UPSHUR COUNTY COMMISSION MEETING
March 24, 2011

The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, March 24, 2011 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; JC Raffety, Commissioner, William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of March 17, 2011 as submitted.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the Poll Workers for the May 2011 Special Election as recommended by Upshur County Clerk, Debbie Wilfong. (copy included)

William A. Parker provided a review of a quote from EmergiTech for additional hardware and software for the 4th operating dispatch position to be installed at the new E911 Communications Center facility. After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the quote in the amount of $10,257 for the additional equipment necessary to complete the 4th workstation. (copy included)

The Commission reviewed the following “For Your Information” items:

1. Correspondence from the Property Tax Division of the West Virginia State Tax Department concerning IASWORLD Program/Software Application
2. Agendas and/or Notice of Meetings:
   - Upshur County Development Authority-March 23, 2011
3. Meeting Minutes and/or Financial Reports:
   - Upshur County Development Authority-February 23, 2011
4. Meetings:
   - 03/01/11-7:00 p.m. -Hodgesville Public Service District
   - 03/08/11-6:00 p.m. -Elkins Road Public Service District
   - 03/09/11-7:00 a.m. -Upshur County Development Authority – Exec. Board
   - 03/09/11-7:30 a.m. -Buckhannon-Upshur Airport Authority
   - 03/09/11-12:00 p.m.-Upshur County Senior Center Board
   - 03/09/11-1:30 p.m.-Upshur County Conventions & Visitors Bureau
   - 03/10/11-1:00 p.m. -Adrian Public Service District
   - 03/11/11-3:00 p.m. -Tennerton Public Service District
   - 03/11/11-6:30 p.m. -Upshur County Safe Sites & Structures Ordinance Board
   - 03/14/11-12:00 p.m. -Upshur County Family Resource Network
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- 03/14/11-4:30 p.m. -Upshur County Solid Waste Authority
- 03/14/11-6:00 p.m. -Buckhannon-Upshur Recreational Park Advisory Board
- 03/15/11-5:00 p.m. -UC Enhanced Emergency Telephone Advisory Board
- 03/16/11-10:00 a.m. -James W. Curry Advisory Board
- 03/16/11-4:00 p.m. -Upshur County Public Library Board
- 03/16/11-7:00 p.m. -Lewis Upshur LEPC
- 03/17/11-6:30 p.m. -Upshur County Youth Camp Board
- 03/17/11-6:30 p.m. -Upshur County Fire Board
- 03/21/11-6:00 p.m.-Community Corrections Board
- 03/21/11-7:00 p.m. -Upshur County Fair Association
- 03/23/11-7:00 a.m. -Upshur County Development Authority
- 03/23/11-3:00 p.m.-North Central WV Trade Development Assoc.-Clarksburg
- 04/25/11-7:00 a.m.-Region VII Planning & Development Council

5. Appointments Needed or Upcoming:
- Adrian Public Service District-(Sharon Bowen 10-31-11)-County
- Buckhannon-Upshur Airport Authority-(Robert Baker 06-30-11)County
- Buckhannon-Upshur Airport Authority-(Glenn Davis 06-30-11) City
- Buckhannon-Upshur Airport Authority-(Al Tucker as of 4/1/11 Term Ends 06-30-13)-City
- Buckhannon-Upshur Airport Authority-(Charles Anderegg 6-30-11) County
- Buckhannon-Upshur Board of Health-(Amy Rohr-Queen 06-30-11) County
- Buckhannon-Upshur Parks & Recreation Ad. Bd.- (Tappan Squires 06-30-11) City
- Buckhannon-Upshur Parks & Recreation Ad. Bd.- (Alan Suder 06-30-11) Bd. Of Education
- Buckhannon-Upshur Parks & Recreation Ad. Bd.- (Bill Roby 06-30-11) County
- James W. Curry Advisory Board-(Craig Presar 12-31-11) County
- James W. Curry Advisory Board-(Jerry Reynolds 12-31-11) County
- James W. Curry Advisory Board-Debra Brockelman 12-31-11) County
- Region VII Planning & Development Council-(William A. Parker 12-31-11) County
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- Region VII Planning & Development Council-(William A. Parker 12-31-11) County
- Region VII Planning & Development Council-(Connie Tenney 12-31-11) County
- Region VII Planning & Development Council-(Vacant Position 12-31-10) County
- Region VII Planning & Development Council-(Dr. Pamela Balch 12-31-11) County
- Region VII Planning & Development Council-(A.G. Trusler 12-31-11) County
- Tennerton Public Service District-(Rex Reeder 07-31-2011) County
- Upshur County Building Commission-(Joe Malcolm 11-10-11) County
- Upshur County Development Authority-(Glenn Hawkins 06-30-11) County
- Upshur County Development Authority-(Sue Johnson-Phillippe 06-30-11) County
- Upshur County Development Authority-(Don Nestor 06-30-11) County
- Upshur County Development Authority-(Dennis Xander 06-30-11) County
- Upshur County Development Authority-(Sharon McNemar 06-30-11) County
- Upshur County Development Authority-(William Wellings 06-30-11) County
- UC Enhanced Emergency Telephone Ad. Bd.-(Joey Baxa 06-30-11) County-EMS
- UC Enhanced Emergency Telephone Ad. Bd.-(Betty Hinkle 06-30-11) County-Comm
- Upshur County Fire Board-(George Smith 06-30-11) County-3rd District-Community
- Upshur County Library Board-(Neil Brake 06-30-11)-County/Bd. of Ed.
- Upshur County Solid Waste Authority-(Jacqueline McDansels 06-30-11) PSC
- Upshur County Youth Camp Board-(Debbie Miller 05-31-11) County-Nomination Req.
- Upshur County Youth Camp Board-(Debbie Hull 05-31-11) County-Nomination Req.

The Commission recessed at 9:40 a.m.
The Commission reconvened at 9:50 a.m.

Virgil D. Miller, Upshur County Sheriff appeared before the Commission and requested approval for a transfer of funds. After discussion, via the general consent rule, the Commission approved the usage of $2,900.00 from the investigation account. (Note: item not on agenda) Sheriff Miller also discussed personnel matters and will follow up and report back at a future meeting.

The Commission approved all invoices for payment. (copy included)

The Commission approved the following Settlements:
- Robert G. Ware-Final Settlement
- Dessie Virginia Queen-Final Settlement
- Burl Blane Hoover-Final Settlement
- Bessie V. Kimble-Final Settlement
- Roscoe L. Rexroad-Final Settlement

The Commission approved the following “Exonerations and/or Refunds”:
(copy included)
- Carl R. Martin or Roberta J. Lynch-#2798-$198.46
- Adam Radabaugh-#2799-$28.64
- Sonny & Charity Fogg-#2800-Corrective Ticket

The Commission approved the following “Request to Attend Meeting” (copy included)
- Steve Linger-May 3 thru 5, 2011

The Commission approved the following “Consolidation of Land Tracts”: (copy included)
- Buckhannon District-Map 24 Parcel 17.1 with Map 24-Parcel 18, owner Richard A. Reel, will blend to make Map 24 Parcel 18
- Union District-Map 13 Parcel 14 with Map 13-Parcel 15, owners Rodney and Daya Wright, will blend to make Map 13 Parcel 14

The Commission recessed at 10:30 a.m.
The Commission reconvened at 11:30 a.m.

Steve Rawlings, West Virginia Counties Risk Pool representative appeared before the Commission and provided an update/status report on programs and/or services offered via the WVCoRP. (copy included)

The Commission recessed at 12:10 p.m.
The Commission reconvened at 2:00 p.m.

Upshur County residents Bill Shannon and Phil Murphy appeared before the Commission to discuss temporary part time employment to work on the improvements at the West Main Street location of the West Virginia University Extension Service Office. No action was taken at this time.
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The Commission recessed at 2:25 p.m. to make a site visit to the Upshur County Office of the West Virginia Extension Service, West Main Street location. The Commission reconvened at 3:20 p.m.

The Commission discussed available options for improvements at the WVU Extension Service Office. No action was taken at this time.

With no further business, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission meeting adjourned at 4:00 p.m.