Upshur County Commission  
December 4, 2008

The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, December 4, 2008 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Eugene C. Suder, Commissioner; Creed G. Pletcher, Commissioner and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of November 20, 2008 as submitted.

Virgil D. Miller, Sheriff, appeared before the Commission and advised the Commission that the Upshur County Sheriff’s Department received the 2008 Community Traffic Safety Platinum Award from AAA, and both the Safe Communities Award and the Highway Safety Award from the Governor’s Highway Safety Communities Program. (copies included)

After review by Virgil D. Miller, Sheriff, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the employment of Douglas Simons as an Upshur County Deputy Sheriff pending passing of his physical and psychological test. Effective date of employment is January 4, 2009 at a rate of $14.90 per hour. (copy included)

Paul Richter, Buckhannon River Watershed Association, appeared before the Commission and advised that the Buckhannon River Watershed received the 2008 Watershed of the year designation.

No action was taken on the Lloyds Electronics maintenance contract. William A. Parker was requested to follow-up.

After discussion, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved Eugene Myers as the part-time ramp assistant for the Upshur County Regional Airport pending background check. Effective date of employment is November 23, 2008 at a rate of $6.55 per hour. (copy included)

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the employment of Regina Riffle as Monitor for the Tri-County Child Exchange & Visitation Program pending background check. Effective date of employment is December 4, 2008 at a rate of $6.55 per hour. (copy included)

Eugene C. Suder presented a letter from Don Killingsworth regarding the county owned property at Brushy Fork. (copy included)
After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved and authorized William A. Parker to draft a Resolution opposing PATH in Upshur County for the next Commission meeting.

The Commission recessed at 12:00 p.m.

The Commission reconvened at 1:30 p.m.

The Commission conducted a pre-bid meeting and site visit for the tower construction project

The Commission recessed at 2:50 p.m.

The Commission reconvened at 4:00 p.m.

The Commission met with representatives from Landmark Forestry LLC to review and develop field collection procedures for the Addressing and Mapping project.

The Commission approved the following final settlements:

- Lois Irene Westfall – Final Settlement
- Wanda E. Humphrey – Final Settlement
- Josephine G. Morgan – Final Settlement

The Commission approved the following purchase orders:

- Eastridge Health Systems - #09000271 - $40.00
- The Bookstore - #09000270 - $125.00
- Lorman Education Service - #09000269 - $678.00
- Lowe’s Home Center Inc - #09000268 - $200.00
- Wal-Mart - #09000267 - $75.00
- AF Wendling Inc - #09000266 - $100.00
- Quill Corporation - #09000265 - $500.00

The Commission approved all invoices for payment. (copy included)

The Commission received the following information: (copies included)

1. Correspondence Concerning the Elkins Road Public Service District annual report for fiscal year ending June 30, 2008
2. Correspondence from the Upshur-Buckhannon Health Department concerning the Virginia Graeme Baker Pool and Spa Safety Act (VGB)
3. Correspondence from the WV Department of Transportation, Division of Highways concerning the Youth Camp Bridge inspection
4. Correspondence from the WV Association of Counties regarding the Volunteer Fire Department survey
5. Sheriff’s Financial Statement – ending October 2008
6. General County Fund
   - Revenues and Expenditures
7. Agenda and/or Notice of Meetings:
• 26th Judicial Circuit Community Corrections Day report Center — December 4, 2008 at 6:00 p.m.
• Region VII Planning and Development Holiday Dinner Meeting — December 9, 2008 at 6:00 p.m.
• Upshur-Buckhannon Health Department — December 2, 2008 at 9:00 a.m.
• Upshur County Public Library — December 16, 2008 at 4:00 p.m.
• Buckhannon River Watershed Association – December 17, 2008 at 6:00 p.m.

8. Meetings Minutes and/or Financial Reports:
• Upshur County Public Library – October 22, 2008
• Adrian PSD – October 10, 2008
• Adrian PSD – October 21, 2008 (Bond Closing)
• Adrian PSD – October 21, 2008 (Contract Award)
• Adrian PSD – October 21, 2008 (Pre-Construction Conference)

9. Meetings:
• 12/2/08 7:00 p.m. Hodgesville Public Service District
• 12/2/08 6:00 p.m. Elkins Road Public Service District
• 12/8/08 12:00 p.m. Upshur County Family Resource Network
• 12/8/08 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
• 12/8/08 6:00 p.m. Upshur County Solid Waste Authority
• 12/9/08 7:00 a.m. Buckhannon Upshur Airport Authority
• 12/9/08 6:00 p.m. Region VII Planning & Development Council
• 12/10/08 7:00 a.m. Upshur County Development Authority – Ex. Board
• 12/10/08 3:00 p.m. Tennerton Public Service District
• 12/10/08 6:00 p.m. Buckhannon River Watershed Association
• 12/10/08 7:00 p.m. Upshur County Litter Control Committee
• 12/11/08 6:30 p.m. Upshur County Safe Sites & Structures Ordinance Board
• 12/12/08 1:00 p.m. Adrian Public Service District
• 12/15/08 7:00 p.m. Upshur County Fair Association
• 12/16/08 10:00 a.m. Wes-Mon-Ty RCD
• 12/16/08 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
• 12/17/08  7:00 a.m.  Upshur County Development Authority Board
• 12/17/08  10:00 a.m.  James W. Curry Advisory Board
• 12/17/08  4:00 p.m.  Upshur County Public Library Board
• 12/17/08  6:00 p.m.  26th Judicial Circuit Community Corrections Board
• 12/17/08  7:00 p.m.  Lewis Upshur LEPC
• 12/18/08  6:30 p.m.  Upshur County Fire Board
• 12/18/08  6:30 p.m.  Upshur County Youth Camp Board

10. Appointments Needs or Upcoming:
• James W. Curry Advisory Board — (Lonnie Sanders 12/31/08) — County
• James W. Curry Advisory Board — (Tom Brown 12/31/08) — County
• Region VII Planning & Development Council — (William A. Parker 12/31/08) — County
• Region VII Planning & Development Council — (Connie Tenney 12/31/08) — County
• Region VII Planning & Development Council — (Commissioner 12/31/08) — County
• Region VII Planning & Development Council — (French Armstrong 12/31/08) — County
• Region VII Planning & Development Council — (Dr. Pamela Balch 12/31/08) — County
• Region VII Planning & Development Council — (Andy Duncan 12/31/08) — County
• Upshur County Building Commission — (AG Trusler 11/10/08) — County
• Upshur County Civil Service Board — (Terry D. Reed 12/31/08) — Bar Association
• Upshur County Development Authority — (Vacant Position 06/30/11) — County
• UC Enhanced Emergency Telephone Ad. Bd. — (Vacant Position 06/30/11) — EMS
• UC Safe Structures & Sites Ordinance Bd. — (G. Bonnett 06/30/08) — Fire Chief - County

With no further business, the meeting adjourned at 6:00 p.m.