The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, May 19, 2011 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; JC Raffety, Commissioner and William A. Parker, Administrator. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the regular meeting minutes of May 12, 2011 with typographical corrections and special meeting minutes of May 11, 2011 as submitted.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the employment of William D. Squires as Seasonal Assistant Director for the Buckhannon-Upshur Recreation Park Facility. Effective date of employment is May 16, 2011 at the rate of $10.00 per hour through May 21, 2011, then $400.00 per week effective May 22, 2011.

The list of seasonal employees for the Buckhannon-Upshur Recreation Park Facility was unavailable. The item will be placed on next week’s agenda for action.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved Thomas Lee for an intern position with the Lewis-Upshur-Braxton Community Corrections Program.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved monthly progress reports, financial reports and requests for reimbursement for the following Homeland Security Grants:

- 09-SHS-16 Mass Migration Support Plan & Interoperability
- 09-SHS-17 Critical Infrastructure Support Plan
- 09-SHS-18 Continuity of Operations Plan
- 09-SHS-19 Citizen Preparedness Plan

Donnie R. Tenney reviewed the following “For Your Information” items:

1. Correspondence concerning Corridor H Summit Meeting on June 6, 2011
2. Upshur County Sheriff’s Financial Statement-April 2011
3. General County Fund Financial Information-April 2011
4. List of Participants for the Upshur County Citizens Firefighter Academy
5. Agendas and/or Notice of Meetings:
   - Upshur County Health Department-May 26, 2011
6. Meeting Minutes and/or Financial Reports:
   • Upshur County Citizen Corp Council - May 11, 2011

7. Meetings:
   • 05/03/11-7:00 p.m. - Hodgesville Public Service District
   • 05/03/11-6:00 p.m. - Elkins Road Public Service District
   • 05/09/11-12:00 p.m. - Upshur County Family Resource Network
   • 05/09/11-4:30 p.m. - Upshur County Solid Waste Authority
   • 05/09/11-6:00 p.m. - Buckhannon-Upshur Recreational Park Advisory Board
   • 05/11/11-7:00 a.m. - Upshur County Development Authority – Exec. Board
   • 05/11/11-7:30 a.m. - Buckhannon-Upshur Airport Authority
   • 05/11/11-12:00 p.m. - Upshur County Senior Center Board
   • 05/11/11-1:30 p.m. - Upshur County Conventions & Visitors Bureau
   • 05/12/11-1:00 p.m. - Adrian Public Service District
   • 05/12/11-3:00 p.m. - Tennerton Public Service District
   • 05/12/11-6:30 p.m. - Upshur County Safe Sites & Structures Ordinance Board
   • 05/12/11-6:30 p.m. - Upshur County Fire Board
   • 05/16/11-7:00 p.m. - Upshur County Fair Association
   • 05/16/11-6:00 p.m. - Community Corrections Board (at Lewis County Courthouse
   • 05/17/11-5:00 p.m. - UC Enhanced Emergency Telephone Advisory Board
   • 05/18/11-10:00 a.m. - James W. Curry Advisory Board
   • 05/18/11-7:00 p.m. - Lewis Upshur LEPC
   • 05/19/11-6:30 p.m. - Upshur County Youth Camp Board
   • 05/24/11-4:00 p.m. - Upshur County Public Library Board
   • 05/25/11-7:00 a.m. - Upshur County Development Authority
   • TBA-7:00 a.m. - Region VII Planning & Development Council

8. Appointments Needed or Upcoming:
   • Adrian Public Service District - (Sharon Bowen 10-31-11) - County
Buckhannon-Upshur Airport Authority-(Robert Baker 06-30-11) County
Buckhannon-Upshur Airport Authority-(Glenn Davis 06-30-11) City
Buckhannon-Upshur Airport Authority-(Al Tucker as of 4/1/11 Term Ends 06-30-13) City
Buckhannon-Upshur Airport Authority-(Charles Anderegg 6-30-11) County
Buckhannon-Upshur Board of Health-(Amy Rohr-Queen 06-30-11) County
Buckhannon-Upshur Parks & Recreation Ad. Bd.- (Tappan Squires 06-30-11) City
Buckhannon-Upshur Parks & Recreation Ad. Bd.- (Alan Suder 06-30-11) Bd. Of Education
Buckhannon-Upshur Parks & Recreation Ad. Bd.- (Kelley Davis 06-30-11) County
Farmland Protection Board-(County Commissioner-Four Year Term)-County
Farmland Protection Board-(Executive Director UCDA-Four Year Term)-County
Farmland Protection Board-(Farmer & County Farm Bureau-Two Year Term)-County
Farmland Protection Board-(Farmer & Conservation District-Four Year Term)-County
Farmland Protection Board-(Farmer -Four Year Term)-County
Farmland Protection Board-( At-Large Non-Farming -Two Year Term)-County
Farmland Protection Board-( At-Large Non-Farming -Four Year Term)-County
James W. Curry Advisory Board- (Craig Presar 12-31-11) County
James W. Curry Advisory Board-(Jerry Reynolds 12-31-11) County
James W. Curry Advisory Board-Debra Brockelman 12-31-11) County
Region VII Planning & Development Council-(William A. Parker 12-31-11) County
• Region VII Planning & Development Council-(Connie Tenney 12-31-11) County
• Region VII Planning & Development Council-(Sam Nolte 12-31-11) County
• Region VII Planning & Development Council-(Dr. Pamela Balch 12-31-11) County
• Region VII Planning & Development Council-(A.G. Trusler 12-31-11) County
• Tennerton Public Service District-(Rex Reeder 07-31-2011) County
• Upshur County Building Commission-(Joe Malcolm 11-10-11) County
• Upshur County Development Authority-(Glenn Hawkins 06-30-11) County
• Upshur County Development Authority-(Sue Johnson-Phillippe 06-30-11) County
• Upshur County Development Authority-(Don Nestor 06-30-11) County
• Upshur County Development Authority-(Dennis Xander 06-30-11) County
• Upshur County Development Authority-(Sharon McNemar 06-30-11) County
• Upshur County Development Authority-(William Wellings 06-30-11) County
• UC Enhanced Emergency Telephone Ad. Bd.- (Joey Baxa 06-30-11) County-EMS
• UC Enhanced Emergency Telephone Ad. Bd.- (Betty Hinkle 06-30-11) County-Comm
• Upshur County Fire Board-(George Smith 06-30-11) County-3rd District-Community
• Upshur County Library Board-(Neil Brake 06-30-11)-County/Bd. of Ed.
• Upshur County Solid Waste Authority-(Jacqueline McDaniels 06-30-11) PSC
• Upshur County Youth Camp Board-(Debbie Miller 05-31-11) County-Nomination Req.
• Upshur County Youth Camp Board-(Debbie Hull 05-31-11) County-Nomination Req.

The Commission approved all invoices for payment. (copy included)
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
• Opal Catherine Heavner-Final Settlement

The Commission approved the following “Exonerations and/or Refunds”: (copy included)
• David & Kavrina Kelley-#2825-$170.56
• Claude & Violet Gaye DeBarr-#2826-$3.62
• Lawrence E. Kenney, Jr. & Jennifer L. Lee-#2827-$203.14
• Jennifer L. Lee-#2828-$228.68

Steven M. Linger, E911 Director, appeared before the Commission for a follow up and review of operational and personnel matters resulting from interviews with E911 Communication Center dispatchers.

The Commission recessed at 12:10 p.m.
The Commission reconvened at 1:45 p.m.

Greg Harris, Upshur County Flood Plain Manager, appeared before the Commission to discuss FEMA (Federal Emergency Management Agency) Flood Plain matters and mapping issues. (Note: item not on agenda, report only)

Greg Harris, Animal Control, Humane Officer, discussed personnel issues concerning the need for a part time Assistant Dog Warden. Mr. Harris was requested to follow up with Hartsel Cool, Maintenance personnel to fill in as needed.

With no further business, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission meeting adjourned at 2:20 p.m.