UPSHUR COUNTY COMMISSION MEETING
March 19, 2009

The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, March 19, 2009 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Eugene C. Suder, Commissioner; Creed G. Pletcher, Commissioner; William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Eugene C. Suder seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of March 12, 2009 with typographical corrections.

Jacob E Reger, Prosecuting Attorney appeared before the Commission to review of the Juvenile Accountability Incentive Block Grant application (JAIBG). Stephanie Milliron, Assistant Prosecuting Attorney, appeared before the Commission and reviewed the programs, activities and statistics for Upshur County. On motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved and authorized the President to sign the grant and related documentation. (copies included)

After discussion, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the recommendation to hire Tina McHenry as full-time legal secretary for the office of the Prosecuting Attorney. Effective date of employment is March 22, 2009 at a rate of $10.00 per hour. (copy included)

Merrily Cheek, Director for the 26th Judicial Circuit Community Corrections, appeared before the Commission to review a grant application for Prevention Resource Officer. (copy included) Jodi Akers provided a review of the statistics for Buckhannon-Upshur High School and the grant requirements. On motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the grant and related documentation.

After review by Donnie R. Tenney, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the volunteer application for Amanda Dawn Golden at the Lewis-Upshur Animal Control Facility.

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the county owned FEMA property located in Ellamore, Union District, to be designated for usage through the Community Garden Program.
The Commission opened the three (3) bids that were received for the purchase of a new Animal Control vehicle. Greg Harris and William A. Parker will review the bids and follow up at the next meeting.

After review by Terri Jo Bennett, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the following road name requests: (copies included)

- **Brickyard Road** – private drive located off CR 13 – Morton Avenue
- **Lilly Lane** – private drive located off CR 4/9 – Ev Un Breth Acres Rd
- **Dogwood Lane** – private drive located in Knollwood Subdivision

The Commission approved all invoices for payment. (copy included)

The Commission approved the following purchase orders:

- Ralston Press, Inc.-#090003792-$300.00
- ZEP Manufacturing Co.-#090003793-$800.00
- WV Uniforms-#090003794-$430.00
- Sears-#090003795-$134.99
- A.F. Wendling, Inc.-#090003796-$200.00
- A.F. Wendling, Inc-#090003797-$200.00
- Wal Mart Community BRC-#090003798-$500.00
- Wal Mart Community BRC-#090003799-$225.00
- Harper Lumber & Building-#090003800-$500.00
- Waste Collection Board-#090003801-$690.00

The Commission approved the following “time out of the office” for Commission employees: (copies included)

- Louise Bleigh-April 27-29, 2009-approved
- James Farry-May 19-20, 2009-approved

The Commission approved the following exonerations and/or refunds: (copies included)

- Larry G. and Teresa M. Alderman-#2451-$170.36

The Commission approved the following Final Settlements:

- Oral Andrew Brake-Final Settlement
- Patricia A. Jasper-Final Settlement
- Leahbell Norma Friend-Final Settlement
- Charlotte Mayme Woody-Final Settlement
The Commission approved the following consolidation of land tracts: (copy included)

- Union District-Map 9K-Parcel 11 with Map 9K-Parcel 120- owners Arnold D. and Kimberly A. Boggs.

The Commission received the following information: (copies included)

1. Budget Meetings-Sessions

- Monday- March 9, 2009-Budget Overview
- Tuesday-March 10, 2009- 09:00-Buckhannon –Upshur Airport Authority
- Tuesday-March 10, 2009-09:30-Circuit Clerk-Brian P. Gaudet
- Tuesday-March 10, 2009-10:00-County Clerk-Debbie Thacker Wilfong
- Tuesday-March 10, 2009-10:30-Prosecuting Attorney-Jacob E Reger
- Tuesday-March 10, 2009-11:30-General County/Coal Severance Budget
- Wednesday-March 11, 2009-09:00-Sheriff-Virgil D. Miller
- Wednesday-March 11, 2009-10:00-Assessor-Helen R. Phillips
- Wednesday-March 11, 2009-10:30- Maintenance-Gary E. Bailey
- Wednesday-March 11, 2009-11:00-Addressing and Mapping-Terri Jo Bennett
- Wednesday-March 11, 2009-01:30-E.911 Center-N. Louise Bleigh
- Wednesday-March 11, 2009-02:00-Animal Control/Dog Warden-Janella Cochran and Greg Harris
- Wednesday-March 11, 2009-02:30-Community Corrections-Merrily Cheek and Rodney Rolenson
- Wednesday-March 11, 2009-03:00-Housekeeping/Janitorial-Chris Smith
- Wednesday-March 11, 2009-03:00-General County/Coal Severance Budget
- Thursday-March 12, 2009-02:00-UCFRN/CV Center-Joyce L. Harris Thacker and others
- Thursday-March 12, 2009-03:00-UC Emergency Medical Service
- Thursday-March 12, 2009-03:30-General County/Coal Severance Budget
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- Wednesday-March 18, 2009-01:30-Office of Emergency Services-James Farry
- Wednesday-March 18, 2009-02:00-CERT-Darrell Bennett and/or others
- Wednesday-March 18, 2009-02:30-UC Development Authority-Steve Foster
- Wednesday-March 18, 2009-03:00-General County/Coal Severance Budget
- Thursday-March 19, 2009-02:30-Upshur County Public Library
- Thursday-March 19, 2009-03:00-James W. Curry Advisory Board
- Thursday-March 19, 2009-03:30-General County/Coal Severance Budget
- Friday-March 20, 2009-09:00-General County/Coal Severance Budget
- Friday-March 20, 2009-09:30-Upshur County Youth Camp Board
- Friday-March 20, 2009-10:00-General County/Coal Severance Budget

2. Agendas and/or Notice of Meetings: (copy included)
   - Upshur County Emergency Telephone Advisory Board-March 17, 2009

3. Meetings:
   - 03/03/09-6:00 p.m.-Elkins Road Public Service District
   - 03/03/09-7:00 p.m.-Hodgesville Public Service District
   - 03/04/09-6:30 p.m.-SUBA-Dinner
   - 03/09/09-12:00 p.m.-Upshur County Family Resource Network
   - 03/09/09-6:00 p.m.—Buckhannon-Upshur Recreational Park Advisory Board
   - 03/09/2009-6:00 p.m.-Upshur County Solid Waste Authority
   - 03/10/2009-7:00 a.m.-Buckhannon Upshur Airport Authority
   - 03/11/09-7:00 a.m.-Upshur County Development Authority-Ex. Board
   - 03/11/09-3:00 p.m.-Tennerton Public Service District
   - 03/11/09-6:00 p.m.-Buckhannon River Watershed Association
   - 03/11/09-6:00 p.m.—26th Judicial Circuit Community Corrections Board
   - 03/11/09-7:00 p.m.-Upshur County Litter Control Committee
• 03/12/09-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
• 03/13/09-1:00 p.m.-Adrian Public Service District
• 03/16/09-7:00 p.m. Upshur County Fair Association
• 03/17/09-10:00 a.m.-Wes-Mon-Ty RCD
• 03/17/09-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
• 03/18/09-10:00 a.m.-James W. Curry Advisory Board
• 03/18/09-4:00 p.m.-Upshur County Public Library Board
• 03/18/09-7:00 p.m.-Lewis Upshur LEPC
• 03/19/09-6:30 p.m.-Upshur County Fire Board
• 03/19/09-6:30 p.m.-Upshur County Youth Camp Board
• TBA-6:00 p.m.-Region VII Planning & Development Council
• 03/25/09-7:00 a.m. Upshur County Development Authority Board

4. Appointments needed or upcoming:
• James W. Curry Advisory Board-4 Vacant Positions-County
• Region VII Planning & Development Council-William A. Parker-12/31/08-County
• Region VII Planning & Development Council-Connie Tenney-12/31/08-County
• Region VII Planning & Development Council-Commissioner-12/31/08-County
• Region VII Planning & Development Council-French Armstrong-12/31/08-County
• Region VII Planning & Development Council –Dr. Pamela Balch-12/31/08-County
• Region VII Planning & Development Council-Andy Duncan-12/31/08-County
• Upshur County Building Commission-A.G. Trusler-11-10-08
• Upshur County Civil Service Board-Terry D. Reed-12/31/08-Bar Association
• UC Enhanced Emergency Telephone Advisory Board-Vacant Position-6/30/11-EMS
• UC Safe Structures & Sites Ordinance Board-G. Bonnett-6/30/08-Fire Chief-County
With no further business, the meeting adjourned at 11:10 a.m.