The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, April 28, 2011 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; JC Raffety, Commissioner, William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of April 21, 2011 as submitted.

William A. Parker reviewed the bids for nine (9) trailers to be purchased via Regional Homeland Security Grant Funding. After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the low bid of $8,320 per trailer which was submitted by Kraftsman. (copy included)

Eugene Sapp, Upshur County resident, appeared before the Commission and expressed concerns with road naming procedures regarding “Beetle Bailey Road”. After discussion, the Commission advised that they would waive the $109.00 per structure fee if Mr. Sapp could present documentation that the road name “Hereford Cove Ln” was approved by previous County Commission action. Terri Jo Bennett, Addressing and Mapping Coordinator and Mr. Sapp are to follow up and report back.

James Farry, Office of Emergency Management Director appeared before the Commission and provided updates on recent weather conditions and on newly operational communication equipment. (Note: Item not on agenda, report only)

Dirk Burnside, Office of Emergency Management Communications Director, appeared before the Commission and provided updates on the Tallmansville tower site and the Cleveland Mt. tower site. (Note: Item not on agenda, report only)

Greg Harris, Upshur County Safe Sites and Structures Enforcement Board representative, provided a review on the following cases referred by the Upshur County Safe Structures and Sites Enforcement Board:

- 090910-01 (Tenney)
- 102810-01 (Lipps).

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved to accept both cases and William A. Parker was requested to follow up with sending a “Petition for Order” to the property owners as required by the ordinance.

The Commission discussed available options for improvements at the West Virginia University Extension Service Office, West Main Street location. No action was taken at this time.

Donnie R. Tenney reviewed the following “For Your Information” items:

1. Correspondence from SuddenLink Communications Concerning Digital Upgrade
2. Agendas and/or Notice of Meetings:
   - Upshur County Development Authority-April 27, 2011
   - Upshur County Youth Camp Board-April 21, 2011
3. Meeting Minutes and/or Financial Reports:
4. Meetings:
   - 05/03/11-7:00 p.m. -Hodgesville Public Service District
   - 05/03/11-6:00 p.m. -Elkins Road Public Service District
   - 05/09/11-12:00 p.m. -Upshur County Family Resource Network
   - 05/09/11-4:30 p.m. -Upshur County Solid Waste Authority
   - 05/09/11-6:00 p.m. -Buckhannon-Upshur Recreational Park Advisory Board
• 05/11/11-7:00 a.m. -Upshur County Development Authority – Exec. Board
• 05/11/11-7:30 a.m. -Buckhannon-Upshur Airport Authority
• 05/11/11-12:00 p.m.-Upshur County Senior Center Board
• 05/11/11-1:30 p.m.-Upshur County Conventions & Visitors Bureau
• 05/12/11-1:00 p.m. -Adrian Public Service District
• 05/12/11-3:00 p.m. -Tennerton Public Service District
• 05/12/11-6:30 p.m. -Upshur County Safe Sites & Structures Ordinance Board
• 05/12/11-6:30 p.m. -Upshur County Fire Board
• 05/16/11-12:00 p.m. -Upshur County Senior Center Board
• 05/16/11-1:30 p.m. -Upshur County Conventions & Visitors Bureau
• 05/16/11-3:00 p.m. -Community Corrections Board (at Lewis County Courthouse)
• 05/16/11-6:00 p.m. -Community Corrections Board (at Lewis County Courthouse)
• 05/17/11-7:00 a.m. -UC Enhanced Emergency Telephone Advisory Board
• 05/18/11-10:00 a.m. -James W. Curry Advisory Board
• 05/18/11-4:00 p.m. -Upshur County Public Library Board
• 05/18/11-7:00 p.m. -Lewis Upshur LEPC
• 05/19/11-6:30 p.m. -Upshur County Youth Camp Board
• 05/25/11-7:00 a.m. -Upshur County Development Authority
• TBA-7:00 a.m.-Region VII Planning & Development Council

5. Appointments Needed or Upcoming:
• Adrian Public Service District- (Sharon Bowen 10-31-11)-County
• Buckhannon-Upshur Airport Authority-(Robert Baker 06-30-11) County
• Buckhannon-Upshur Airport Authority-(Glenn Davis 06-30-11) City
• Buckhannon-Upshur Airport Authority- (Al Tucker as of 4/1/11 Term Ends 06-30-13)-City
• Buckhannon-Upshur Airport Authority-(Charles Anderegg 6-30-11) County
• Buckhannon-Upshur Board of Health- (Amy Rohr-Queen 06-30-11) County
• Buckhannon-Upshur Parks & Recreation Ad. Bd.- (Tappan Squires 06-30-11) City
• Buckhannon-Upshur Parks & Recreation Ad. Bd.- (Alan Suder 06-30-11) Bd. Of Education
• Buckhannon-Upshur Parks & Recreation Ad. Bd.- (Bill Roby 06-30-11) County
• Corridor H Authority- (One Year Term)-County
• Corridor H Authority- (Two Year Term)-County
• Corridor H Authority- (Two Year Term)-County
• Farmland Protection Board- (County Commissioner-Four Year Term)-County
• Farmland Protection Board- (Executive Director UCDA-Four Year Term)-County
• Farmland Protection Board- (Farmer & County Farm Bureau-Two Year Term)-County
• Farmland Protection Board- (Farmer & Conservation District-Four Year Term)-County
• Farmland Protection Board- (Farmer -Four Year Term) County
The Commission approved all invoices for payment. (copy included)

The Commission approved the following Settlements:

- Doris Marie Helmick-Final Settlement
- Audry Rosemary Leichliter-Final Settlement
- Arlena Blanche Marple-Final Settlement
- Jerry Lynn Loudin, Sr.-Final Settlement
- Corey Thomas Bell-Infant-Final Settlement
The Commission approved the following “Request to Attend Meeting” for Commission employees: (copies included)

- Joyce S. Stockert – Annual Settlement
- William A. Parker – May 3, 2011
- Terri Jo Bennett – June 13, 2011

At 10:30 am, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission entered executive session per WV Code 6-9A-4 to discuss personnel matters. In attendance were Donnie R. Tenney, Creed G. Pletcher, JC Raffety and William A. Parker. The meeting returned to open session at 11:20 p.m. No decisions were made in executive session. After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the hiring of John Moore as temporary part time (37 hours per week) Maintenance personnel. Effective date of employment is May 2, 2011 at the rate of $10.00 per hour.

The Commission recessed at 11:50 a.m. to attend a luncheon at West Virginia Wesleyan College in honor of “Child Abuse Awareness Month”.

The Commission reconvened 1:30 p.m.

William A. Parker advised the Commission per telephone conversation with council for Mr. LaRosa, they might not appear before the Commission on the “Application for Relief of Erroneous Assessment”. (NOTE: no one appeared)

Mr. Elmore, Upshur County resident, appeared before the Commission and expressed concerns with the Emergency Management Service. William A. Parker was requested to follow up with scheduling a meeting with EMS representatives.

After discussion, on motion by JC Raffety seconded by Donnie R. Tenney, the Commission approved Creed G. Pletcher, Steve Foster, and Robert Skinner as Upshur County representatives to the newly formed “Corridor H Authority”. (copy included)

With no further business, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission meeting adjourned at 2:20 p.m.