Upshur County Commission  
April 10, 2008

The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, April 10, 2008 at 9:00 a.m. President Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Eugene C. Suder, Commissioner; Creed G. Pletcher, Commissioner; William A. Parker, County Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of April 3, 2008 as submitted.

After review by Laura Queen, Victims Advocate Coordinator, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved and authorized the Commission to sign the proclamation declaring April 13-19th, 2008 as “National Crime Victims Rights Week” in Upshur County. (copy included)

Sherman Baxa, trustee for Sand Run Baptist Church, appeared before the Commission to request replacement of the heater and repair of the roof at the Sand Run Community Building which is owned by the Commission and leased to the Sand Run Baptist Church. No action was taken at this time and the Commission directed Gary Bailey, Maintenance Supervisor to follow-up and report back.

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the posting and advertising of two full-time positions and one part-time position at the Upshur County Communication Center. (copies included)

After review by William A. Parker, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the contract with Premier Pyrotechnics for a firework display during the Brooks Hill Community Fair with removing the responsibility of the County Commission to pay for attorney fees if required to collect payment. (copy included)

After review by William A. Parker, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the quote from Software
Systems Incorporated for replacement of the current AS400 computer system in the amount of $93,268.00. (copy included)

On motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the resignation letter from Tressie Depoy from the James W. Curry Library and Park Advisory Board. (copy included)

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the appointment of Carla Waldo as a Facilitator for the Intervention and Prevention Program with the 26th Judicial Circuit Community Corrections Program. Effective Date of Employment is April 17, 2008 at a rate of $54.00 per class. (copy included)

The Commission recessed at 9:50 a.m.

The Commission reconvened at 10:30 a.m.

On motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the recommendation to appoint Dennis Xander to the Upshur County Building Commission with a term ending November 10, 2010.

The Commission approved the following purchase orders:
- James & Law - #08000463 - $1,666.00
- Quill Corporation - #08000464 - $300.00
- RD Wilson Sons and Co - #08000465 - $575.00
- Sears - #08000466 - $694.99
- Appalachian Tire Products - #08000467 - #677.20
- Wal-Mart - #08000468 - $500.00
- Northern Tool & Equipment - #08000469 - $651.11

The Commission approved the following final settlements:
- Bryan Keith Harper – Final Settlement Waiver
- Helen C. Hawkins – Final Settlement
- Richard R. Unger – Final Settlement Waiver

The Commission approved the following exoneration and/or refunds:
- Reta Burkhammer - #2191 - $26.10

The Commission approved or denied the following “time out of the office” for Commission employees: (copies included)
- Eva Bays – April 14, 2008 – approved
- Greg Harris – April 17, 2008 – approved

The Commission approved or denied the following “request to attend meeting” requests: (copies included)
- James Farry – July 22-23, 2008 – approved
1. Correspondence from the Bureau of Public Health – Department of Health and Human Resources Concerning Revised Fee Schedule for the Upshur-Buckhannon Health Department for the Upcoming Fiscal Year
2. Public Hearing to Lay Levy Rates and Adopt Budget for Fiscal Year Ending June 30, 2009 Scheduled for 09:00 a.m. on Tuesday, April 15, 2008
3. Inspection and Test of Equipment on Wednesday, April 16th at 4:15 p.m. that will be Used for the Early Voting Period for the 2008 Primary Election
4. Correspondence from the City of Buckhannon and the Upshur County Solid Waste Authority Regarding the Following:
   o Celebration of Recycling Event --- April 18 & 19, 2008
   o Special - Bulk Recycling Event --- April 19, 2008
   o Tire Amnesty Day --- May 03, 2008
5. Statue Regarding the Composition of Farmland Protection Board
8. Agendas and/or Notice of Meetings:
   o Buckhannon River Watershed Association-April 08, 2008
   o Upshur County Development Authority – Ex. Bd.-April 09, 2008
9. Meeting Minutes and/or Financial Reports:
   o Elkins Road Public Service District-March 04, 2008
   o James W. Curry Library Activity Report-March 2008
   o Upshur County Development Authority – Ex. Bd.-March 12, 2008
10. Meetings:
    o 04/01/08-6:00 p.m.-Elkins Road Public Service District
    o 04/01/08-7:00 p.m.-Hodgesville Public Service District
    o 04/08/08-7:00 a.m.-Buckhannon-Upshur Airport Authority
    o 04/08/08-6:00 p.m.-Buckhannon River Watershed Association
    o 04/09/08-7:00 a.m.-Upshur County Development Authority – Ex. Board
    o 04/09/08-3:00 p.m.-Tennerton Public Service District
    o 04/09/08-7:00 p.m.-Upshur County Litter Control Committee
    o 04/10/08-6:30 p.m.-UC Safe Structures & Sites Ordinance Board
    o 04/11/08-1:00 p.m.-Adrian Public Service District
    o 04/14/08-12:00 p.m.-Upshur County Family Resource Network
04/14/08-6:00 p.m. - Upshur County Solid Waste Authority
04/14/08-6:00 p.m. - Buckhannon-Upshur Parks & Recreational Ad. Bd.
04/15/08-10:00 a.m. - Wes-Mon-Ty RCD
04/15/08-5:00 p.m. - UC Enhanced Emergency Telephone Advisory Board
04/16/08-10:00 a.m. - James W. Curry Advisory Board
04/16/08-4:00 p.m. - Upshur County Public Library Board
04/16/08-7:00 p.m. - Lewis-Upshur LEPC
04/17/08-6:30 p.m. - Upshur County Fire Board
04/17/08-6:30 p.m. - Upshur County Youth Camp Board
04/21/08-7:00 p.m. - Upshur County Fair Association
04/23/08-7:00 a.m. - Upshur County Development Authority
May 2008-7:00 p.m. - Region VII Planning & Development
May 2008-6:00 p.m. - 26th Circuit Community Corrections Board

11. Appointments Needed or Upcoming:
   - Upshur County Building Commission --- (Richard Ralston 11/10/07) --- County
   - Upshur County Building Commission --- (Vacant Position 11/10/08) --- County
   - Upshur County Building Commission --- (Vacant Position 11/10/10) --- County
   - Upshur County Development Authority --- (1 position 06/30/07) --- County
   - Upshur County Development Authority --- (Vacant Position 06/30/10) --- County
   - UC Enhanced Emergency Telephone Ad. Bd. --- (Rebecca Phillips 06/30/08) --- County

With no further business, the meeting adjourned at 11:20 a.m.