UPSHUR COUNTY COMMISSION MEETING
February 11, 2010

The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, February 11, 2010 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Eugene C. Suder, Commissioner; Creed G. Pletcher, Commissioner; William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the regular meeting minutes of February 04, 2010 as submitted.

Virgil D. Miller, Upshur County Sheriff appeared before the Commission and provided an update/review of the 2nd installment of the Juvenile Justice and Delinquency Prevention-Title II Grant Program application for the purpose of continuing the “PRO” (Prevention Resource Officer) at the Buckhannon-Upshur High School. The Upshur County Board of Education has already approved the grant application. Sheriff Miller, and Merrily Cheek, Director for the 26th Judicial Circuit Community Corrections Program reviewed the statistics and progress of the program which was instituted in the 2009-2010 school year. After discussion, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved and authorized the President to sign the grant application and related documents. (copy included)

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved Michele Willis, Fairmont State University student, as intern for the 26th Judicial Circuit Community Corrections Program as recommended by Merrily Cheek.

William A. Parker reviewed the budget revisions for the General County Fund and/or the Coal Severance Fund. After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the budget revisions. (copy included)

Laura Queen, Victims Advocate Coordinator of Upshur County, appeared before the Commission and provided an update/review of the VOCA (Victims of Crime Act) grant. After discussion, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved and authorized the President to sign the grant application and related documents. (copy included)

The Commission discussed the Notice of Election Officials and Emergency Absentee Voting Commissioners. The Commission will follow up with Debbie Thacker Wilfong before action is taken.

William A. Parker reviewed the request to the Office of Congresswoman Shelley Moore Capito for the funding of a construction project at the Upshur County
Regional Airport for a hangar to service the operations of HealthNet. After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved and authorized the Commission to sign the appropriations request. (copy included)

The Commission reviewed the following “For Your Information” items:
3. Feline Activity Report-January, 2010
5. Building Permits-January, 2010
6. Agendas and/or Notice of Meetings:
   • Buckhannon-Upshur Airport Authority-February 10, 2010
   • Elkins Road Public Service District-February 02, 2010
   • Upshur County Development Authority-February 10, 2010
7. Meeting Minutes and/or Financial Reports:
   • Buckhannon-Upshur Airport Authority-January 12, 2010
   • Elkins Road Public Service District-January 05, 2010
   • Upshur County Development Authority-January 14, 2010
8. Board of Review & Equalization (BORE) Hearing Schedule
   • January 29, 2010-Friday-Review Property Books & Related Information
   • February 02, 2010-Tuesday-16:00 -- Review Property Books & Information
   • February 03, 2010-Wednesday-Appointments May Begin at 09:00
   • February 04, 2010-Thursday-Appointments May Begin at 13:30
   • February 08, 2010-Monday-Appointments May Begin at 09:00
   • February 10, 2010-Wednesday-Appointments May Begin at 09:00
   • February 11, 2010-Thursday-Appointments May Begin at 14:30
   • February 12, 2010-Friday-Appointments May Begin at 09:00
   • February 16, 2010-Tuesday-Appointments May Begin at 16:00
   • February 17, 2010-Wednesday-Coal, Oil & Gas Hearings–Begin at 09:00
   • February 18, 2010-Thursday-Appointments May Begin at 13:30
   • February 19, 2010-Friday-Appointments May Begin at 09:00
   • February 22, 2010-Monday-Appointments May Begin at 09:00
   • February 25, 2010-Thursday-Adjournment as BORE
9. Meetings:
UPSHUR COUNTY COMMISSION MEETING
February 11, 2010

- 02/02/10-6:00 p.m.-Elkins Road Public Service District
- 02/02/10-7:00 p.m.-Hodgesville Public Service District
- 02/02/10-12:00 p.m.-Upshur County Family Resource Network
- 02/02/10-4:30 p.m.-Upshur County Solid Waste Authority
- 02/08/10-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
- 02/09/10-7:00 a.m.-Buckhannon Upshur Airport Authority
- 02/10/10-7:00 a.m.-Upshur County Development Authority – Exec. Board
- 02/10/10-7:00 p.m.-Upshur County Litter Control Committee
- 02/11/10-1:00 p.m.-Adrian Public Service District
- 02/11/10-3:00 p.m.-Tennerton Public Service District
- 02/11/10-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
- 02/15/10-7:00 p.m.-Upshur County Fair Association
- TBA-6:00 p.m.-26th Judicial Circuit Community Corrections Board
- 02/16/10-10:00 a.m.-Wes-Mon-Ty RCD
- 02/16/10-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 02/17/10-10:00 a.m.-James W. Curry Advisory Board
- 02/17/10-6:00 p.m.-Buckhannon-River Watershed Association
- 02/17/10-7:00 p.m.-Lewis Upshur LEPC
- 02/18/10-6:30 p.m.-Upshur County Youth Camp Board
- 02/18/10-6:30 p.m.-Upshur County Fire Board
- 02/24/10-7:00 a.m.-Upshur County Development Authority
- 02/24/10-4:00 p.m.-Upshur County Public Library Board
- TBA- 7:00 p.m.-Region VII Planning & Development Council

10. Appointments Needed or Upcoming:
- James W. Curry Advisory Board — (1 Vacant Position) --- County

The Commission approved all invoices for payment. (copy included)
The Commission approved the following purchase orders:

- Quill Corporation-#20101209-$100.00
- Ralston Press, Inc.-#20101210-$250.00
- Riteway Heating & Plumbing-#20101211-$275.00
- Ware’s Glass Shop-#20101212-$250.00
- WV Assoc. of Counties-#20101213-$875.00
UPSHUR COUNTY COMMISSION MEETING
February 11, 2010

- ZEP Manufacturing, Co.-#20101214-$800.00
- Donnie R. Tenney-#20101215-$300.00
- William A. Parker-#20101216-$300.00
- Terri Jo Bennett-#20101217-$300.00
- Central Towing-#20101218-$100.00
- Lowe’s Home Center, Inc.-#20101219-$30.00
- Eugene Suder-#20101220-$300.00
- Embassy Suites Charleston-#20101221-$1,250.00
- Creed Pletcher-#20101222-$300.00

The Commission approved the following Final Settlements:
- Rosalie Bennett-Final Settlement
- Molly P. Gooding-Final Settlement
- Forest G. Hardman-Final Settlement
- Stephen Webster Snyder-Final Settlement

The Commission approved the following exoneration and/or refunds: (copies included)
- Daniel M. Wright-2622-$107.70
- Daniel W. & Jackie D. Bailey-#2623-$54.32
- Lawrence L. Detamore-#2624-Corrective Ticket
- Appalachian Forest Products, Inc.-#2625-$390.16
- Gary W. & Inis L. Evans-#2626-Corrective Ticket

The Commission approved the following consolidation of land tracts: (copy included)
- Banks District-Map 3P-Parcel 50 with Map 3P-Parcel 51- owners Roger and Niska Wilfong will blend
- Meade District-Map 4L-Parcel 58 with Map 4L-Parcel 49- owners Patricia Howes will blend to make Map 4L Parcel 58

The Commission recessed at 9:50 a.m.
The Commission reconvened at 10:05 a.m.

Virgil D. Miller, Upshur County Sheriff and Deputy Rocky Hebb, provided an update/review of the “Underage Drinking Prevention Grant” application. After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the grant application and related documents. (copy included)
The Commission recessed at 10:15 a.m.
The Commission reconvened at 10:30 a.m.
Don Gasper appeared before the Commission and provided an update/review of the proposed “Solar Energy Program”. (Note: not on agenda, report only)

Debbie Thacker Wilfong, Upshur County Clerk, appeared before the Commission and provided a review of procedures for the Election Officials and Emergency Absentee Voting Commissioners. On motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the Commission to sign the Election Boards and Emergency Absentee Ballot Commissioner’s procedures. (copy included)

The Commission recessed at 11:45 a.m.

At 2:00 p.m. the Commission attended the Upshur County Policy Board meeting.

The Commission reconvened at 2:30 p.m.

The Commission met with Gary Bailey, Maintenance Supervisor, concerning his employees work hours. (Note: not on agenda, report only)

With no further business, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission meeting adjourned at 2:50 p.m.