(Executive Director UCDA-Four Year Term) County
   - Farmland Protection Board-(Farmer & County Farm Bureau-Two Year Term)-County
   - Farmland Protection Board-(Farmer & Conservation District-Four Year Term)-County
   - Farmland Protection Board-(Farmer -Four Year Term)-County
   - Farmland Protection Board-(At-Large Non-Farming -Two Year Term)-County
UPSHUR COUNTY COMMISSION MEETING
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- Farmland Protection Board-(At-Large Non-Farming-Four Year Term)-County
- James W. Curry Advisory Board-(Craig Presar 12-31-11) County
- James W. Curry Advisory Board-(Jerry Reynolds 12-31-11) County
- James W. Curry Advisory Board-Debra Brockelman 12-31-11) County
- Region VII Planning & Development Council-(William A. Parker 12-31-11) County
- Region VII Planning & Development Council-(Connie Tenney 12-31-11) County
- Region VII Planning & Development Council-(Sam Nolte 12-31-11) County
- Region VII Planning & Development Council-(Dr. Pamela Balch 12-31-11) County
- Region VII Planning & Development Council-(A.G. Trusler 12-31-11) County
- Upshur County Building Commission-(Joe Malcolm 11-10-11) County
- UC Enhanced Emergency Telephone Ad. Bd.-(Joey Baxa 06-30-11) County-EMS
- Upshur County Fire Board-(George Smith 06-30-11) County-3rd District-Community
- Upshur County Solid Waste Authority-(Jacqueline McDaniels 06-30-11) PSC

The Commission approved all invoices for payment. (copy included)
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
  - Jeffrey W. Cochran-Final Settlement
  - Carolyn Marie Hunt-Final Settlement
  - Joan M. Stone-First Annual Settlement
  - Allen Ray West Trust-Eighth Annual Settlement
The Commission approved the following “Time Out of Office” for Commission employees: (copies included)
  - William A. Parker-September 26 and 27, 2011
The Commission recessed at 11:30 a.m.
The Commission reconvened at 1:00 p.m.
The Commission recessed at 1:00 p.m. to attend the Upshur County Policy Board Meeting and the 2:00 meeting of the Department Heads.
The Commission reconvened at 3:15 p.m.
With no further business, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission meeting adjourned at 3:15 p.m.