The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, March 25, 2010 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Eugene C. Suder, Commissioner; Creed G. Pletcher, Commissioner and William A. Parker, Administrator. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

Joyce L. Harris-Thacker, representative for the Upshur County Solid Waste Authority, appeared before the Commission to present the Make-It-Shine Month Proclamation. After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved and authorized the Commission to sign the Proclamation designating April as Make-It-Shine Month in Upshur County which encourages citizen participation in the “Adopt-A-Highway and Adopt-A-Spot Programs”. (copy included)

Joyce L. Harris-Thacker and Hannah Coe, representatives of the “Big Read Grant/Activities Committee” provided an update/status report on “Big Read” activities. The kick-off event will be held on March 29, 2010 with a presentation from Karen Land, sled dog racer and distribution of the book “The Call of the Wild”. (copies included)

Merrily Cheek, Director, 26th Judicial Circuit Community Corrections Board, appeared before the Commission and provided an update/review of the West Virginia Community Corrections Grant Program Application. After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the grant application and related documents. (copy included)

Merrily Cheek and Linda Mealey, OUR House, Inc., representative reported on the “OUR House Inc.” (One Unique Recovery House, Inc.) program which provides transitional housing and programs for adult females. (copy included)

After discussion, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the establishment of the “Employee Health Care Reimbursement Fund”. (copy included)

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the resignation of Steven B. Nanners as Fiduciary Commissioner for Upshur County. (copy included)

The Commission reviewed correspondence from Debbie Thacker Wilfong, Upshur County Clerk, recommending the appointment of Tom O’Neill to serve as Upshur County Fiduciary Commissioner. (copy included) William A. Parker will follow up with Ms. Wilfong for clarification regarding senior attorney interest before action is taken.
Kevin Campbell, Advanced Power Controls, LLC, provided a report/update on the James W. Curry Library solar energy project. Mr. Campbell will follow up at a future meeting with a cost proposal. (Note: not on agenda, report only)

After discussion, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the hiring of Jaclyn Lea Tenney as a fulltime E911 Dispatcher. Effective date of employment is April 04, 2010 at a rate of $8.00 per hour during training, increasing to $9.00 after training is completed.

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the Visitors Policy for the Upshur County E911 Communication Center. (copy included)

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the Budget for Fiscal Year 2010-2011 as amended. After discussion with Debbie Thacker Wilfong, Upshur County Clerk, additional funding will be added to the Office of the County Clerk so that a part-time position may be increased to a full-time position. Funding for the Office of the County Commission will be reduced due to this change.

The Commission approved all invoices for payment. (copy included)

The Commission approved the following purchase orders:

- Biser’s Radio Service-#20101244-$615.00
- Quill Corporation-#20101245-$100.00
- Quill Corporation-#20101246-$139.99
- Quill Corporation-#20101247-$500.00
- R.D. Wilson-Sons & Co.-$20101248-$500.00
- Ralston Press, Inc-#20101249-$116.20
- Ware’s Glass Shop-#20101250-$400.00
- Assoc. of WV Assessors-#20101251-$500.00
- ZEP Manufacturing, Co.-#20101252-$100.00
- Benedum Locksmithing-#20101253-$342.50
- CSSI-#20101254-$300.00
- CSSI-#20101255-$1,133.10
- Lloyds Electronics-#20101256-$13,806.30

The Commission approved the following Final Settlements:

- Finley D. Gill-Final Settlement
- Helen Virginia Fox -Final Settlement
- Gertrude Caroline Ringer-Final Settlement
- Maxine Strader-Final Settlement
- Junior M. Heater-Final Settlement
The Commission approved the following exoneration refund: (copies included)

- David E. Martin-#2634-$106.72

The Commission approved the following “request to attend meeting” for Commission employees: (copies included)

- Steve Linger-April 6-9, 2010
- Lynn Suder-April 6-9, 2010
- Sarah Wright-April 6-9, 2010

The Commission reviewed the following “For Your Information” items:

1. Upshur County Sheriff’s Financial Statement-February 2010
2. Financial Report Information:
   - General County Fund Fiscal Year-to-Date Revenues & Expenditures
   - General County Fund Revenues; Expenditures’ End-of-Month Cash Balance
3. Home Confinement Report-February 2010
4. Agendas and/or Notice of Meetings:
   - Upshur county Development Authority-March 24, 2010
5. Meeting Minutes and/or Financial Reports:
   - Adrian Public Service District-February 11, 2010
   - Adrian Public Service District-February 17, 2010
   - Adrian Public Service District-February 24, 2010
   - Upshur County Courthouse HVAC Project-March 23, 2010
   - Upshur County Development Authority-February 24, 2010
6. Meetings:
   - 04/06/10-6:00 p.m.-Elkins Road Public Service District
   - 04/06/10-7:00 p.m.-Hodgesville Public Service District
   - 04/08/10-1:00 p.m.-Adrian Public Service District
   - 04/08/10-3:00 p.m.-Tennerton Public Service District
   - 04/08/10-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
   - 04/12/10-12:00 p.m.-Upshur County Family Resource Network
   - 04/12/10-4:30 p.m.-Upshur County Solid Waste Authority
   - 04/14/10-7:00 a.m.-Upshur County Development Authority – Exec. Board
   - 04/14/10-7:30 a.m.-Buckhannon Upshur Airport Authority
   - 04/14/10-7:00 p.m.-Upshur County Litter Control Committee
   - 04/15/10-6:30 p.m.-Upshur County Youth Camp Board
UPSHUR COUNTY COMMISSION MEETING
March 25, 2010

- 04/15/10-6:30 p.m.-Upshur County Fire Board
- TBA -6:00 p.m.-26th Judicial Circuit Community Corrections Board
- 04/19/10-7:00 p.m.-Upshur County Fair Association
- 04/20/10-10:00 a.m.-Wes-Mon-Ty RCD
- 04/20/10-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 04/21/10-10:00 a.m.-James W. Curry Advisory Board
- 04/21/10-4:00 p.m. Upshur County Public Library Board
- 04/21/10-6:00 p.m.-Buckhannon-River Watershed Association
- 04/21/10-7:00 p.m.-Lewis Upshur LEPC
- 04/28/10-7:00 a.m. -Upshur County Development Authority
- TBA- 7:00 p.m.-Region VII Planning & Development Council

7. Appointments Needed or Upcoming: None

The Commission recessed at 11:30 a.m.
The Commission reconvened at 1:15 p.m.

The Commission met with Samantha Woods, representative of the Office of the West Virginia State Auditor, who reviewed the “Audit Report for Fiscal Year Ended June 30, 2009” and performed and exit interview. After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the audit adjustments for Fiscal Year Ended June 30th, 2009. (copy included)

After follow up with Debbie Thacker Wilfong, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the appointment of Tom O’Neill as Fiduciary Commissioner for Upshur County. (copy included)

With no further business, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission meeting adjourned at 1:45 p.m.