The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, April 29, 2010 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Eugene C. Suder, Commissioner; Creed G. Pletcher, Commissioner; William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the regular meeting minutes of April 22, 2010.

After reading of the minutes, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the special meeting minutes of April 20, 2010.

James Farry, Office of Emergency Management Director, appeared before the Commission to provide an update on the administration of the “Homeland Security Project Concept Region IV Grant”. Mr. Farry reported that the administration fee (which may be up to 3%) has been backed out and the Upshur County Commission will have to absorb the costs. Jacob E. Reger, Upshur County Prosecuting Attorney, will review the grant documents. James Farry will follow up at a future meeting.

James Farry provided an update on the storage needs issue as discussed at last week’s meeting. Gary E. Bailey, Maintenance Supervisor, has cleaned up the space at the former jail facility. Mr. Farry will follow up with the West Virginia Department of Highways representative, Tom Freeman regarding space for mobile trailers.

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the “Citizen Corps Priority Grant Cooperative Agreement” which is being awarded by Volunteer West Virginia to the Upshur County Citizens Corps. in the amount of $88,467.00. The grant money will be used for the purchase of a portable canopy and 16’ box trailer. William A. Parker and/or Darrell Bennett will attend the mandatory training on Wednesday, May 5, 2010. (copy included)

After discussion, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the request from Lois Lafontaine to use the Courthouse Plaza area on July 1, 2010 for an “Opening Ceremony” to kick off the month long celebration of “Take Pride in America Month”. The Commission also approved Ms. Lafontaine’s request to decorate the courthouse. Gary E. Bailey, Maintenance Supervisor will coordinate with Ms. Lafontaine on the project. (copy included)

After review and via the general consent rule, the ranking of firms for the shower/bathhouse project at the James W. Curry Park Facility is as follows:

1. VanNostrand Architects
2. Chapman Technical Group
William A. Parker will follow up.
The Commission reviewed the following “For Your Information” items:
1. Correspondence from the West Virginia Development Office
   Concerning the Monitoring Visit for the Small Cities Block Grant for
   the Sewer Project at the Industrial Park
2. Agendas and/or Notice of Meetings:
   • Upshur County Development Authority-April 28, 2010
3. Meeting Minutes and/or Financial Reports:
   • Upshur County Development Authority-March 24, 2010
   • Upshur County HVAC Project Meeting-April 20, 2010
4. Meetings:
   • 05/04/10-6:00 p.m.-Elkins Road Public Service District
   • 05/04/10-7:00 p.m.-Hodgesville Public Service District
   • 05/10/10-12:00 p.m.-Upshur County Family Resource Network
   • 05/10/10-4:30 p.m.-Upshur County Solid Waste Authority
   • 05/10/10-6:00 p.m.-Buckhannon-Upshur Recreational Park
     Advisory Board
   • 05/12/10-7:00 a.m. -Upshur County Development Authority – Exec.
     Board
   • 05/12/10-7:30 a.m.-Buckhannon Upshur Airport Authority
   • 05/12/10-7:00 p.m.-Upshur County Litter Control Committee
   • 05/13/10-1:00 p.m.-Adrian Public Service District
   • 05/13/10-3:00 p.m.-Tennerton Public Service District
   • 05/13/10-6:30 p.m.-Upshur County Safe Sites & Structures
     Ordinance Board
   • 05/17/10-6:00 p.m.-26th Judicial Circuit Community Corrections
     Board - Braxton
   • 05/17/10-7:00 p.m.-Upshur County Fair Association
   • 05/18/10-10:00 a.m.-Wes-Mon-Ty RCD
   • 05/18/10-4:00 p.m.-Upshur County Public Library Board
   • 05/18/10-5:00 p.m.-UC Enhanced Emergency Telephone Advisory
     Board
   • 05/19/10-10:00 a.m.-James W. Curry Advisory Board
   • 05/19/10-6:00 p.m.-Buckhannon-River Watershed Association
   • 05/19/10-7:00 p.m.-Lewis Upshur LEPC
   • 05/20/10-6:30 p.m.-Upshur County Youth Camp Board
UPSHUR COUNTY COMMISSION MEETING
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• 05/20/10-6:30 p.m.-Upshur County Fire Board
• TBA -7:00 p.m.-Region VII Planning & Development Council
• 05/26/10-7:00 a.m.-Upshur County Development Authority

5. Appointments Needed or Upcoming:
• Buckhannon-Upshur Airport Authority — (William Wellings 06-30-10) — County
• Buckhannon-Upshur Airport Authority — (Phil Loftis 06-30-10) — County
• Buckhannon-Upshur Airport Authority — (Scott Wilson 06-30-10) — City
• Buckhannon-Upshur Board of Health — (Dale Hawkins 06-30-10) — County
• Buckhannon-Upshur Parks & Recreation Ad. Bd. — (Rick Edwards 06-30-10) — City
• Buckhannon-Upshur Parks & Recreation Ad. Bd. — (Doug Bush 06-30-10) — Bd. Of Ed.
• Buckhannon-Upshur Parks & Recreation Ad. Bd. — (Joe Fealy 06-30-10) — County
• Buckhannon-Upshur Parks & Recreation Ad. Bd. — (Rick Malcolm 06-30-10) — County
• James W. Curry Advisory Board — (Michael Quinn 12-31-10) — County
• Elkins Road Public Service District — (Sonny Mathews 09-30-10) — County
• Hodgesville Public Service District — (Donnie Kincaid 08-05-10) — County
• Region VII Planning & Development Council — (William A. Parker 12-31-10) — County
• Region VII Planning & Development Council — (Connie Tenney 12-31-10) — County
• Region VII Planning & Development Council — (French Armstrong 12-31-10) — County
• Region VII Planning & Development Council — (Dr. Pamela Balch 12-31-10) — County
• Region VII Planning & Development Council — (AG Trusler 12-31-10) — County
The Commission approved all invoices for payment. (copy included)
UPSHUR COUNTY COMMISSION MEETING
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The Commission approved the following purchase orders:

- Dayton Legal Blank-#20101288-$900.00
- US Postal Service-#20101289-$10,000.00
- Southern States Co-op, Inc.-#20101290-$80.00
- Southern States Co-op, Inc.-#20101291-$1,294.00
- Southern States Co-op, Inc.-#20101292-$200.00
- Tate Communications-#20101293-$300.00
- State Electric Supply Co.-#20101294-$500.00
- Lowe’s Home Center, Inc.-#20101295-$1,000.00
- Staples Credit Plan-#20101296-$150.00
- WV State Auditor-#20101297-$498.00
- Glade Springs Hotel-#20101298-$800.00
- Buckhannon Office & School Supplies-#20101299-$300.00

The Commission approved the following Final Settlements:

- Ruth Alice Ellis-Final Settlement
- Myra Maxine Loudin -Final Settlement
- Richard Ellis Loudin-Final Settlement
- Stephen T. Poe-Final Settlement
- Eva O. Rexroad-Final Annual Settlement
- James Edmon Ritter-Final Settlement

The Commission approved the following exonerations and/or refunds: (copies included)

- Sabrina Nesbitt-#2639-$119.30
- Christopher F. & Rhonda Esquer-#2640-$52.88
- Kenneth Davis-#2641-$49.12

The Commission approved the following “request to attend meeting” for Commission employees: (copies included)

- William A. Parker-May 23 and 24, 2010

The Commission approved the following “time out of office” for Commission employees: (copies included)

- William A. Parker-May 3 and 4, 2010

The Commission recessed at 11:30 a.m.
The Commission reconvened at 7:00 p.m. at the Buckhannon City Hall for the joint meeting with the City Council. The following agenda items were covered:

- Terri Jo Bennett, Upshur County Addressing and Mapping Coordinator provided an update on the county addressing and mapping project.
Mayor Kenneth Davidson advised that the City has been at a standstill with their project but to expect an update in the near future.

- William A. Parker, Upshur County Administrator, provided an update/review of the Upshur County Wellness Complex project located on Ridgeview Road and an update on the status of the Upshur County 911 complex construction project and requested cooperation with the city on the utility services. Kenneth Davidson advised that the city would consider in kind contributions to both projects.

- Debbie Thacker Wilfong, Upshur County Clerk, provided an update/status report on the Primary Election. Mary Albaugh, City Recorder, provided an update/status report on the City election. After discussion, the City and County recommended that Debbie Thacker Wilfong and Mary Albaugh follow up on additional information regarding possibly establishing a joint Primary/City Election for the next joint meeting.

- The City recognized Eugene Suder who has decided not to seek reelection.

- The City provided an update of the Strawberry Festival.

- Mary Albaugh requested copies of the meeting minutes from the joint meetings.

- Kenneth Davidson advised that the next joint meeting will be July 29, 2010 at the Upshur County Commission Chambers.

- Kenneth Davidson and Mary Albaugh requested cooperation from the County as they reuse a few sections of the Buckhannon 2015 Plan. William A. Parker advised he was involved in the initial development and will continue to be involved as needed.

With no further business, the joint meeting of the Buckhannon City Council and the Upshur County Commission adjourned at 8:00 p.m.