The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, February 04, 2010 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Eugene C. Suder, Commissioner; Creed G. Pletcher, Commissioner; and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the regular meeting minutes of January 28, 2010 as submitted.

Tammy Lyons and Phyllis Neuharth Record Delta Representative appeared before the Commission to present the “Buckhannon-Upshur Community Unity Proclamation” (BUC-UP) to proclaim 2010 as Community Unity year in Upshur County for the purpose of promoting local shopping. After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved and authorized the Commission to sign the proclamation. (copy included)

The Commission did not review the budget revisions for the General County Fund and/or the Coal Severance Fund. William A. Parker will follow up at the next meeting.

After review, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the advertisement for employment of one (1) part-time Deputy County Clerk position. (copy included)

The Commission reviewed the following “For Your Information” items:

1. Correspondence from the State of West Virginia State Tax Department regarding 2010-2011 Valuation Fund Budget
2. Agendas and/or Notice of Meetings:
   • Elkins Road PSD--December 01, 2009
   • Upshur County Courthouse HVAC Renovation--January 26, 2010
3. Board of Review & Equalization (BORE) Hearing Schedule
   • January 29, 2010-Friday-Review Property Books & Related Information
   • February 02, 2010-Tuesday-16:00 -- Review Property Books & Information
   • February 03, 2010-Wednesday-Appointments May Begin at 09:00
   • February 04, 2010-Thursday-Appointments May Begin at 13:30
   • February 08, 2010-Monday-Appointments May Begin at 09:00
   • February 10, 2010-Wednesday-Appointments May Begin at 09:00
   • February 11, 2010-Thursday-Appointments May Begin at 14:30
   • February 12, 2010-Friday-Appointments May Begin at 09:00
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- February 16, 2010-Tuesday-Appointments May Begin at 16:00
- February 17, 2010-Wednesday-Coal, Oil & Gas Hearings–Begin at 09:00
- February 18, 2010-Thursday-Appointments May Begin at 13:30
- February 19, 2010-Friday-Appointments May Begin at 09:00
- February 22, 2010-Monday-Appointments May Begin at 09:00
- February 25, 2010-Thursday-Adjournment as BORE

4. Meetings:
- 02/02/10-6:00 p.m.-Elkins Road Public Service District
- 02/02/10-7:00 p.m.-Hodgesville Public Service District
- 02/02/10-12:00 p.m.-Upshur County Family Resource Network
- 02/02/10-4:30 p.m.-Upshur County Solid Waste Authority
- 02/08/10-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
- 02/09/10-7:00 a.m.-Buckhannon Upshur Airport Authority
- 02/10/10-7:00 a.m.-Upshur County Development Authority – Exec. Board
- 02/10/10-7:00 p.m.-Upshur County Litter Control Committee
- 02/11/10-1:00 p.m.-Adrian Public Service District
- 02/11/10-3:00 p.m.-Tennerton Public Service District
- 02/11/10-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
- 02/15/10-7:00 p.m.-Upshur County Fair Association
- TBA-6:00 p.m.-26th Judicial Circuit Community Corrections Board
- 02/16/10-10:00 a.m.-Wes-Mon-Ty RCD
- 02/16/10-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 02/17/10-10:00 a.m.-James W. Curry Advisory Board
- 02/17/10-6:00 p.m.-Buckhannon-River Watershed Association
- 02/17/10-7:00 p.m.-Lewis Upshur LEPC
- 02/18/10-6:30 p.m.-Upshur County Youth Camp Board
- 02/18/10-6:30 p.m.-Upshur County Fire Board
- 02/24/10-7:00 a.m. -Upshur County Development Authority
- 02/24/10-4:00 p.m.-Upshur County Public Library Board
- TBA- 7:00 p.m.-Region VII Planning & Development Council

5. Appointments Needed or Upcoming:
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- James W. Curry Advisory Board — (1 Vacant Position) —- County
The Commission approved all invoices for payment. (copy included)
The Commission approved the following purchase orders:
- Biser’s Radio Service-#20101208-$270.00
The Commission approved the following Final Settlements:
- Charles W. Hinchman-Final Settlement
- Mildred M. Ogden-Final Settlement
- James M. Ward-Final Settlement
- Dortha Belle Lee-Final Settlement
Eugene C. Suder expressed concerns with the Elkins Road Public Service District giving Christmas bonuses to their employees.
The Commission recessed at 9:25 a.m.
The Commission reconvened at 9:30 a.m.
Jacob E. Reger, Prosecuting Attorney and Bryan S. Hinkle, Assistant Prosecuting Attorney, appeared before the Commission and reviewed the “(STOP) Violence Against Women” grant application. They provided an overview of the types of cases seen over the past year and programs offered for victims. After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the grant application and related documents. (copy included)
The Commission recessed at 9:40 a.m.
The Commission reconvened at 10:00 a.m.
Tim Higgins, county resident, appeared before the Commission and provided an update concerning the Potomac Appalachian Transmission Highline (PATH). (copies included)
The Commission reviewed the Division of Tobacco Prevention’s $1,000.00 Leadership Scholarship application. (copy included)
The Commission recessed at 10:10 a.m.
The Commission reconvened at 10:30 a.m.
James Farry, Office of Emergency Management Director, and James Farrell, Administrative Assistant, appeared before the Commission and reviewed the “Homeland Security Project Concept Region IV Grant” application. After discussion, per the “general consent rule”, the Commission authorized the Upshur County Office of Emergency Management to act as grant administrator and to list William A. Parker as the fiscal agent. James Farry will follow up at a future meeting once the grant documents are completed. (copy included)
The Commission recessed at 10:55 a.m.
The Commission reconvened at 11:00 a.m.
The Commission met with Brian Gaudet to review when the Family Court could move back into the Upshur County Courthouse. The Commission will follow up with Bryson VanNostrand to confirm a date. (Follow-up note—After discussion with Bryson VanNostrand, the projected date is set for May 1, 2010) (Note: not on agenda, report only)

At 11:10 a.m. the Commission held a private meeting with James Farry. (Note: not on agenda, report only)

The Commission recessed at 12:00 p.m.

The Commission reconvened at 1:00 p.m.

With no further business, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission meeting adjourned at 1:25 p.m.