UPSHUR COUNTY COMMISSION MEETING
March 04, 2010

The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, March 04, 2010 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Eugene C. Suder, Commissioner; Creed G. Pletcher, Commissioner; William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the regular meeting minutes of February 25, 2010 with typographical corrections.

The Commission reviewed a letter of resignation from John Wilt, E911 Dispatcher, effective February 28, 2010. (copy included) After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the resignation.

Donnie R. Tenney reviewed the following “For Your Information” items:
1. Notification of Grant Application from the Division of Criminal Justice Services
   • Juvenile Accountability Block Grant-$55,901.00
   • Juvenile Justice & Delinquency Prevention Program Title II Grant- $63,055.00
2. Correspondence from the Public Service Commission of West Virginia concerning water service for John Landis, Jr.
3. Certificate of Valuation for Fiscal Year 2010-2011
4. Information concerning Assessed Valuation for the past nineteen (19) fiscal years
5. Petition for Paving of Rte 11/17 (Brooks Hill Road)-follow up Correspondence to WVDOT (West Virginia Department of Transportation requesting action
6. Correspondence to Coastal Lumber Company concerning leased property
7. Building Permits-February 2010
9. Agendas and/or Notice of Meetings:
   • Elkins Road Public Service District-March 02, 2010
10. Meeting Minutes and/or Financial Reports:
    • Upshur County Public Library Board-January 20, 2010
11. 2010-2011 Budget Meetings:
    • March 09, 2010-9:00 a.m.-General Budget Session
    • March 09, 2010-10:00 a.m.-Office of the Prosecuting Attorney
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- March 09, 2010-10:45 a.m.-Office of the Circuit Clerk
- March 09, 2010-1:00 p.m.-Office of the Sheriff
- March 09, 2010-2:30 p.m.-Office of the County Clerk
- March 09, 20103:15 p.m.-Office of the Assessor
- March 10, 2010-10:00 a.m.-Buckhannon-Upshur Airport Authority
- March 10, 2010-10:30 a.m.-Upshur County Development Authority
- March 10, 2010-11:00 a.m.-Gary E. Bailey, Maintenance Supervisor
- March 10, 2010-1:30 p.m.-E911 Communications Center
- March 10, 2010-2:00 p.m.-Office of Emergency Management
- March 10, 2010-2:30 p.m.-Upshur County Public Library
- March 11, 2010-10:00 a.m.-General Budget Session
- March 12, 2010-10:00 a.m.-General Budget Session
- March 18, 2010-1:30 p.m.-General Budget Session

12. Meetings:
- 03/02/10-6:00 p.m.-Elkins Road Public Service District
- 03/02/10-7:00 p.m.-Hodgesville Public Service District
- 03/08/10-12:00 p.m.-Upshur County Family Resource Network
- 03/08/10-4:30 p.m.-Upshur County Solid Waste Authority
- 03/10/10-7:00 a.m.-Upshur County Development Authority – Exec. Board
- 03/10/10-7:30 a.m.-Buckhannon Upshur Airport Authority
- 03/10/10-7:00 p.m.-Upshur County Litter Control Committee
- 03/11/10-1:00 p.m.-Adrian Public Service District
- 03/11/10-3:00 p.m.-Tennerton Public Service District
- 03/11/10-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
- 03/15/10-6:00 p.m.-26th Judicial Circuit Community Corrections Board
- 03/15/10-7:00 p.m.-Upshur County Fair Association
- 03/16/10-10:00 a.m.-Wes-Mon-Ty RCD
- 03/16/10-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 03/17/10-10:00 a.m.-James W. Curry Advisory Board
- 03/17/10-3:00 p.m. North Central West Virginia Trade Development Association
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- 03/17/10-4:00 p.m. Upshur County Public Library Board
- 03/17/10-6:00 p.m.-Buckhannon-River Watershed Association
- 03/17/10-7:00 p.m.-Lewis Upshur LEPC
- 03/18/10-6:30 p.m.-Upshur County Youth Camp Board
- 03/18/10-6:30 p.m.-Upshur County Fire Board
- 03/22/10-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
- 03/24/10-7:00 a.m. -Upshur County Development Authority
- TBA- 7:00 p.m.-Region VII Planning & Development Council

13. Appointments Needed or Upcoming:
- James W. Curry Advisory Board — (1 Vacant Position) ——County
  William A. Parker reviewed e-mail correspondence from Vivian Parsons, representative of the County Commissioners Association of West Virginia, which provided an update of the Consolidated Public Retirement Board meeting concerning PERS (Public Employees’ Retirement System) increases. (copy included)
  The Commission discussed the James A. Curry Scholarship. The Commission requested that additional notification will be made with Buckhannon-Upshur High School and the local newspapers.
  The Commission discussed drafting a letter to Chesapeake Energy to request funding/donations for the Upshur County Wellness Complex project. William A. Parker will follow up.
  The Commission discussed the Estate of Pauline Francis Baxa. William A. Parker will follow up with Debbie Thacker Wilfong, Upshur County Clerk.
  William A. Parker provided a review/update on the Estate of Clyde Harper. Some of the heirs of the estate have requested another hearing. The Commission will follow up with Debbie Thacker Wilfong.
  William A. Parker reviewed the enrollment process for insurance coverage.
  The Commission recessed at 9:35 a.m.
  The Commission reconvened at 9:50 p.m.
  Debbie Thacker Wilfong appeared before the Commission and provided a review of the Estate of Clyde Harper.
  Jacob E. Reger, Upshur County Prosecuting Attorney, provided a review of the Estate of Pauline Frances Baxa.
  Steve Linger, E911 Communications Center Director, appeared before the Commission and provided an update/review of his training progress for the E911 operations. Mr. Linger suggested a review of current applications on file fill the open dispatcher position. No action was taken. The Commission will follow up at a future meeting.
  The Commission recessed at 11:30 a.m.
The Commission reconvened at 1:10 p.m.
The Commission approved all invoices for payment. (copy included)
The Commission approved the following purchase orders:

- Wal Mart Community BRC-#20101229-$2,278.00
- Call One, Inc.-#20101230-$365.00

The Commission approved the following Final Settlements:

- David Wayne Fowler -Final Settlement
- Vera Elizabeth Hornbeck-Final Settlement
- William G. Wagner-Final Settlement
- Guylow R. Snyder-Final Settlement
- Alta M. Bender-Final Settlement
- Rea H. Feniger-Second Annual Settlement

The Commission approved the following “time out of the office” for Commission employees: (copies included)

- William A. Parker-March 16, 2010-approved
- Terri Jo Bennett-March 19, 2010-approved

The Commission approved the following exonerations and/or refunds: (copies included)

- Jerry A. or Jody R. Skinner-#2629-$79.76
- Gerard (Gerald) O'Loughlin or Kristy L. Lewis-#2630-$72.53
- Gerard (Gerald) O'Loughlin-#2631-$206.90
- Jeffrey A. or Brenda J. Bennett-#2632-$2.32
- Jeffrey A. or Brenda J. Bennett-#2633-$2.06

The Commission met with Linda Kaye Rowan via conference call, to discuss concerns she has regarding the Buckhannon 2015 report. (copy included)

With no further business, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission meeting adjourned at 2:30 p.m.