Upshur County Commission  
March 13, 2008

The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, March 13, 2008 at 9:00 a.m. President Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Eugene C. Suder, Commissioner; Creed G. Pletcher, Commissioner; William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

Jacob E. Reger, Prosecuting Attorney, provided an update/status report on the Juvenile Accountability Block Grant application. Stephanie Milliron, Assistant Prosecuting Attorney, appeared before the Commission and provided an update/status report on the programs and services offered via the grant. After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the grant and related documentation.

After reading of the minutes, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the regular meeting minutes of March 6, 2008.

Donnie R. Tenney provided a review of the Community Partnership Grants that Upshur County has received.

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the request from the WV Strawberry Festival to use the Courthouse and Annex plaza areas, the use of the picnic tables from the Upshur Country Recreational Park and to list the Upshur County Commission as an additional insured on their liability insurance policy. (copy included)

The Commission discussed the quote from Crites Electric on the electrical work in the annex. (copy included) After review with Gary Bailey, Maintenance Supervisor, no action was required.

After review by William A. Parker, no action was taken on the request from Loretta Samples on a refund and/or exoneration due to a correction in the acreage she owns and overpayment in taxes per advice of the Prosecuting Attorney. William A. Parker was requested to draft a letter to Ms. Samples.

After review by William A. Parker, on motion by Eugene C. Suder, seconded by Donnie R. Tenney, the Commission approved the purchase of six laptop computers and related equipment in the amount of $9,755.94 from the Wireless 911 Fund for the City of Buckhannon Police Department. (copy included) (NOTE: Suder and Tenney for the motion; Pletcher against the motion)

After review, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the volunteer applications for Jason Cross and Angel Marie Shores.

The Commission recessed at 9:45 a.m.
The Commission reconvened at 10:00 a.m.
Gary Bailey, Maintenance Supervisor, appeared before the Commission and provided a review of the spring projects for the Upshur County Recreational Park.

The Commission recessed at 10:20 a.m.

The Commission reconvened at 11:00 a.m.

Kelly Davis, Executive Director of Mountain Cap of WV, appeared before the Commission and provided an update/status report on the Summer Food Program and requested funding assistance. (copies included) After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved to donate $1,000.00 to the Summer Food Program for Upshur County.

The Commission recessed at 12:00 p.m.

The Commission reconvened at 1:00 p.m.

The Commission approved the following final settlements:
- Orva B. Cutright – Final Settlement Waiver
- Ima Jean Kelley – Final Settlement Waiver
- Arah Launa Reeder – Final Settlement Waiver
- Geneva F. Tacy – Final Settlement
- Ada Mable Rutherford – 7th Annual Settlement
- Ashley Dawn White, Infant – 4th Annual Settlement

The Commission approved the following purchase orders:
- Microlog Inc - #08000435 - $340.00
- RD Wilson - #08000436 - $3,000.00
- Ralston Press Inc - #08000438 - $32.00
- RD Wilson - #08000437 - $2,500.00
- Software Systems Inc - #08000439 - $350.00
- WV Uniforms - #08000440 - $350.00
- AF Wendling Inc - #08000441 - $200.00
- Crites Electrical Supply - #08000442 - $1,000.00
- Quick Slick Oil Change - #08000443 - $400.00
- Battle Ridge Kennels & Canine Services LLC - #08000444 - $7,500.00

The Commission approved the following exonerations and/or refunds:
- Brandon Daft - #2178 - $111.24
- Tanesta A. Lance - #2179 - $7.76

The Commission approved or denied the following “time out of the office” for Commission employees: (copy included)
- Terri Jo Bennett – March 25, 2008 - approved
- Terri Jo Bennett – March 27, 2008 – approved

The Commission received the following information: (copies included)
1. Correspondence from the Supreme Court of Appeals Regarding Funding from the Magistrate Court Surplus Account
2. Notification from the West Virginia Development Office on receipt of Grant Application for the Upshur County Park Spray Ground
3. Correspondence from the County Commissioners’ Association Concerning 2008 Regular Legislative Session
4. Calendar of Events from the West Virginia Strawberry Festival Association, Incorporated for the 2008 Activities
5. Feline Activity Report --- February 2008
7. Agendas and/or Notice of Meetings:
   o Upshur County Development Authority-March 12, 2008
8. Meeting Minutes and/or Financial Reports:
   o Elkins Road Public Service District-February 05, 2008
   o Elkins Road Public Service District-February 19, 2008
   o Upshur County Development Authority-February 13, 2008
9. Budget Meetings / Workshops:
   o 03/12/08-9:00 a.m. -County Commission / Courthouse Areas
   o 03/12/08-10:00 a.m.-County Clerk
   o 03/12/08-10:45 a.m.-Assessor
   o 03/12/08-1:30 p.m. -Sheriff
   o 03/12/08-2:30 p.m. -Upshur County Public Library
   o 03/13/08-2:00 p.m. -Upshur County Family Resource Network
   o 03/13/08-2:30 p.m. -Child Visitation Center
   o 03/14/08-9:00 a.m. -County Commission / Courthouse Areas
   o 03/17/08-9:00 a.m. -County Commission / Courthouse Areas
   o 03/17/08-10:00 a.m.-Prosecuting Attorney
   o TBD-TBD-Circuit Clerk
10. Meetings:
    o 03/04/08-6:00 p.m. -Elkins Road Public Service District
    o 03/04/08-7:00 p.m. -Hodgesville Public Service District
    o 03/10/08-12:00 p.m.-Upshur County Family Resource Network
    o 03/10/08-6:00 p.m.-Upshur County Solid Waste Authority
    o 03/10/08-6:00 p.m. -Buckhannon-Upshur Parks & Recreational Ad. Bd.
    o 03/11/08-7:00 a.m. -Buckhannon-Upshur Airport Authority
    o 03/11/08-6:00 p.m. -Buckhannon River Watershed Association
    o 03/12/08-7:00 a.m. -Upshur County Development Authority – Ex. Board
    o 03/12/08-3:00 p.m. -Tennerton Public Service District
    o 03/12/08-7:00 p.m. -Upshur County Litter Control Committee
    o 03/13/08-6:30 p.m. -UC Safe Structures & Sites Ordinance Board
    o 03/14/08-1:00 p.m. -Adrian Public Service District
    o 03/17/08-7:00 p.m. -Upshur County Fair Association
    o 03/18/08-10:00 a.m.-Wes-Mon-Ty RCD
    o 03/18/08-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
    o 03/19/08-10:00 a.m.-James W. Curry Advisory Board
    o 03/19/08-4:00 p.m. -Upshur County Public Library Board
    o 03/19/08-6:00 p.m. -26th Circuit Community Corrections Board
    o 03/19/08-7:00 p.m. -Lewis-Upshur LEPC
    o 03/20/08-6:30 p.m. -Upshur County Fire Board
    o 03/20/08-6:30 p.m. -Upshur County Youth Camp Board
    o 03/24/08-7:00 p.m. -Region VII Planning & Development
    o 03/26/08-7:00 a.m.-Upshur County Development Authority
11. Appointments Needed or Upcoming:
   - Upshur County Building Commission --- (Richard Ralston 11/10/07) --- County
   - Upshur County Building Commission --- (Vacant Position 11/10/08) --- County
   - Upshur County Building Commission --- (Vacant Position 11/10/10) --- County
   - Upshur County Development Authority --- (1 position 06/30/07) --- County
   - UC Enhanced Emergency Telephone Ad. Bd. --- (Rebecca Phillips 06/30/08) --- County
   - Upshur County Fire Board --- (Vacant Position 06/30/10) --- County – 1st District

With no further business, the meeting adjourned at 1:30 p.m.