UPSHUR COUNTY COMMISSION MEETING
April 21, 2011

The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, April 21, 2011 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; JC Raffety, Commissioner, William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the regular meeting minutes of April 14, 2011 as submitted.

Cannon Wadsworth, Director of State Government Programs for Global Science & Technology, appeared before the Commission and provided an overview of support services provided by GST, Inc. (copy included). After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved and authorized the Commission to sign the contract for technology support services provided by GST, Inc. Cannon Wadsworth will prepare a contract and forward to the Commission Office.

John Bowers and Terry Skinner, John M. Bowers & Son Auction Company representatives, appeared before the Commission and provided an update on a benefit auction which is scheduled for May 7, 2011 at the WV National Guard Armory in Tennerton. (copy included) Proceeds will provide Upshur County resident, Colton Dean and family with funding for a trip to the Harry Potter Theme Park in Florida.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved and authorized the Commission to sign the “Fair Housing Resolution”, which designates the month of April 2011 as “Fair Housing Month” in Upshur County. (copy included)

After review by William A. Parker, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the hiring of Beatrice Adams, Irene Andrew, Nelda Light, Thanna Wentz, Judith Miles, Betty Heavner, Kay Wilson and Phyllis Thacker as temporary Early Voting Clerks for the period from April 29, 2011 thru May 11, 2011 at the rate of $7.25 per hour as recommended by Debbie Thacker Wilfong, Upshur County Clerk. (copy included)

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the “Confidentiality Agreement” with the City of Buckhannon concerning addressing and mapping data to establish a mobile mapping system. (copy included)

Donnie R. Tenney reviewed the following “For Your Information” items:

1. Notification from the Office of the State Auditor & Receipt of Copy of the Report on Applying Agreed-Upon Procedures of the Magistrate Court for the Period Ending 12-31-10
2. Correspondence from the Courthouse Facilities Improvement Authority Concerning Revised Grant Application Procedures
3. Notification Concerning Redistricting Task Force Informational Meetings
4. Request from the Hardwood Alliance Zone (HAZ) for the Appointment of Three Individuals to Serve on the Corridor H Authority
5. Correspondence Concerning the Second Annual Buckhannon-Upshur Citizen’s Leadership Institute of Governmental Affairs
6. Agendas and/or Notice of Meetings:
   - Lewis Upshur LEPC-April 20, 2011
   - Upshur County Solid Waste Authority-May 09, 2011
   - Upshur County Youth Camp Board-April 21, 2011
7. Meeting Minutes and/or Financial Reports:
   - Adrian Public Service District-March 10, 2011
   - Buckhannon-Upshur Airport Authority-April 13, 2011
   - Lewis Upshur LEPC-March 16, 2011
   - Upshur County Citizen Corp Council-March 09, 2011
8. Meetings:
   - 04/05/11-7:00 p.m. -Hodgesville Public Service District
   - 04/05/11-6:00 p.m. -Elkins Road Public Service District
   - 04/06/11-1:30 p.m.-Upshur County Conventions & Visitors Bureau
   - 04/11/11-12:00 p.m. -Upshur County Family Resource Network
   - 04/11/11-4:30 p.m. -Upshur County Solid Waste Authority
   - 04/11/11-6:00 p.m. -Buckhannon-Upshur Recreational Park Advisory Board
   - 04/13/11-7:00 a.m. -Upshur County Development Authority – Exec. Board
   - 04/13/11-7:30 a.m. -Buckhannon-Upshur Airport Authority
   - 04/13/11-12:00 p.m.-Upshur County Senior Center Board
   - 04/14/11-1:00 p.m. -Adrian Public Service District
   - 04/14/11-3:00 p.m. -Tennerton Public Service District
   - 04/14/11-6:30 p.m. -Upshur County Safe Sites & Structures Ordinance Board
   - 04/18/11-7:00 p.m. -Upshur County Fair Association
   - 04/19/11-5:00 p.m. -UC Enhanced Emergency Telephone Advisory Board
   - 04/20/11-10:00 a.m. -James W. Curry Advisory Board
   - 04/20/11-4:00 p.m. -Upshur County Public Library Board
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- 04/20/11-7:00 p.m. -Lewis Upshur LEPC
- 04/21/11-6:30 p.m. -Upshur County Youth Camp Board
- 04/21/11-6:30 p.m. -Upshur County Fire Board
- 03/21/11-6:00 p.m.-Community Corrections Board
- 04/25/11-7:00 a.m.-Region VII Planning & Development Council
- 04/27/11-7:00 a.m. -Upshur County Development Authority
- TBA-3:00 p.m.-North Central WV Trade Development Assoc.-Clarksburg
- 05/16/11-6:00 p.m.-Community Corrections Board (at Lewis County Courthouse)

9. Appointments Needed or Upcoming:
- Adrian Public Service District-(Sharon Bowen 10-31-11)-County
- Buckhannon-Upshur Airport Authority-(Robert Baker 06-30-11)-County
- Buckhannon-Upshur Airport Authority-(Glenn Davis 06-30-11) City
- Buckhannon-Upshur Airport Authority-(Al Tucker as of 4/1/11 Term Ends 06-30-13)-City
- Buckhannon-Upshur Airport Authority-(Charles Anderegg 6-30-11) County
- Buckhannon-Upshur Board of Health-(Amy Rohr-Queen 06-30-11) County
- Buckhannon-Upshur Parks & Recreation Ad. Bd.-(Tappan Squires 06-30-11) City
- Buckhannon-Upshur Parks & Recreation Ad. Bd.-(Alan Suder 06-30-11) Bd. Of Education
- Buckhannon-Upshur Parks & Recreation Ad. Bd.-(Bill Roby 06-30-11) County
- Corridor H Authority-(One Year Term)-County
- Corridor H Authority-(Two Year Term)-County
- Corridor H Authority-(Two Year Term)-County
- Farmland Protection Board-(County Commissioner-Four Year Term)-County
- Farmland Protection Board-(Executive Director UCDA-Four Year Term)-County
- Farmland Protection Board-(Farmer & County Farm Bureau-Two Year Term)-County
- Farmland Protection Board-(Farmer & Conservation District-Four Year Term)-County
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- Farmland Protection Board-(Farmer -Four Year Term)-County
- Farmland Protection Board-(At-Large Non-Farming-Two Year Term)-County
- Farmland Protection Board-(At-Large Non-Farming-Four Year Term)-County
- James W. Curry Advisory Board-(Craig Presar 12-31-11) County
- James W. Curry Advisory Board-(Jerry Reynolds 12-31-11) County
- James W. Curry Advisory Board-Debra Brockelman 12-31-11) County
- Region VII Planning & Development Council-(William A. Parker 12-31-11) County
- Region VII Planning & Development Council-(William A. Parker 12-31-11) County
- Region VII Planning & Development Council-(Connie Tenney 12-31-11) County
- Region VII Planning & Development Council-(Vacant Position 12-31-10) County
- Region VII Planning & Development Council-(Dr. Pamela Balch 12-31-11) County
- Region VII Planning & Development Council-(A.G. Trusler 12-31-11) County
- Tennerton Public Service District-(Rex Reeder 07-31-2011) County
- Upshur County Building Commission-(Joe Malcolm 11-10-11) County
- Upshur County Development Authority-(Glenn Hawkins 06-30-11) County
- Upshur County Development Authority-(Sue Johnson-Phillippe 06-30-11) County
- Upshur County Development Authority-(Don Nestor 06-30-11) County
- Upshur County Development Authority-(Dennis Xander 06-30-11) County
- Upshur County Development Authority-(Sharon McNemar 06-30-11) County
- Upshur County Development Authority-(William Wellings 06-30-11) County
- UC Enhanced Emergency Telephone Ad. Bd.-(Joey Baxa 06-30-11) County-EMS
- UC Enhanced Emergency Telephone Ad. Bd.-(Betty Hinkle 06-30-11) County-Comm
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- Upshur County Fire Board-(George Smith 06-30-11) County-3rd District-Community
- Upshur County Library Board-(Neil Brake 06-30-11)-County/Bd. of Ed.
- Upshur County Solid Waste Authority-(Jacqueline McDaniels 06-30-11) PSC
- Upshur County Youth Camp Board-(Debbie Miller 05-31-11) County-Nomination Req.
- Upshur County Youth Camp Board-(Debbie Hull 05-31-11) County-Nomination Req.

The Commission approved all invoices for payment. (copy included)
The Commission approved the following Settlements:
- Alice Jean Carpenter-Final Settlement
- William H. Clem-Final Settlement
- Thelma Crites-Final Settlement
- Faye Shaw Vandall Hope-Final Settlement
- Gary Marion Samples-Final Settlement
- Yvonne P. Wodzinski Slaughter-Final Settlement
- David Dwight Jones-First Annual Settlement

The Commission approved the following “Exonerations and/or Refunds”:
(copy included)
- J J Detweiler Enterprises -#2802-$5.32
- J J Detweiler Enterprises -#2803-$5.18
- J J Detweiler Enterprises -#2804-$5.16
- J J Detweiler Enterprises -#2805-$5.16
- J J Detweiler Enterprises -#2806-$5.18
- J J Detweiler Enterprises -#2807-$5.32
- J J Detweiler Enterprises -#2808-$5.18
- J J Detweiler Enterprises -#2809-$5.16
- J J Detweiler Enterprises -#2810-$5.16
- J J Detweiler Enterprises -#2811-$5.18
- J J Detweiler Enterprises -#2812-$5.32
- J J Detweiler Enterprises -#2813-$5.18
- J J Detweiler Enterprises -#2814-$5.16
- J J Detweiler Enterprises -#2815-$5.16
- J J Detweiler Enterprises -#2816-$5.18
- J J Detweiler Enterprises -#2817-$5.32
The Commission approved the following “Time Out of Office” requests:

- Gary E. Bailey – April 25 thru 29, 2011
- Gary E. Bailey – May 9 thru 13, 2011
- Gary E. Bailey – May 23 thru 27, 2011

At 10:15 a.m., on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission entered executive session per WV Code 6-9A-4 to discuss applications received for the James W. Curry Scholarship Award and personnel matters concerning the Buckhannon Upshur Recreation Park Facility. In attendance were Donnie R. Tenney, Creed G. Pletcher, JC Raffety, William A. Parker and Terri Jo Bennett. The meeting returned to open session at 10:50 a.m. The names of the scholarship recipients will be announced at the Buckhannon High School Awards Program which will take place on Thursday, May 26, 2011 at 7:00 p.m. at Chapel Hill United Methodist Church.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the hiring of Renee Carr as Director of the Buckhannon-Upshur Recreation Park Facility. Effective date of employment is April 21, 2011 at the rate of $10.00 per hour through May 21, 2011 and then $500.00 per week effective May 22, 2011. William A. Parker will follow up with scheduling interviews for the position of Assistant Director for the Buckhannon-Upshur Recreation Park Facility.

At 11:00 am, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission entered executive session per WV Code 6-9A-4 to discuss personnel matters. In attendance were Donnie R. Tenney, Creed G. Pletcher, JC Raffety, William A. Parker and Gary E. Bailey. The meeting returned to open session at 12:00 p.m. No decisions were made in executive session. William A. Parker was directed to follow up with a letter that outlined or detailed the discussion conducted in executive session.

The Commission recessed at 12:00 pm
The Commission reconvened at 1:30 p.m.

At 1:30 p.m. the Commission conducted a bid opening for the Homeland Security Grant Trailers. (copies included) Bids were received and opened from DuraMax Trailers, Kraftsman Trailers, Red Barn Trailer Sales and Atlanta Custom Coach. Huffman Trailer Sales, Incorporated of Harrisonburg, VA submitted a bid via fax at 2:06 p.m. The bid was received late and was not considered. James Farry,
Office of Emergency Management Director and James Farrell, OEM Administrative Assistant will review the bids for accuracy and report back at a future meeting.

With no further business, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission meeting adjourned at 2:10 p.m.