UPSHUR COUNTY COMMISSION MEETING
December 17, 2009

The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, December 17, 2009 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Eugene C. Suder, Commissioner; Creed G. Pletcher, Commissioner; William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the regular meeting minutes of December 10, 2009 as submitted.

On motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved supervisory responsibilities of William A. Parker, County Administrator, to remain as-is, no changes to be made at this time.

Donnie R. Tenney reviewed the article concerning retiree benefits. (copy included)

William A. Parker reviewed Financial Report information. (copy included)

After discussion, per the general consent rule, the Commission approved the appointment of Doug Bush as the Board of Education representative to the Upshur County Parks and Recreation Advisory Board as recommended. (copy included)

Robin McClintock, US Census Bureau representative, appeared before the Commission and provided an overview of the 2010 Census Public Awareness Campaign. Ms. McClintock extended an invitation to the Commission to attend the January 27, 2010 “Road Tour Event” at 1:00 p.m. at West Virginia Wesleyan College.

Eugene C. Suder expressed concerns regarding the channel line-up and cost of cable service with SuddenLink.

The Commission recessed at 9:40 a.m.
The Commission reconvened at 9:45 a.m.
The Commission approved all invoices for payment. (copy included)
The Commission approved the following purchase orders:

- Martin Oil Co., Inc.-#20101161-$25.00
- Jenkins Ford Mercury, Inc.-#20101162-$1,000.00
- Appalachian Tire Products-#20101163-$607.52
- Appalachian Tire Products-#20101164-$397.24
- Embassy Suites Charleston-#20101165-$1,050.00

The Commission approved the following Final Settlements:

- Floyd Eugene Campbell-Final Settlement
- Jeffrey G. Gray-Final Settlement
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- Earl Forrest Lewis-Final Settlement
- Josephine Morrison-Final Settlement
- Robert Dennis Sandy-Final Settlement
- Betty Lou Unger Hall-Final Settlement
- Maurice W. Osburn-First Annual Settlement
- Courtney E. Campbell-Infant-Final Settlement

The Commission approved the following exonerations and/or refunds: (copies included)

- Highland Yard & Garden-#2616-$146.86

The Commission approved the following “time out of the office/request to attend meetings” for Commission employees: (copies included)

- William A. Parker-January 31, 2010 thru February 02, 2010
- William A. Parker- February 14, 2010 thru February 16, 2010

The Commission received the following information: (copies included)

1. Correspondence from West Virginia Association of Counties regarding WV Legislature article concerning retiree benefits
2. Meeting Minutes and/or Financial reports:
   - Upshur County Sheriff’s Financial Statement-November 2009
   - General County Fund
     - November 2009-Revenues and Expenditures
     - Year-to-Date-Revenues and Expenditures
3. Meetings:
   - 01/05/10-6:00 p.m. -Elkins Road Public Service District
   - 01/05/10-7:00 p.m. -Hodgesville Public Service District
   - 01/11/10-12:00 p.m. - Upshur County Family Resource Network
   - 01/11/10-4:00 p.m. - Upshur County Solid Waste Authority
   - 01/11/10-6:00 p.m. - Buckhannon-Upshur Recreational Park Advisory Board
   - 01/12/10-7:00 a.m. -Buckhannon-Upshur Airport Authority
   - 01/13/10-7:00 a.m. - Upshur County Development Authority – Exec. Board
   - 01/13/10-7:00 p.m. - Upshur County Litter Control Committee
   - 01/14/10-1:00 p.m. -Adrian Public Service District
   - 01/14/010-3:00 p.m. -Tennerton Public Service District
   - 01/14/10-6:30 p.m. -Upshur County Safe Sites & Structures Ordinance Board
   - 01/18/10-7:00 p.m. -Upshur County Fair Association
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- 01/19/10-10:00 a.m. - Wes-Mon-Ty RCD
- 01/19/10-5:00 p.m. - UC Enhanced Emergency Telephone Advisory Board
- 01/19/10-6:00 p.m. - Buckhannon-River Watershed Association
- 01/19/10-6:00 p.m. - 26th Judicial Circuit Community Corrections Board - Lewis Co.
- 01/20/10-10:00 a.m. - James W. Curry Advisory Board
- 01/20/10-4:00 p.m. - Upshur County Public Library Board
- 01/20/10-7:00 p.m. - Lewis Upshur LEPC
- 01/21/10-6:30 p.m. - Upshur County Youth Camp Board
- 01/21/10-6:30 p.m. - Upshur County Fire Board
- TBA-7:00 a.m. - Region VII Planning & Development Council

4. Appointments Needed or Upcoming:

- James W. Curry Advisory Board — (2 Vacant Positions) — County

The Commission recessed at 10:30 a.m.
The Commission reconvened at 2:00 p.m.

Virgil D. Miller, Upshur County Sheriff, appeared before the Commission to discuss tires and vehicle maintenance costs and reviewed purchase orders. (Note: not on agenda, report only)

Debbie Thacker Wilfong, Upshur County Clerk, appeared before the Commission for a discussion concerning the Courthouse HVAC project, personnel and equipment moving.

The Commission reviewed a proposal from Chesapeake Energy. (Note: not on agenda, report only) No action was taken in the moving and relocation of the County Clerk’s office during the HVAC renovation project. Chesapeake Energy will follow up and report back at a later date.

The Commission engaged in discussion concerning asbestos removal (HVAC project). William A. Parker will follow up and schedule a meeting with all parties involved.

Jacob E. Reger, Prosecuting Attorney, appeared before the Commission to discuss the employment of a full-time Assistant Prosecuting Attorney. Mr. Reger will follow up with William A. Parker and report back. (Note: not on agenda, report only)

With no further business, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission meeting adjourned at 3:30 p.m.