Upshur County Commission  
February 21, 2008

The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, February 21, 2008 at 9:00 a.m. President Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Eugene C. Suder, Commissioner; Creed G. Pletcher, Commissioner; William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of February 14, 2008 with the addition of the following: Eugene C. Suder advised Ms. Loudin that he was opposed to providing a 24% increase to two employees and a 13% increase to one employee in the Office of the Circuit Clerk.

William A. Parker advised that the James Curry Advisory Board will reschedule for a future meeting.

After review by William A. Parker, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the recommendation to employ William Dahlheim as Batters’ Intervention and Prevention Program facilitator for the 26th Judicial Circuit Community Corrections Program. Effective date of employment is February 21, 2007 at a rate of $54.00 for one class per week. (copy included)

Mike Coffman, Chief Deputy for Administrative Services and Court Security, appeared before the Commission and provided a review of the Court Security Grant. After review, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the grant.

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the volunteer application for Natalie Elizabeth Neal for the Lewis-Upshur Animal Control Facility.

After discussion, no action was taken on the reappointment of Joyce L. Harris-Thacker to the Upshur County Solid Waste Authority. The recommendation will be placed on a future agenda closer to the time of the term expiring.

After discussion, no action was taken on the letter from the Upshur County Family Resource Network concerning reimbursement and/or payment of PEIA coverage. The Commission will follow-up during the budget hearings.

After discussion, no action was taken on the quote from Software Systems Inc, for laptop computers for the City of Buckhannon Police Department. Creed G. Pletcher requested that Jacob E. Reger, Prosecuting Attorney, review the Wireless 911 Fee Ordinance and provide a legal opinion at a future meeting.

The Commission recessed at 10:00 a.m.

The Commission reconvened at 10:30 a.m.

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved and authorized the Commission to sign an appreciation letter to each of the House of Delegates and State Senators that
represent Upshur County for the $30,000.00 Attorney General funding for the Day Report Center. William A. Parker will follow-up with preparing the letter.

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved and authorized the Commission to sign a letter to each of the House of Delegates and State Senators that represent Upshur County opposing the proposed constitutional amendment SJR12. William A. Parker will follow-up with preparing the letter.

William A. Parker provided a review of the financial statement.

After review, the Commission requested Greg Harris, Animal Control/Ordinance Officer and Janelle Cochran, Chief Attendant for the Animal Control Facility, to provide an end of the month/previous year comparison for the dog and cat activities.

The Commission recessed at 12:00 p.m.

The Commission returned to open session at 1:15 p.m.

Steve Rawlings and Chris Carey, WV Counties Risk Pool, appeared before the Commission to provide a review of the property appraisals.

The Commission met with Gary Bailey, Maintenance Supervisor, to review various maintenance projects. William A. Parker was requested to follow-up with Jacob E. Reger, Prosecuting Attorney, on the use of 911 funding for building construction.

The Commission approved the following purchase orders:

- Staples - #08000411 - $250.00
- Bruffey Trucking - #08000414 - $400.00
- Lawter Electric - #08000415 - $600.00
- Classic Basket & Gifts - #08000412 - $100.00
- Staples Credit Plan - #08000410 - $500.00
- Terri Jo Bennett - #08000409 - $250.00
- Selig Chemical Industries - #08000407 - $445.15
- James & Law Co - #08000406 - $200.00
- Zep Manufacturing Co - #08000408 - $710.00

The Commission approved all invoices for payment. (copies included)

The Commission approved the following final settlements:

- Mary E. Freize – Final Settlement
- Waugh H. Hoffman – Final Settlement Waiver
- Oliver Davis – Final Settlement Waiver

The Commission received the following information: (copies included)

1. Correspondence from the Office of the Attorney General Concerning Funding ($30,000) for the Lewis-Upshur Day Report Center
2. Correspondence from the Division of Homeland Security – Department of Military Affairs & Public Safety Concerning Placement of Lift Station on County Owned Property by the Tennerton Public Service District
3. Correspondence from St. Joseph’s Hospital Regarding Tobacco Free Environment for the Facility as of March 20, 2008
4. Correspondence from the West Virginia Association of Counties (WVACo):
   - Regional Jail Authority Budget Fact Sheet
   - SJR12 – Proposed Constitutional Amendment
5. Financial Report and/or Information:
   - Monthly Financial Statement
   - General County Fund Fiscal YTD Revenues & Expenditures
9. Agendas and/or Notice of Meetings:
   - Buckhannon River Watershed Association-March 11, 2008
   - B-U Parks & Recreation Advisory Board-March 10, 2008
   - Elkins Road Public Service District-February 19, 2008
   - James W. Curry Advisory Board-February 20, 2008
   - Lewis-Upshur LEPC-February 20, 2008
   - UC Enhanced Emergency Telephone Bd.-February 20, 2008
   - Upshur County Solid Waste Authority-March 10, 2008
   - Upshur County Youth Camp Board-February 21, 2008
   - Wes-Mon-Ty RC&D Area Board-February 19, 2008
10. Meeting Minutes and/or Financial Reports:
    - Adrian Public Service District- January 11, 2008
    - Buckhannon-Upshur Airport Authority-February 12, 2008
    - Elkins Road Public Service District-January 08, 2008
    - James W. Curry Advisory Board-January 23, 2008
    - Lewis-Upshur LEPC-January 16, 2008
11. Board of Review & Equalization Schedule:
    - February 01, 2008-Friday-Review Property Books & Related Information
    - February 04, 2008-Monday-Appointments May Begin at 09:00
    - February 07, 2008-Thursday-Appointments May Begin at 14:45
    - February 08, 2008-Friday-Appointments May Begin at 09:00
    - February 13, 2008-Wednesday-Appointments May Begin at 09:00
    - February 14, 2008-Thursday-Appointments May Begin at 13:30
    - February 19, 2008-Tuesday-Coal, Oil & Gas Appointments --- 09:00
    - February 21, 2008-Thursday-Appointments May Begin at 13:30
    - February 25, 2008-Monday-Appointments May Begin at 09:00 a.m.
    - February 28, 2008-Thursday-Appointments May Begin at 13:30
12. Meetings:
    - 02/05/08-6:00 p.m.-Elkins Road Public Service District
    - 02/05/08-7:00 p.m.-Hodgesville Public Service District
    - 02/08/08-1:00 p.m.-Adrian Public Service District
    - 02/11/08-12:00 p.m.-Upshur County Family Resource Network
    - 02/11/08-6:00 p.m.-Upshur County Solid Waste Authority
    - 02/12/08-7:00 a.m.-Buckhannon-Upshur Airport Authority
    - 02/12/08-6:00 p.m.-Buckhannon River Watershed Association
    - 02/13/08-7:00 a.m.-Upshur County Development Authority – Ex. Board
    - 02/13/08-3:00 p.m.-Tennerton Public Service District
    - 02/13/08-7:00 p.m.-Upshur County Litter Control Committee
    - 02/14/08-6:30 p.m.-UC Safe Structures & Sites Ordinance Board
    - 02/18/08-6:00 p.m.-Buckhannon-Upshur Parks & Recreational Ad. Bd.
• 02/18/08-7:00 p.m.-Upshur County Fair Association
• 02/19/08-10:00 a.m.-Wes-Mon-Ty RCD
• 02/19/08-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
• 02/20/08-10:00 a.m.-James W. Curry Advisory Board
• 02/20/08-4:00 p.m.-Upshur County Public Library Board
• 02/20/08-7:00 p.m.-Lewis-Upshur LEPC
• March 2008-26th Circuit Community Corrections Board
• 02/21/08-6:30 p.m.-Upshur County Fire Board
• 02/21/08-6:30 p.m.-Upshur County Youth Camp Board
• March 2008-7:00 p.m.-Region VII Planning & Development

13. Appointments Needed or Upcoming:
• Upshur County Building Commission --- (Richard Ralston 11/10/07) --- County
• Upshur County Building Commission --- (Vacant Position 11/10/08) --- County
• Upshur County Building Commission --- (Vacant Position 11/10/10) --- County
• Upshur County Development Authority --- (1 position 06/30/07) --- County
• UC Enhanced Emergency Telephone Ad. Bd. --- (Rebecca Phillips 06/30/08) --- County
• Upshur County Fire Board --- (Vacant Position 06/30/10) --- County – 1st District

With no further business, the meeting adjourned at 3:00 p.m.