The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, June 09, 2011 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; JC Raffety, Commissioner, William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the regular meeting minutes of June 02, 2011 as submitted.

Virgil D. Miller, Upshur County Sheriff, appeared before the Commission and provided an update/review on the delinquent tax report. After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved and authorized the Commission to sign the report and the certification of real and personal property for fiscal year 2011-2012. (Note: copy on file in the Office of the Upshur County Clerk)

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the rate of pay change for Upshur County Park Facility Head Life Guard, Chase Long, as requested by Renee Carr, Director, which will be retroactive to his date of hire, May 19, 2011.

William A. Parker provided a review of the Upshur County Commission Health Reimbursement Account. After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved and authorized the Commission to sign the Plan document. (copy included)

The Commission reviewed the request from the Trustees of the Heaston United Methodist Church for a refund of taxes paid from 2007 thru 2009 and exoneration of 2010 and 2011 taxes. After discussion, the Commission deferred action until after meeting with the Upshur County Assessor. (copy included)

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the following requests concerning personnel of the Tri-County Child Visitation and Exchange Program: employment of Maya Maupin as part time Monitor at the rate of $7.25 per hour, effective June 13, 2011; resignation of Lora Robey as part time Monitor effective May 24, 2011 and the termination of employment of Brianna Haines as part time Monitor effective May 28, 2011.

William A. Parker provided an update/review of the monthly reports for the Homeland Security Grants as follows: 09-SHS-16, Mass Migration & Radio Interoperability; 09-SHS-17, Critical Infrastructure Support Plan; 09-SHS-18, Continuity Operations Plan and 09-SHS-19, Citizen Preparedness Plan. After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved and authorized the President to sign the required documents.

William A. Parker provided an update/review on the proposed budget revisions for the General County Fund. After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the budget revision. (copy included)

After discussion, the Commission approved the reappointments of the following board members: Robert Baker, Buckhannon-Upshur Airport Authority, whose term expiration date is June 30, 2014; Amy Rohr-Queen, Buckhannon-Upshur Board of Health whose term expiration date is June 30, 2016 and Rex Reeder, Tennerton Public Service District whose term expiration date is July 31, 2017.

William A. Parker provided an update/review of the Governor’s Community Participation Grant in the amount of $100,000 as a state match for a $1 million loan for engineering and construction of a facility at the Buckhannon-Upshur Regional Airport for HealthNet. (copy included)

The Commission recessed at 9:45 a.m.
The Commission reconvened at 10:15 a.m.
Donnie R. Tenney reviewed the following “For Your Information” items:
1. Correspondence from the Administrative Office of the West Virginia Supreme Court of Appeals concerning the Revised Indigent Affidavit Procedures effective July 1, 2011
2. Building Permit Report—May 2011
3. Lewis-Upshur Animal Control Report—April 2011
4. Upshur County Communications Center Reports:
   • Monthly Call Summary Report—May 2011
   • Monthly Departmental Call Report—May 2011
   • Monthly Wrecker Log Report—May 2011
5. Agendas and/or Notice of Meetings:
   • Buckhannon-Upshur Airport Authority—June 08, 2011
   • Elkins Road Public Service District—June 07, 2011
   • Upshur County Solid Waste Authority—June 13, 2011
6. Meeting Minutes and/or Financial Reports:
   • Buckhannon-Upshur Airport Authority—May 11, 2011
7. Meetings:
   • 06/07/11 7:00 p.m. - Hodgesville Public Service District
   • 06/07/11 6:00 p.m. - Elkins Road Public Service District
   • 06/08/11 7:00 a.m. - Upshur County Development Authority – Exec. Board
   • 06/08/11 7:30 a.m. - Buckhannon-Upshur Airport Authority
   • 06/08/11 12:00 p.m. - Upshur County Senior Center Board
   • 06/08/11 1:30 p.m. - Upshur County Conventions & Visitors Bureau
   • 06/09/11 1:00 p.m. - Adrian Public Service District
   • 06/09/11 3:00 p.m. - Tennerton Public Service District
   • 06/09/11 6:30 p.m. - Upshur County Safe Sites & Structures Ordinance Board
   • 06/13/11 12:00 p.m. - Upshur County Family Resource Network
   • 06/13/11 6:00 p.m. - Buckhannon-Upshur Recreational Park Advisory Board
   • 06/15/11 6:00 p.m. - Community Corrections Board- Upshur County
   • 06/15/11 10:00 a.m. - James W. Curry Advisory Board
   • 06/15/11 7:00 p.m. - Lewis Upshur LEPC
   • 06/16/11 6:30 p.m. - Upshur County Youth Camp Board
   • 06/16/11 6:30 p.m. - Upshur County Fire Board
   • 06/20/11 11:00 p.m. - Upshur County Fair Association
   • 06/21/11 4:00 p.m. - Upshur County Public Library Board
   • 06/21/11 5:00 p.m. - UC Enhanced Emergency Telephone Advisory Board
   • 06/22/11 7:00 a.m. - Upshur County Development Authority
   • TBA-7:00 a.m. - Region VII Planning & Development Council
8. Appointments Needed or Upcoming:
   • Adrian Public Service District—(Sharon Bowen 10-31-11) County
   • Buckhannon-Upshur Airport Authority—(Robert Baker 06-30-11) County
   • Buckhannon-Upshur Airport Authority—(Glenn Davis 06-30-11) City
   • Buckhannon-Upshur Airport Authority—(Al Tucker as of 4/1/11 Term Ends 06-30-13) City
   • Buckhannon-Upshur Airport Authority—(Charles Anderegg 6-30-11) County
   • Buckhannon-Upshur Board of Health—(Amy Rohr–Queen 06-30-11) County
• Buckhannon-Upshur Parks & Recreation Ad. Bd.-(Tappan Squires 06-30-11) City
• Buckhannon-Upshur Parks & Recreation Ad. Bd.-(Alan Suder 06-30-11) Bd. Of Education
• Buckhannon-Upshur Parks & Recreation Ad. Bd.-(Kelley Davis 06-30-11) County
• Farmland Protection Board-(County Commissioner-Four Year Term) County
• Farmland Protection Board-(Executive Director UCDA-Four Year Term) County
• Farmland Protection Board-(Farmer & County Farm Bureau-Two Year Term)-County
• Farmland Protection Board-(Farmer & Conservation District-Four Year Term)-County
• Farmland Protection Board-(Farmer -Four Year Term)-County
• Farmland Protection Board-( At-Large Non-Farming -Two Year Term)-County
• Farmland Protection Board-( At-Large Non-Farming -Four Year Term)-County
• James W. Curry Advisory Board-(Craig Presar 12-31-11) County
• James W. Curry Advisory Board-(Jerry Reynolds 12-31-11) County
• James W. Curry Advisory Board-Debra Brockelman 12-31-11) County
• Region VII Planning & Development Council-(William A. Parker 12-31-11) County
• Region VII Planning & Development Council-(Connie Tenney 12-31-11) County
• Region VII Planning & Development Council-(Sam Nolte 12-31-11) County
• Region VII Planning & Development Council-(Dr. Pamela Balch 12-31-11) County
• Region VII Planning & Development Council-(A.G. Trusler 12-31-11) County
• Tennerton Public Service District-(Rex Reeder 07-31-2011) County
• Upshur County Building Commission-(Joe Malcolm 11-10-11) County
• Upshur County Development Authority-(Glenn Hawkins 06-30-11) County
• Upshur County Development Authority-(Sue Johnson-Phillippe 06-30-11) County
• Upshur County Development Authority-(Don Nestor 06-30-11) County
• Upshur County Development Authority-(Dennis Xander 06-30-11) County
• Upshur County Development Authority-(Sharon McNemar 06-30-11) County
• Upshur County Development Authority-(William Wellings 06-30-11) County
• UC Enhanced Emergency Telephone Ad. Bd.-(Joey Baxa 06-30-11) County-EMS
• UC Enhanced Emergency Telephone Ad. Bd.-(Betty Hinkle 06-30-11) County-Comm
• Upshur County Fire Board-(George Smith 06-30-11) County-3rd District-Community
• Upshur County Library Board-(Neil Brake 06-30-11)-County/Bd. of Ed.
The Commission approved all invoices for payment. (copy included)
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
- Margarette V. Bosley-Final Settlement
- Kyle Nelson Channel-Final Settlement
- Gertrude B. Howell-Sixteenth Annual Settlement

The Commission approved the following "Time Out of Office" for Commission employees: (copies included)
- Gary E. Bailey-June 13 thru 17, 2011

The Commission recessed at 11:30 a.m.
At 1:00 p.m. the Commission attended the Upshur County Policy Board meeting.
The Commission reconvened at 1:45 p.m.
Debbie Thacker Wilfong appeared before the Commission to discuss the overpayment of State and County property transfer tax by Pennsylvania Mineral Group, LLC.

The Commission met with Helen Phillips, Upshur County Assessor, to review the request by the Trustees of the Heaston United Methodist Church for a refund and/or exoneration of taxes. After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved to exonerate any unpaid property taxes and advised the trustees to file a claim against the Estate of Fae Casto for any paid property taxes.

With no further business, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission meeting adjourned at 2:45 p.m.