The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, June 16, 2011 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; JC Raffety, Commissioner, William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of June 09, 2011 as submitted.

William A. Parker provided a review of the Memorandum of Understanding with the West Virginia Supreme Court of Appeals, Division of Probation. After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved and authorized the President to sign the agreement. (copy included)

Donnie R. Tenney reviewed the following “For Your Information” items:
1. Notification from the Office of the Governor of Grant Awards: Victims of Crime Act Grant in the amount of $34,175 and the STOP Violence Against Women Grant in the amount of $30,000
3. Agendas and/or Notice of Meetings:
   - Lewis-Upshur LEPC-June 15, 2011
4. Meeting Minutes and/or Financial Reports:
   - Adrian Public Service District-April 14, 2011
   - Adrian Public Service District-May 12, 2011
   - Buckhannon-Upshur Airport Authority-June 08, 2011
   - Lewis-Upshur LEPC-May 18, 2011
   - Upshur County Citizen Corp Council-June 08, 2011
5. Meetings:
   - 06/07/11-7:00 p.m. -Hodgesville Public Service District
   - 06/07/11-6:00 p.m. -Elkins Road Public Service District
   - 06/08/11-7:00 a.m. -Upshur County Development Authority – Exec. Board
   - 06/08/11-7:30 a.m. -Buckhannon-Upshur Airport Authority
   - 06/08/11-12:00 p.m.-Upshur County Senior Center Board
   - 06/08/11-1:30 p.m.-Upshur County Conventions & Visitors Bureau
   - 06/09/11-1:00 p.m. -Adrian Public Service District
   - 06/09/11-3:00 p.m. -Tennerton Public Service District
   - 06/09/11-6:30 p.m. -Upshur County Safe Sites & Structures Ordinance Board
   - 06/13/11-12:00 p.m. -Upshur County Family Resource Network
UPSHUR COUNTY COMMISSION MEETING
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• 06/13/11-6:00 p.m. -Buckhannon-Upshur Recreational Park Advisory Board
• 06/13/11-6:00 p.m.-Community Corrections Board-Upshur County
• 06/15/11-10:00 a.m. -James W. Curry Advisory Board
• 06/15/11-7:00 p.m. -Lewis Upshur LEPC
• 06/16/11-6:30 p.m. -Upshur County Youth Camp Board
• 06/16/11-6:30 p.m. -Upshur County Fire Board
• 06/20/11-7:00 p.m. -Upshur County Fair Association
• 06/21/11-4:00 p.m. -Upshur County Public Library Board
• 06/21/11-5:00 p.m. -UC Enhanced Emergency Telephone Advisory Board
• 06/22/11-7:00 a.m. -Upshur County Development Authority
• TBA-7:00 a.m.-Region VII Planning & Development Council

6. Appointments Needed or Upcoming:
   • Adrian Public Service District-(Sharon Bowen 10-31-11) County
   • Buckhannon-Upshur Airport Authority-(Glenn Davis 06-30-11) City
   • Buckhannon-Upshur Airport Authority-(Al Tucker as of 4/1/11 Term Ends 06-30-13) City
   • Buckhannon-Upshur Airport Authority-(Charles Anderegg 6-30-11) County
   • Buckhannon-Upshur Parks & Recreation Ad. Bd.-(Tappan Squires 06-30-11) City
   • Buckhannon-Upshur Parks & Recreation Ad. Bd.-(Alan Suder 06-30-11) Bd. Of Education
   • Buckhannon-Upshur Parks & Recreation Ad. Bd.-(Kelley Davis 06-30-11) County
   • Farmland Protection Board-(County Commissioner-Four Year Term) County
   • Farmland Protection Board-(Executive Director UCDA-Four Year Term) County
   • Farmland Protection Board-(Farmer & County Farm Bureau-Two Year Term)-County
   • Farmland Protection Board-(Farmer & Conservation District-Four Year Term)-County
   • Farmland Protection Board-(Farmer -Four Year Term)-County
   • Farmland Protection Board-( At-Large Non-Farming -Two Year Term)-County
   • Farmland Protection Board-( At-Large Non-Farming -Four Year Term)-County
- James W. Curry Advisory Board-(Craig Presar 12-31-11) County
- James W. Curry Advisory Board-(Jerry Reynolds 12-31-11) County
- James W. Curry Advisory Board-Debra Brockelman 12-31-11) County
- Region VII Planning & Development Council-(William A. Parker 12-31-11) County
- Region VII Planning & Development Council-(Connie Tenney 12-31-11) County
- Region VII Planning & Development Council-(Sam Nolte 12-31-11) County
- Region VII Planning & Development Council-(Dr. Pamela Balch 12-31-11) County
- Region VII Planning & Development Council-(A.G. Trusler 12-31-11) County
- Tennerton Public Service District-(Rex Reeder 07-31-2011) County
- Upshur County Building Commission-(Joe Malcolm 11-10-11) County
- Upshur County Development Authority-(Glenn Hawkins 06-30-11) County
- Upshur County Development Authority-(Sue Johnson-Phillippe 06-30-11) County
- Upshur County Development Authority-(Don Nestor 06-30-11) County
- Upshur County Development Authority-(Dennis Xander 06-30-11) County
- Upshur County Development Authority-(Sharon McNemar 06-30-11) County
- Upshur County Development Authority-(William Wellings 06-30-11) County
- UC Enhanced Emergency Telephone Ad. Bd.-(Joey Baxa 06-30-11) County-EMS
- UC Enhanced Emergency Telephone Ad. Bd.-(Betty Hinkle 06-30-11) County-Comm
- Upshur County Fire Board-(George Smith 06-30-11) County-3rd District-Community
- Upshur County Library Board-(Neil Brake 06-30-11)-County/Bd. of Ed.
- Upshur County Solid Waste Authority-(Jacqueline McDaniels 06-30-11) PSC
- Upshur County Youth Camp Board-(Debbie Miller 05-31-11) County-Nomination Req.
- Upshur County Youth Camp Board-(Debbie Hull 05-31-11) County-Nomination Req.
The Commission approved all invoices for payment. (copy included)
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:

- Thomas G. Bacorn-Final Settlement
- Betty Ann Barker-Final Settlement
- Loretta Bodkins- Final Settlement
- Della V. Brown-Final Settlement
- Dailey Blank-Final Settlement
- Billie Charles Lynch-Final Settlement
- Judson Junior Hodges-Final Settlement
- Paul Willard Smallwood-Final Settlement
- Maurice W. Osburn-Second Annual Settlement

Kenneth T. Davidson, City of Buckhannon Mayor, appeared before the Commission to discuss a proposal to have “Community” meetings. Mayor Davidson suggested that the meetings should have representation from the County and the City governments and should include citizen participation with no set agenda. Meetings would be held on the 5th Thursday in months where such occurs and would replace current joint meetings of Commission and City Council. (Note: item not on agenda, report only)

Rick Edwards, Buckhannon-Upshur Parks and Recreation Advisory Board representative, appeared before the Commission and provided an update on the recent Advisory Board meeting which was held on June 13, 2011 and pool maintenance needs. (Note: item not on agenda, report only)

After discussion, the Commission approved the reappointments of the following board members: Betty Hinkle, Upshur County Enhanced Emergency Telephone Advisory Board, whose term expiration date is June 30, 2014; Debbie Miller, Upshur County Youth Camp Board whose term expiration date is May 31, 2017 and Debbie Hull, Upshur County Youth Camp Board whose term expiration date is May 31, 2017.

The Commission recessed at 9:35 a.m.
The Commission reconvened at 9:40 a.m.

Bill Hamilton, District 39, House of Delegates, appeared before the Commission with an invitation to attend a bridge dedication ceremony at the US 33/Hall Road overpass which will be held on June 22, 2011 at 3:00 p.m. in honor of the late Delegate Dale F. Riggs. (Note: item not on agenda, report only)
The Commission recessed at 9:42 a.m.
The Commission reconvened at 10:30 a.m.

Steven M. Linger, E911 Communications Center Director, appeared before the Commission and provided a review of proposed schedules and staffing levels.

Terri Jo Bennett, Addressing and Mapping Coordinator, appeared before the Commission and provided a review of a road name request. After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved Weaver Mountain Drive for the private road off Bush Run Road. (copy included)
UPSHUR COUNTY COMMISSION MEETING  
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The Commission recessed at 11:35 a.m.  
The Commission reconvened at 1:30 p.m.  

The Commission conducted bid openings for Regional Homeland Security Grant Projects. After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the following low bids: Project #09-SHS-16 Region IV Mass Migration Support Plan & Interoperability in the amount of $6,500.00 and Project #09-SHS-18 Region IV Continuity of Operations Plan in the amount of $20,250.00. Both low bids were submitted by JH Consulting, LLC. (copy included)

At 2:00 p.m. Dennis Klingensmith, Upshur County Development Authority representative, appeared before the Commission and requested an Executive Session per WV Code 6-9A-4 to discuss personnel and compensation issues. Present were Donnie R. Tenney, Creed G. Pletcher, JC Raffety, William A. Parker, Terri Jo Bennett and Dennis Klingensmith. No decisions were made in Executive Session and the Commission returned to open session at 2:40 p.m.

At 2:40 p.m., the Upshur County Commission meeting was moved to the E911 Communications Center where Commissioners met with Steven Linger, E911 Director, and nine of the eleven E911 dispatchers. The Commission reviewed and discussed the proposed schedules and staffing levels with personnel.

With no further business, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission meeting adjourned at 5:00 p.m.