UPSHUR COUNTY COMMISSION MEETING
February 24, 2011

The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, February 24, 2011 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; JC Raffety, Commissioner; William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the regular meeting minutes of February 17, 2011 as submitted.

Craig Presar and Gary Rapking, West Virginia University Extension Office representatives, appeared before the Commission and provided an update/status report on various programs offered and discussed budget requests for the 2011-2012 fiscal year. (copy included)

The Commission reviewed the Homeland Security Grant application in the amount of $5,950.00 for Haz-Mat IQ Training. After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the grant application and all related documents. (copy included)

The Commission reviewed the following “For Your Information” items:
1. Grant acknowledgement receipt from the Division of Criminal Justice Services for the STOP Violence Against Women Program and the Victims of Crime Act Assistance Program
2. Report of Grant Funds awarded by the Courthouse Facilities Improvement Authority for the period of 2004-2011
3. Designation of J. Michael Coffman, Magistrate, and Brian P. Gaudet, Circuit Clerk, as Primary and Secondary Chief Emergency Preparedness Officer/Liaison, respectively for Court Emergency Management Committee
4. Agendas and/or Notice of Meetings:
   - Lewis-Upshur LEPC-February 17, 2011
   - Upshur County Development Authority-February 23, 2011
5. Meeting Minutes and/or Financial Reports:
   - Lewis-Upshur LEPC-January 19, 2011
   - Upshur County Development Authority -December 08, 2011
   - Upshur County Public Library Board -January 19, 2011
   - Upshur County Youth Camp Board -November 18, 2010
   - Upshur County Youth Camp Board-January 2011
   - Upshur County Youth Camp Board-2011 Camp Schedule
6. Meetings:
   - 03/01/11-7:00 p.m. -Hodgesville Public Service District
   - 03/08/11-6:00 p.m. -Elkins Road Public Service District
   - 03/09/11-7:00 a.m. -Upshur County Development Authority – Exec. Board
   - 03/09/11-7:30 a.m. -Buckhannon-Upshur Airport Authority
   - 03/09/11-12:00 p.m.-Upshur County Senior Center Board
   - 03/09/2011-1:30 p.m.-Upshur County Conventions & Visitors Bureau
   - 03/10/11-1:00 p.m. -Adrian Public Service District
   - 03/11/011-3:00 p.m. -Tennerton Public Service District
   - 03/11/11-6:30 p.m. -Upshur County Safe Sites & Structures Ordinance Board
   - 03/14/11-12:00 p.m. -Upshur County Family Resource Network
   - 03/14/11-4:30 p.m. -Upshur County Solid Waste Authority
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- 03/14/11-6:00 p.m. - Buckhannon-Upshur Recreational Park Advisory Board
- TBA-6:00 p.m. - Community Corrections Board
- 03/15/11-5:00 p.m. - UC Enhanced Emergency Telephone Advisory Board
- 03/16/11-10:00 a.m. - James W. Curry Advisory Board
- 03/16/11-4:00 p.m. - Upshur County Public Library Board
- 03/16/11-7:00 p.m. - Lewis Upshur LEPC
- 03/17/11-6:30 p.m. - Upshur County Youth Camp Board
- 03/17/11-6:30 p.m. - Upshur County Fire Board
- 03/21/11-7:00 p.m. - Upshur County Fair Association
- 03/21/11-7:00 a.m. - Region VII Planning & Development Council
- TBA-3:00 p.m.-North Central WV Trade Development Assoc.-Clarksburg
- 03/25/11-7:00 a.m. - Region VII Planning & Development Council

7. Board of Review and Equalization Meeting Schedule
   - February 01, 2011-Tuesday-No Appointments-Review Property Books
   - February 03, 2011-Thursday-Appointments May Commence at 13:30
   - February 04, 2011-Friday-Appointments May Commence at 09:00
   - February 09, 2011-Wednesday-Appointments May Commence at 09:00
   - February 10, 2011-Thursday-Appointments May Commence at 14:30
   - February 15, 2011-Tuesday-Appointments May Commence at 09:00
   - February 17, 2011-Thursday-Appointments May Commence at 13:30
   - February 22, 2011-Tuesday-Coal, Oil & Gas Appointments-09:00
   - February 24, 2011-Thursday-Adjournment as BORE

8. Appointments Needed or Upcoming:
   - Adrian Public Service District-(Sharon Bowen 10-31-11)-County
   - Buckhannon-Upshur Airport Authority-(Robert Baker 06-30-11)-City
   - Buckhannon-Upshur Airport Authority-(Glenn Davis 06-30-11)-City
   - Buckhannon-Upshur Airport Authority-(Al Tucker as of 4/1/11 Term Ends 06-30-13)-City
   - Buckhannon-Upshur Airport Authority-(Charles Anderegg 6-30-11)-County
   - Buckhannon-Upshur Board of Health-(Amy Rohr-Queen 06-30-11)-County
   - Buckhannon-Upshur Parks & Recreation Ad. Bd.-(Tappan Squires 06-30-11)-City
   - Buckhannon-Upshur Parks & Recreation Ad. Bd.-(Alan Suder 06-30-11)-City
   - Buckhannon-Upshur Parks & Recreation Ad. Bd.-(Bill Roby 06-30-11)-County
   - James W. Curry Advisory Board-(Craig Presar 12-31-11)-County
   - James W. Curry Advisory Board-(Jerry Reynolds 12-31-11)-County
   - James W. Curry Advisory Board-Debra Brockelman 12-31-11)-County
   - Region VII Planning & Development Council-(William A. Parker 12-31-11)-County
   - Region VII Planning & Development Council-(William A. Parker 12-31-11)-County
The Commission approved all invoices for payment. (copy included)

The Commission approved the following Settlements:

- Anna Margaret Sutton Dike-Final Settlement
- Mary Theresa Kendall-Final Settlement
- William B. Loudin-Final Settlement
- Henry J. Kleckner-Final Settlement
- Cynthia Ruth Spencer-Final Settlement
- Clara Nell Weaver-Final Settlement
- Bessie Irene Gibson-First Annual Settlement
- Joyful Peace Sneed, Inc.–Sixth Annual Settlement
- Giner K. Straeder, Inc.–Sixth Annual Settlement

The Commission approved the following exonerations and/or refunds: (copy included)

- Richard W. Pumphrey-#2791-$29.68

The Commission recessed at 10:30 a.m.
The Commission reconvened at 11:00 a.m.
At 11:00 a.m. the Commission conducted a public hearing on the Small Cities Block Grant, Adrian Public Service District, Phase VI Waterline Extension Project. The hearing concluded at 11:30 a.m. (copy of minutes and attendees included)

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved and authorized the President to sign the Small Cities Block Grant application and related documents.

The Commission recessed at 11:50 a.m.

The Commission reconvened at 1:30 p.m.

At 1:30 p.m., the Commission convened as the Board of Review and Equalization. With no appointments, the Commission reviewed changes made by the West Virginia State Tax Department. With no further business, on motion by Creed G. Pletcher, seconded by JC Raffety, the Board of Review and Equalization adjourned at 2:20 p.m.

With no further business, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission meeting adjourned at 2:30 p.m.