The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, February 23, 2017 at 9:00 a.m. Terry Cutright called the meeting to order. Present were Terry Cutright, Commissioner; Troy A. Brady, Commissioner; Sam Nolte, Commissioner; Carrie Wallace, County Administrator and Jacqueline Dinklocker, Secretary. Carol Smith, Upshur County Clerk and Tabatha Perry, Assistant County Administrator, were not present. The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously, unless otherwise stated.

After discussion, on motion by Troy A. Brady, seconded by Sam Nolte the Commission approved the regular meeting minutes of February 16, 2017 with typographical corrections.

Terry Cutright provided a review of Agenda Items to be covered in today’s meeting.

The Commission recessed at 9:12 a.m. per request from Carrie Wallace to take care of recording issues.

The Commission reconvened at 9:15 a.m.

Sarah Campbell, West Virginia Wesleyan College Graduate Resident Director appeared before the Commission on behalf of Appalachian Impact, and provided a review of a proposed “Love Speaks” event to raise awareness for Child Abuse Prevention and the role of Appalachian Impact in our community. Ms. Campbell requested to use the Courthouse Plaza on April 21, 2017 from 7:00 p.m. to 12:00 a.m. for the event location and provided a Certificate of Insurance naming the Commission as an additional insured. After discussion, on motion by Troy A. Brady, seconded by Sam Nolte, the Commission approved the request.

After discussion, on motion by Troy A. Brady, seconded by Sam Nolte, the Commission approved the advertisement/job posting for the employment of two (2) part-time Circuit Bailiff positions as requested by Sheriff David Coffman and discussed during the February 16, 2017 County Commission meeting (copy included).

After discussion, on motion by Sam Nolte, seconded by Troy A. Brady, the Commission approved and authorized the signing of correspondence to Dr. Craig Hyre, Dr. James Fick, Dr. Greg Brannon and Dr. Eileen Brannon requesting their consideration to join the SPECTERA Vision Network as local providers (copies included).

After discussion, on motion by Sam Nolte, seconded by Troy A. Brady, the Commission approved and authorized the signing of correspondence to Dr. Stephan Jeran and Dr. John Wilfong requesting their consideration to join the Lincoln DentalConnect Plan Network as local providers (copies included).

After discussion, on motion by Sam Nolte, seconded by Troy A. Brady, the Commission approved the advertisement/job posting for the employment of Upshur County Youth Camp seasonal personnel. Positions to be filled include kitchen and cleaning personnel, grounds keeping and/or lifeguards. Applications must be received before the close of business on April 28, 2017 (copy included).

After discussion, on motion by Troy A. Brady, seconded by Sam Nolte, the Commission approved a request from Craig D. Presar, WVU Extension Office representative, to employ Stacie Marie Wentz as full-time 4-H Assistant effective March 5, 2017 (copy included). Carrie Wallace advised that the pay rate for this position is $9.00 per hour.

Terry Cutright reviewed the following “For Your Information” items (copies included):

1. Correspondence from Carol J. Smith, Upshur County Clerk, regarding the 2017-2018 Public Utility Values.
2. Job posting/advertisement for Victim Advocate Position-Office of the Upshur County Prosecuting Attorney
3. Newsletters and/or Event Notifications
   • Upshur-Buckhannon Health Department-January-March 2017
4. Agendas and/or Notice of Meetings
5. Meeting Minutes:
   • Buckhannon River Watershed Association-January 11, 2017
   • Buckhannon-Upshur Chamber of Commerce- January 16, 2017
   • Upshur County Youth Camp Board-January 19, 2017
6. Meetings:
- 02/27/17-10:00 a.m.-Mountain CAP of West Virginia, CDC
- 02/27/17-6:00 p.m.- Upshur County Fire Fighters Association
- 03/02/17-7:00 p.m.-Banks District VFD
- 03/02/17-7:00 p.m.-Selbyville VFD
- 03/02/17-6:00 p.m.-Buckhannon Upshur Board of Health
- Upshur
- 03/06/17-5:30 p.m.-Elkins Road PSD
- 03/06/17-6:00 p.m.-Lewis-Upshur Community Corrections Board-Upshur County
- 03/07/17-6:00 p.m.-Hodgesville PSD
- 03/08/17-7:00 p.m.-Buckhannon River Watershed Association-Bd. Of Directors
- 03/08/17-12:00 p.m.-Upshur County Senior Center Board
- 03/08/17-3:00 p.m.-Tennerton PSD
- 03/08/17-6:00 p.m.-Upshur County Citizens Corp-CERT
- 03/08/17-7:00 p.m.-Warren District VFD
- 03/08/17-7:00 p.m.-Ellamore VFD
- 03/09/17-1:00 p.m.- Adrian PSD
- 03/09/17-3:00 p.m.-Upshur County Conventions & Visitors Bureau–UCDA Office
- 03/09/17-4:00 p.m.-Upshur County Safe Sites & Structures Ordinance Enforcement Bd.
- 03/09/17-4:00 p.m.- Buckhannon Upshur Airport Authority
- 03/09/17-7:30 p.m.-Buckhannon VFD
- 03/10-11-11:00 a.m.-Region VI – Local Elected Officials – Dodridge County-The Fairview
- 03/13/17-12:00 p.m.-Upshur County Family Resource Network
- 03/13/17-4:30 p.m.-Upshur County Solid Waste Authority
- 03/13/17-6:00 p.m.-B-U Recreational Park Advisory Board
- 03/14/17-7:30 p.m.-Adrian VFD
- 03/15/17-7:00 a.m.-Upshur County Development Authority
- 03/15/17-12:00 p.m.- Lewis-Upshur LEPC-Lewis location
- 03/16/17-6:30 p.m.-Upshur County Farmland Protection Board-Farm Bureau Office
- 03/16/17-6:30 p.m.-Upshur County Youth Camp Board-Extension Office
- 03/19/17-6:00 p.m.-Washington District VFD
- 03/20/17-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
- 03/21/17-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development-Tygart Valley Conservation District Office
- 03/21/17-4:00 p.m.-Upshur County Public Library Board
- 03/21/17-5:00 p.m.-Upshur County EETAB
- 03/21/17-6:30 p.m.-Upshur County Fire Board
- 03/22/17-10:00 a.m.-James W. Curry Advisory Board
- 03/27/17-6:00 p.m.-Upshur County Fire Fighter’s Association

7. Appointments Needed or Upcoming:
- Mountain CAP of West Virginia CDC--Commissioner
- Upshur County Building Commission (Joe Malcolm-11-10-2016)—Commission
- Upshur County Safe Structures and Sites Ordinance Enforcement Board (unexpired term-6-30-2018)-Community Member

8. Budget Hearing Schedule
For a detailed list of meetings, please contact Carrie Wallace at clwallace@upshurcounty.org
- Monday, March 13th beginning at 1:00 p.m.
- Tuesday, March 14th beginning at 9:00 a.m.
- Wednesday, March 15th beginning at 9:00 a.m.
- Thursday, March 16th beginning at 1:00 p.m.
- Friday, March 17th beginning at 9:00 a.m.

The Commission approved all invoices for payment (copies included)
The Commission approved all Vacation Orders.
The Commission approved the following “Settlements” (copies included):

- Ronald Gale Adams—Final Settlement Waiver
- Richard Perry Bailey—Final Settlement Waiver
- Daisy Mary Lewis—Final Settlement Waiver
- Jackie Lee Chickerell—Final Settlement Waiver
- Thomas Ray Davis—Final Settlement
- Leslie Ann Heulitt—Final Settlement
- Troy Sayre—Final Settlement
- Deana Steiner Smith—Final Settlement Waiver
- Frank E. Williams Jr.—Final Settlement

Upshur County residents and Dominion Resources, Inc. representative, Christine Mitchell, appeared before the Commission to discuss Dominion Resources, Inc.’s request for the Commission to draft correspondence and a resolution in support of the Atlantic Coast Pipeline project to be sent to the Federal Energy Regulatory Commission (FERC) as was discussed during the February 16, 2017 meeting of the Upshur County Commission. Residents, Don Nestor, Mike Choban and April Keating presented arguments in favor of or against drafting a Letter of Support and Resolution to send to FERC. Ms. Keating encouraged residents to view the Draft Environmental Impact Statement (DEIS) on the FERC website www.FERC.gov (then search cp15-554). The site encourages citizens to attend public comment meetings or to submit comments to FERC and includes the following statement:

“Comments on the draft EIS must be received in Washington, DC on or before April 6, 2017. Once the final EIS is issued, the FERC Commissioners will take into consideration staff’s recommendations when they make a decision on the projects.” Residents concluded that although the construction of the pipeline may be inevitable, they requested the Commission to withhold or at least delay submitting a Letter of Support and Resolution pending further review. After discussion, on motion by Sam Nolte, seconded by Troy A. Brady, the Commission approved to postpone a decision/take no action to draft a Letter of Support and Resolution pending creation of and of EOP (Emergency Operations Plan) specific to the Atlantic Coast Pipeline in coordination with the LEPC/OEM.

The Commission reviewed agenda items for future meetings, received project updates and discussed administrative business items.

With no further business, on motion by Terry Cutright, seconded by Sam Nolte, the Commission meeting adjourned at 12:20 p.m.