The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, December 02, 2010 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Eugene C. Suder, Commissioner; Creed G. Pletcher, Commissioner; William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of November 18, 2010 with corrections as follows: remove “Elkins Road Public Service District --- (Sonny Mathews 09-30-10) --- County” from “For Your Information” (Item #) “ 5. Appointments Needed or Upcoming”.

Eugene C. Suder discussed correspondence from SuddenLink Communications concerning the proposed rate increase effective January 2011.

After discussion, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the employment of Sandra J. Miller as a part time Monitor for the Tri County Child Exchange & Visitation Center. Effective date of employment is December 05, 2010 at a rate of $7.25 per hour.

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the employment of Tasha D. Sapp, Amanda L. Lewis, and Joshua A. Oldaker as fulltime E911 Communication Center Dispatchers. Effective date of employment is December 5, 2010 at a rate of $8.50 per hour during training, increasing to $9.50 after training.

Donnie R. Tenney reviewed the volunteer application from Patty Ann Fast for the Lewis-Upshur Animal Control Facility. The item will be placed on the December 9, 2010 agenda for action pending review with Animal Control Supervisor, Jan Cochran.

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the resignation of Denzil L. Smith, part time Upshur County Maintenance worker effective November 26, 2010.

Donnie R. Tenney reviewed the following “For Your Information” items:

2. Correspondence from SuddenLink Communications regarding channel additions and changes
3. Correspondence from Josh Marsh, Upshur-Buckhannon Health Department concerning modifications to front desk service area-follow up with Gary Bailey, Maintenance Supervisor, was requested to
discuss modifications to Buckhannon-Upshur Health Department to bring facility to meet HIPPA requirements.

4. Memorandum of Understanding regarding the physical address for a tower location constructed by SBA Network Services Incorporated

5. Activity Report from the James L. Farry, Office of Emergency Management

6. Agendas and/or Notice of Meetings:
   - James W. Curry Library & Park Visitors Report-September 2010

7. Meeting Minutes and/or Financial Reports:
   - Adrian Public Service District-October 13, 2010
   - Lewis-Upshur LEPC-October 20, 2010
   - Upshur County CERT-November 13, 2010

8. Meetings:
   - 12/07/10-6:00 p.m.-Elkins Road Public Service District
   - 12/07/10-6:00 p.m.-Hodgesville Public Service District
   - 12/08/10-7:00 a.m. -Upshur County Development Authority – Executive Board
   - 12/08/10-7:30 a.m.-Buckhannon Upshur Airport Authority
   - 12/08/10-1:00 p.m.-Upshur County Conventions & Visitors Bureau
   - 12/09/10-1:00 p.m.-Adrian Public Service District
   - 12/09/10-3:00 p.m.-Tennerton Public Service District
   - 12/09/10-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
   - 12/13/10-12:00 p.m.-Upshur County Family Resource Network
   - 12/13/10-4:30 p.m.-Upshur County Solid Waste Authority
   - 12/13/10-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
   - 12/13/10-6:00 p.m.-26th Judicial Circuit Community Corrections Board - Braxton
   - 12/15/10-10:00 a.m.-James W. Curry Advisory Board
   - 12/15/10-7:00 p.m.-Lewis Upshur LEPC
   - 12/15/10-4:00 p.m.-Upshur County Public Library Board
   - 12/16/10-6:30 p.m.-Upshur County Youth Camp Board
   - 12/16/10-6:30 p.m.-Upshur County Fire Board
   - 12/20/10-7:00 p.m.-Upshur County Fair Association
   - 12/21/10-10:00 a.m.- Wes-Mon-Ty RCD
UPSHUR COUNTY COMMISSION MEETING
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- 12/21/10-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- TBA-3:00 p.m.-North Central WV Trade Development Assoc.-Clarksburg
- TBA-7:00 p.m.-Region VII Planning & Development Council

9. Appointments Needed or Upcoming
- James W. Curry Advisory Board — (Michael Quinn 12-31-10) — County
- Region VII Planning & Development Council — (William A. Parker 12-31-10) — County
- Region VII Planning & Development Council — (Connie Tenney 12-31-10) — County
- Region VII Planning & Development Council — (French Armstrong 12-31-10) — County
- Region VII Planning & Development Council — (Dr. Pamela Balch 12-31-10) — County
- Region VII Planning & Development Council — (AG Trusler 12-31-10) — County
- Upshur County Building Commission — (Dennis Xander 11-10-10) — County
- Upshur County Civil Service Board — (Richard Kitzmiller 12-31-10) — Deputies Association

The Commission approved all invoices for payment. (copy included)
The Commission reviewed the list of purchase orders. (copy included)
The Commission approved the following purchase orders:
- Biser’s Radio Service—#20112123—$3,513.00

The Commission approved the following Final Settlements:
- Elmo O. Adkins, Jr.—Final Settlement
- Helen Francis Bacorn—Final Settlement
- Betty J. Bailey—Final Settlement
- Betty Rae Birbeck—Final Settlement
- Samuel A. Kochenour—Final Settlement
- Doris Jean Nicely—Final Settlement
- Roy Lee Warner—Final Settlement
- Ernest H. See—First Annual Settlement

The Commission approved the following Exonerations and/or Refunds:
(copies included)
Jacob E. Reger, Prosecuting Attorney, appeared before the Commission and provided an update on administrative procedures for the “STOP Violence Against Women” grant. William A. Parker will follow up with Carol Smith. (Note: item not on agenda, report only)

Gary Bailey, Maintenance Supervisor, provided an update/status report on renovations at the Health Department and on the new WVU Extension Service Office located at 91 West Main Street. Mr. Bailey is still waiting for a follow up from Bryson VanNostrand, VanNostrand Architects. (Mr. VanNostrand is consulting with the State Fire Marshall representative.) Mr. Bailey will begin work at the Health Department while waiting on a response from Mr. VanNostrand. (Note: not on agenda, report only)

The Commission recessed at 10:05 a.m.

The Commission reconvened at 11:00 a.m.

Steve Linger, E911 Director, appeared before the Commission to discuss personnel matters relating to dispatch procedures for call numbers 10-20039 and 10-19756. At 11:00 a.m., on motion by Creed G. Pletcher seconded by Eugene C. Suder, the Commission entered executive session per WV Code 6-9A-4. In attendance were Donnie R. Tenney, Creed G. Pletcher, Eugene C. Suder, Steve Linger and J. C. Raffety. No action was taken in executive session and the Commission returned to open session at 12:10 p.m. Steve Linger will follow up with the dispatcher. No additional action is required by the Commission.

With no further business, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission meeting adjourned at 12:10 p.m.