The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, April 15, 2010 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Eugene C. Suder, Commissioner; Creed G. Pletcher, Commissioner; William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of April 08, 2010 with typographical corrections.

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the employment of Beatrice Adams, Irene Andrew, Nelda Light, Thanna Wentz, Judith Miles, Betty Heavner and Kay Wilson as temporary early voting clerks. The effective date of employment is April 21, 2010 through May 8, 2010 at a rate of $7.25 per hour. (copy included)

The Commission reviewed a draft outlining proposed changes to the “Mandatory Spay and Neuter Program” at the Lewis-Upshur Animal Control Facility. After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the program procedures. Before implementing the proposal, it will be presented to the Lewis County Commission for consideration and concurrence. (copy included)

Debbie Thacker Wilfong, Upshur County Clerk, appeared before the Commission and requested that the testing and inspection of voting equipment take place at 10:00 a.m. on Friday, April 16, 2010. The Commission will convene at 3:00 p.m. today and recess until 10:00 a.m. on Friday as requested.

The Commission reviewed the following “For Your Information” items:
1. Notice of Request of Bids for the E911 Communications Center
2. Notice of Inspection & Test of Election Equipment for the May 2010 Primary at 3:00 p.m. on Tuesday May 4, 2010
3. Correspondence from the West Virginia Department of Environmental Protection confirming that Upshur County complied with all of the required standards of the Rehabilitation Environmental Action Plan (REAP)
4. Acknowledgement from the Division of Criminal Justice Services on receipt of the Community Corrections Grant
5. Upshur County E911 Communication Center Reports
   • Monthly Call Report – March 2010
   • Departmental Call Report – March 2010
   • Wrecker Log Report – March 2010
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7. Dog Warden Report – March 2010
9. Agendas and/or Notice of Meetings: None
10. Meeting Minutes and/or Financial Reports:
    • Adrian Public Service District-March 12, 2010
    • Adrian Public Service District-March 11, 2010
    • Adrian Public Service District-March 18, 2010
    • Buckhannon River Watershed Association-March 21, 2010
    • Elkins Road Public Service District-February 02, 2010
    • Elkins Road Public Service District-March 02, 2010
    • Upshur County Courthouse HVAC Project-April 06, 2010
11. Meetings:
    • 04/06/10-6:00 p.m.-Elkins Road Public Service District
    • 04/06/10-7:00 p.m.-Hodgesville Public Service District
    • 04/08/10-1:00 p.m.-Adrian Public Service District
    • 04/08/10-3:00 p.m.-Tennerton Public Service District
    • 04/08/10-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
    • 04/12/10-12:00 p.m.-Upshur County Family Resource Network
    • 04/12/10-4:30 p.m.-Upshur County Solid Waste Authority
    • 04/14/10-7:00 a.m.-Upshur County Development Authority – Exec. Board
    • 04/14/10-7:30 a.m.-Buckhannon Upshur Airport Authority
    • 04/14/10-7:00 p.m.-Upshur County Litter Control Committee
    • 04/15/10-6:30 p.m.-Upshur County Youth Camp Board
    • 04/15/10-6:30 p.m.-Upshur County Fire Board
    • TBA –6:00 p.m.-26th Judicial Circuit Community Corrections Board
    • 04/19/10-7:00 p.m.-Upshur County Fair Association
    • 04/20/10-10:00 a.m.-Wes-Mon-Ty RCD
    • 04/20/10-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
    • 04/21/10-10:00 a.m.-James W. Curry Advisory Board
    • 04/21/10-6:00 p.m.-Buckhannon-River Watershed Association
    • 04/21/10-7:00 p.m.-Lewis Upshur LEPC
    • 04/22/10-4:00 p.m. Upshur County Public Library Board
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- 04/28/10-7:00 a.m. -Upshur County Development Authority
- TBA- 7:00 p.m.-Region VII Planning & Development Council

12. Appointments Needed or Upcoming:
- Buckhannon-Upshur Airport Authority — (William Wellings 06-30-10) --- County
- Buckhannon-Upshur Airport Authority — (Phil Loftis 06-30-10) --- County
- Buckhannon-Upshur Airport Authority — (Scott Wilson 06-30-10) --- City
- Buckhannon-Upshur Board of Health — (Dale Hawkins 06-30-10) --- County
- Buckhannon-Upshur Parks & Recreation Ad. Bd. — (Rick Edwards 06-30-10) --- City
- Buckhannon-Upshur Parks & Recreation Ad. Bd. — (Joe Fealy 06-30-10) --- County
- Buckhannon-Upshur Parks & Recreation Ad. Bd. — (Rick Malcolm 06-30-10) --- County
- James W. Curry Advisory Board — (Michael Quinn 12-31-10) --- County
- Elkins Road Public Service District — (Sonny Mathews 09-30-10) --- County
- Hodgesville Public Service District — (Donnie Kincaid 08-05-10) --- County
- Region VII Planning & Development Council — (William A. Parker 12-31-10) --- County
- Region VII Planning & Development Council — (Connie Tenney 12-31-10) --- County
- Region VII Planning & Development Council — (French Armstrong 12-31-10) --- County
- Region VII Planning & Development Council — (Dr. Pamela Balch 12-31-10) --- County
- Region VII Planning & Development Council — (AG Trusler 12-31-10) --- County
- Upshur County Building Commission — (Dennis Xander 11-10-10) --- County
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- Upshur County Civil Service Board --- (Richard Kitzmiller 12-31-10) -- Deputies Association
- Upshur County Development Authority – (Bryson VanNostrand 06-30-10) --- County
- Upshur County Development Authority – (Lance Miller 06-30-10) --- County
- Upshur County Development Authority – (Dr. Pamela Balch 06-30-10) --- County
- Upshur County Development Authority – (Mark Harper 06-30-10) --- County
- Upshur County Development Authority – (Connie Tenney 06-30-10) --- County
- Upshur County Development Authority – (Elaine Abel 06-30-10) --- County
- UC Enhanced Emergency Telephone Ad. Bd. --- (James Farry 06-30-10) --- County
- Upshur County Fire Board --- (Joe Carrico 06-30-10) --- Fire Association
- Upshur County Fire Board --- (Wyatt Long 06-30-10) --- Fire Association
- Upshur County Fire Board --- (Frank Hodges 06-30-10) --- County
- Upshur County Public Library Board --- (Mary Ann Crites 06-30-10) --- County / Bd. Of Ed.
- UC Safe Structures & Sites Board --- (Gary Bonnett 06-30-10) --- County
- UC Safe Structures & Sites Board --- (Dr. Rigoberto Ramirez 06-30-10) --- County
- UC Safe Structures & Sites Board --- (Mary Anne Newman 06-30-10) --- County
- Upshur County Solid Waste Authority --- (Burl Smith 06-30-10) --- County
- Upshur County Solid Waste Authority --- (Joyce L. Harris-Thacker 06-30-10) --- County
- Upshur County Solid Waste Authority --- (Robert Wines 06-30-10) --- Soil Conversation Dist.

Donnie R. Tenney provided an update/status report on the Upshur County Wellness Complex. (Note: not on agenda, report only)
Donnie R. Tenney reviewed correspondence from the West Virginia Department of Highways concerning a paving request for CR 11/17, Brooks Hill Road near the community of Selbyville. (copy included)

William A. Parker reviewed correspondence from Saint Gobain, Corhart Refractories, concerning planned temporary layoffs of 75 employees with an effective date of June 7, 2010. (copy included) (Note: not on agenda, report only)

The Commission recessed at 9:40 a.m.
The Commission reconvened at 10:25 a.m.

John Perdue, West Virginia State Treasurer, appeared before the Commission and provided a review of a supplemental retirement program offered by the State of West Virginia via the Office of the State Treasurer. William A. Parker will follow up with a resolution at a future meeting.

The Commission recessed at 11:00 a.m.
The Commission reconvened at 11:35 a.m.

Terri Jo Bennett, Upshur County Addressing and Mapping Coordinator, appeared before the Commission and reviewed a road name request. After discussion, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the road name of South Apron Rd located at the Buckhannon-Upshur Regional Airport. (copy included)

The Commission approved all invoices for payment. (copy included)
The Commission approved the following purchase orders:

- Imperial Graphix-#20101272-$160.00
- Ralston Press, Inc.-#20101273-$300.00
- Wal-Mart Community BRC-#20101274-$100.00
- Staples Credit Plan-#2010275-$1,000.00
- WMS Aquatics-#2010276-$167.98
- WMS Aquatics-#20101277-$1,845.00

The Commission approved the following Final Settlements:

- Carl D. Westfall-Final Settlement
- Yvonne P. Wodzinski Slaughter-4th and 5th Annual Settlement

The Commission approved the following exonerations and/or refunds: (copies included)

- Bennie E. II & Diana L. Nazelrod-#2637-$856.59

The Commission approved the following “time out of office” for Commission employees: (copies included)

- William A. Parker-June 22, 2010

The Commission approved the following “request to attend meeting” for Commission employees: (copies included)

- Jan B. Crites-April 29, 2010
Christine Smith—April 29, 2010

The Commission approved the following consolidation of land tracts: (copy included)

- Banks District-Map 5T-Parcel 35.1 with Map 5T-Parcel 36.1-owners Charles W. and Linda C. McIe to make Map 5T-Parcel 35.1

The Commission recessed at 11:50 a.m.
The Commission reconvened at 2:00 p.m.

Bryson VanNostrand, VanNostrand Architects representative, appeared before the Commission for an interview for the purpose of providing Architectural and Engineering services to design and oversee the construction of a new shower/bathhouse at the James W. Curry Park Facility.

The Commission recessed at 2:40 p.m.
The Commission reconvened at 3:00 p.m. for test of election equipment. The Commission will reconvene at 10:00 a.m. on Friday, April 16, 2010 to complete the test.

With no further business, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission meeting adjourned at 3:15 p.m.