The County Commission of Upshur County West Virginia, held their regular
meeting at the Courthouse Annex on Thursday, February 17, 2011 at 9:00 a.m.
Donnie R. Tenney called the meeting to order. There were present Donnie R.
Tenney, Commissioner; Creed G. Pletcher, Commissioner; JC Raffety, Commissioner;
William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant.
The meeting began with a moment of silent meditation and prayer, followed by the
Pledge of Allegiance. All motions passed unanimously unless otherwise stated.
After reading of the minutes, on motion by JC Raffety, seconded by Creed G.
Pletcher, the Commission approved the regular meeting minutes of February 10, 2011
as submitted.
After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety the
Commission approved the resignations of Stacy M. Truman, Assistant Case Manager
for the Community Corrections Program and James G. Wilson, Counselor for the
Community Corrections Program effective February 17, 2011.
After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the
Commission approved the employment of Lora Robey as Part Time Monitor for the
Tri-County Child Visitation and Exchange Center. Effective date of employment is
February 17, 2011 at the rate of $7.25 per hour. (copy included)
After review by William A. Parker, on motion by JC Raffety, seconded by Creed
G. Pletcher, the Commission approved the listing of poll workers for the Special
Primary and School Bond Election to be held on Saturday, May 14, 2011. (copy
included)
After review by William A. Parker, on motion by JC Raffety, seconded by Creed
G. Pletcher, the Commission approved the increase in credit limits and/or single
transaction limits on the Purchasing Card as follows: Shelia M. Adams, $3000/$750;
Gary E. Bailey, $5000/$0; Terri Jo Bennett, $5000/$0; Gary Brockleman, $5000/$0;
Janelia Cochran, $4000/$1000; Paul Mark Davis, $3000/$1000; Brian P. Gaudet,
$3000/$1000; Michael R. Kelley, $3000/$1000; Michael W. Kelley, $3000/$1000;
Virgil D. Miller, $3000/$1000; Stephanie Milliron, $3000/$1000; William A. Parker,
$5000/$0; Carol J. Smith, $5000/$0; Laura Ann Stewart, $3000/$1000; Melissa J.
Stimeling, $3000/$1000; Debbie Thacker Wilfong, $3000/$1000; and Annette
Young, $3000/$1000.
After review by William A. Parker, on motion by JC Raffety, seconded by Creed
G. Pletcher, the Commission approved the Audit Findings, Adjustments and/or
Comments for the fiscal year ended June 30, 2010. (copy on file in the Office of the
Upshur County Commission)
After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the
Commission approved the elimination of the current purchase order policy due to the
expanded use of Purchasing Cards.
The Commission discussed the “James W. Curry Scholarship”. Terri Jo
Bennett, Administrative Assistant will follow up with providing the scholarship
information to the high school counselors for distribution to students.
Charles H. Friddle III, Allegheny Energy Manager of Local Affairs, appeared
before the Commission to discuss the Potomac Appalachian Transmission Highline
(PATH). (copies included) Mr. Friddle provided an overview of the project and
answered questions.
After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the
Commission approved the quote from Wright Line in the amount of $39,551.51 for
furnishings and equipment for the Upshur County E911 Communications Center.
(copy included)
The Commission reviewed the following “For Your Information” items:
1. Upshur County Sheriff’s Financial Statement for January 2011
2. Revenues-Expenditures-Cash Balance for the General County Fund for
January 2011 and Fiscal Year-to-date
3. Agendas and/or Notice of Meetings:
   - Adrian Public Service District-January 13, 2011
   - Upshur County Public Library Board-February 16, 2011
   - Upshur County Youth Camp Board-February 17, 2011
4. Meeting Minutes and/or Financial Reports:
   - Adrian Public Service District-January 13, 2011
   - Buckhannon-Upshur Airport Authority-February 09, 2011
   - Elkins Road Public Service District-January 04, 2011
   - Upshur County Citizens Corp Council-February 09, 2011
5. Meetings:
   - 01/31/11-6:00 p.m. -Community Corrections Board-Lewis Co.
   - 02/01/11-7:00 p.m. -Hodgesville Public Service District
   - 02/08/11-6:00 p.m. -Elkins Road Public Service District
   - 02/09/11-7:00 a.m. -Upshur County Development Authority – Exec. Board
   - 02/09/11-7:30 a.m. -Buckhannon-Upshur Airport Authority
   - 02/09/11-12:00 p.m.-Upshur County Senior Center Board
   - 02/09/2011-1:30 p.m.-Upshur County Conventions & Visitors Bureau
   - 02/10/11-1:00 p.m. -Adrian Public Service District
   - 02/11/011-3:00 p.m. -Tennerton Public Service District
   - 02/11/11-6:30 p.m. -Upshur County Safe Sites & Structures Ordinance Board
   - 02/14/11-12:00 p.m. -Upshur County Family Resource Network
   - 02/14/11-4:30 p.m. -Upshur County Solid Waste Authority
   - 02/11/11-6:00 p.m. -Buckhannon-Upshur Recreational Park Advisory Board
   - TBA-6:00 p.m.-Community Corrections Board
   - 02/15/11-5:00 p.m. -UC Enhanced Emergency Telephone Advisory Board
   - 02/16/11-10:00 a.m. -James W. Curry Advisory Board
   - 02/16/11-4:00 p.m. -Upshur County Public Library Board
   - 02/16/11-7:00 p.m. -Lewis Upshur LEPC
   - 02/17/11-6:30 p.m. -Upshur County Youth Camp Board
   - 02/17/11-6:30 p.m. -Upshur County Fire Board
   - 02/21/11-7:00 p.m. -Upshur County Fair Association
   - 02/23/11-7:00 a.m. -Upshur County Development Authority
   - TBA-3:00 p.m.-North Central WV Trade Development Assoc.-Clarksburg
   - 04/25/11-7:00 a.m.-Region VII Planning & Development Council
6. Board of Review and Equalization Meeting Schedule
   - February 01, 2011-Tuesday-No Appointments-Review Property Books
   - February 03, 2011-Thursday-Appointments May Commence at 13:30
   - February 04, 2011-Friday-Appointments May Commence at 09:00
   - February 09, 2011-Wednesday-Appointments May Commence at 09:00
   - February 10, 2011-Thursday-Appointments May Commence at 14:30
   - February 15, 2011-Tuesday-Appointments May Commence at 09:00
   - February 17, 2011-Thursday-Appointments May Commence at 13:30
   - February 22, 2011-Tuesday-Coal, Oil & Gas Appointments-09:00
   - February 24, 2011-Adjournment as BORE
7. Appointments Needed or Upcoming:
   - Adrian Public Service District-(Sharon Bowen 10-31-11)-County
   - Buckhannon-Upshur Airport Authority-(Robert Baker 06-30-11)County
Buckhannon-Upshur Airport Authority-(Glenn Davis 06-30-11) City
Buckhannon-Upshur Airport Authority-(Al Tucker as of 4/1/11 Term Ends 06-30-13) City
Buckhannon-Upshur Board of Health-(Amy Rohr-Queen 06-30-11) County
Buckhannon-Upshur Parks & Recreation Ad. Bd.- (Tappan Squires 06-30-11) City
Buckhannon-Upshur Parks & Recreation Ad. Bd.- (Alan Suder 06-30-11) Bd. Of Education
Buckhannon-Upshur Parks & Recreation Ad. Bd.- (Bill Roby 06-30-11) Bd. Of Education
James W. Curry Advisory Board-(Craig Presar 12-31-11) County
James W. Curry Advisory Board-(Jerry Reynolds 12-31-11) County
James W. Curry Advisory Board-Debra Brockelman 12-31-11) County
Region VII Planning & Development Council-(William A. Parker 12-31-11) County
Region VII Planning & Development Council-(William A. Parker 12-31-11) County
Region VII Planning & Development Council-(Connie Tenney 12-31-11) County
Region VII Planning & Development Council-(Vacant Position 12-31-10) County
Region VII Planning & Development Council-(Dr. Pamela Balch 12-31-11) County
Region VII Planning & Development Council-(A.G. Trusler 12-31-11) County
Tennerton Public Service District-(Rex Reeder 07-31-2011) County
Upshur County Building Commission-(Joe Malcolm 11-10-11) County
Upshur County Development Authority-(Glenn Hawkins 06-30-11) County
Upshur County Development Authority-(Sue Johnson-Phillippe 06-30-11) County
Upshur County Development Authority-(Don Nestor 06-30-11) County
Upshur County Development Authority-(Dennis Xander 06-30-11) County
Upshur County Development Authority-(Sharon McNemar 06-30-11) County
Upshur County Development Authority-(William Wellings 06-30-11) County
UC Enhanced Emergency Telephone Ad. Bd.- (Joey Baxa 06-30-11) County-EMS
UC Enhanced Emergency Telephone Ad. Bd.- (Betty Hinkle 06-30-11) County-Comm
Upshur County Fire Board-(George Smith 06-30-11) County-3rd District-Community
Upshur County Library Board-(Neil Brake 06-30-11)-County/Bd. of Ed.
Upshur County Solid Waste Authority-(Jacqueline McDaniel 06-30-11) PSC
Upshur County Youth Camp Board-(Debbie Miller 05-31-11) County-Nomination Req.
Upshur County Youth Camp Board-(Debbie Hull 05-31-11) County-Nomination Req.
The Commission approved all invoices for payment. (copy included)
The Commission approved the following Settlements:
- William S. Jack II-Final Settlement
- Horace Junior Phillips-Final Settlement
- Sterlin George Wright-Final Settlement
The Commission approved the following exonerations and/or refunds: (copies included)
- Sandy Johnston-#2789-Corrective Ticket
- Linda A. George-#2790-$39.72
The Commission recessed at 10:40 a.m.
At 1:30 p.m., the Commission convened as the Board of Review and Equalization. With no appointments, the books were reviewed. The Board of Review and Equalization recessed at 1:45 p.m.
With no further business, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission meeting adjourned at 2:00 p.m.