The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, November 21, 2013, at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; JC Raffety, Commissioner; Troy A. Brady, Commissioner; Megan J. Pomeroy, County Administrator; Jennifer Dinkelo, Assistant County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved the regular meeting minutes of November 14, 2013 as submitted.

Steve Holmes, Upshur County resident and business owner/operator, appeared before the Commission and expressed concerns regarding Floodplain issues. Terri Jo Bennett, Floodplain Manager, advised that she issued a “Cease and Desist” order to stop fill operations at a Brushy Fork location due to FEMA (Federal Emergency Management Agency) requirements to obtain a “Conditional Letter of Map Amendment”. However, Mr. Holmes has not complied with the order, and has not applied for the proper permits. Currently the subject property is located within the special flood hazard area per FEMA flood maps. Mr. Holmes advised that since permits were issued prior to 2010 changes (by FEMA) to flood areas, he should be exempt from having to obtain new and/or additional permits. Donnie R. Tenney advised Mr. Holmes to submit any documentation he has to the Commission and the item will be placed on a future agenda.

After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved and authorized the President to sign the West Virginia EMPG (Emergency Management Performance Grant) Program Sub-grant Application in the amount of $36,707 for Office of Emergency Management operations for the 2013 calendar year (copy included).

After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved the employment of the E911 Communication Center Dispatchers effective November 25, 2013 at the rate of $10.00 per hour as follows (copy included):

- Cassandra W. McManus-full time
- Sara J. Loudin-full time
- Eric J. Sterling-full time
- Kristin A. Hall-part time
- Derek M. Lee-part time
- Joshua E. Koert-part time

After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved the reappointment of Don Killingsworth to the Adrian Public Service District Board of Directors. Mr. Killingsworth’s term will expire on October 31, 2019.

After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved Samara Kendrick as volunteer for the Lewis-Upshur Animal Control Facility. All required paperwork has been submitted.

Donnie R. Tenney reviewed the following “For Your Information” items: (copies included).

1. Correspondence from the Department of Military Affairs and Public Safety concerning site visit relating to grant number 10-SHS-59
2. Correspondence concerning The Governor’s Community Participation Grant, project number 12LEDA0225 in the amount of $2000 for the benefit of the Literacy Volunteers
3. Agendas and/or Notice of Meetings:
   - Lewis-Upshur LEPC—November 20, 2013
4. Meeting Minutes and/or Financial Reports:
   - Adrian Public Service District—October 10, 2013
5. Meetings:

- **12/02/2013-6:00 p.m.** Buckhannon-Upshur Watershed Association
- **12/02/2013-6:00 p.m.** Buckhannon-Upshur Recreational Park Advisory Board
- **12/05/2013-6:00 p.m.** Hodgesville PSD
- **12/05/2013-6:00 p.m.** Elkins Road PSD
- **12/04/2013-6:00 p.m.** Lewis-Upshur-Braxton Community Corrections Board
- **12/05/2013-6:30 p.m.** Upshur County Fire Board
- **12/05/2013-7:00 p.m.** Banks District VFD
- **12/05/2013-7:00 p.m.** Kelbyville VFD
- **12/09/2013-12:00 p.m.** Upshur County Family Resource Network
- **12/09/2013-4:30 p.m.** Upshur County Solid Waste Authority
- **12/10/2013-1:00 p.m.** Adrian VFD
- **12/10/2013-7:00 p.m.** Ellamar PSD
- **12/11/2013-7:00 a.m.** Upshur County Development Authority – Exec. Board
- **12/11/2013-7:00 a.m.** Upshur County Development Authority – Full Board
- **12/11/2013-12:00 p.m.** Upshur County Senior Center Board
- **12/11/2013-1:30 p.m.** Upshur County Conventions & Visitors Bureau
- **12/11/2013-6:00 p.m.** Upshur County Citizens Corp - CERT
- **12/11/2013-7:30 p.m.** Warren District VFD
- **12/12/2013-7:00 p.m.** Adrian PSD
- **12/12/2013-3:00 p.m.** Tennerton PSD
- **12/12/2013-4:30 p.m.** Upshur County Safe Sites & Structures Ordinance Board
- **12/12/2013-7:30 p.m.** Buckhannon VFD
- **12/13/2013-7:00 a.m.** Buckhannon Upshur Airport Authority
- **12/14/2013-10:00 a.m.** Wes-Mon-Ty Resource Conservation & Development
- **12/15/2013-6:00 p.m.** Washington District VFD
- **12/16/2013-10:00 a.m.** Mountain CAP of West Virginia, CDC
- **12/16/2013-12:00 p.m.** Buckhannon-Upshur Chamber of Commerce
- **12/17/2013-5:00 p.m.** UC Enhanced Emergency Telephone Advisory Board
- **12/17/2013-7:00 p.m.** Upshur County Fair Association
- **12/18/2013-7:00 p.m.** Lewis Upshur LEPC
- **12/19/2013-4:00 p.m.** Upshur County Farmland Preservation
- **12/19/2013-6:30 p.m.** Upshur County Fire Board
- **12/19/2013-6:30 p.m.** Upshur County Youth Camp Board
- TBA-6:00 p.m.-Upshur County Fire Fighters Association
- January 2014-4:00 p.m. - Upshur County Public Library Board
- January 2014-6:00 p.m. - Region VII Planning & Development Council
- 01/13/2014-6:00 p.m. - Lewis-Upshur-Braxton Community Corrections Board
- 02/27/2014-10:00 a.m.-James W. Curry Advisory Board

6. Appointments Needed or Upcoming:

- Buckhannon-Upshur Parks & Recreation Advisory Bd.- (Vacant Position-06-30-12)- County
- Buckhannon-Upshur Parks & Recreation Advisory Bd.- (Vacant Position-06-30-13)- County
- Upshur-Buckhannon Health Dept.- (Vacant Position-06-30-13)- Washington District
• Upshur County Fire Board- (Vacant Position- 06-30-13)- County
The Commission recessed at 10:05 a.m. to travel to the Harrison County Voter Registration Office for the 850 Ballot Scanner demonstration by Casto and Harris, Inc.
The Commission reconvened at 2:10 p.m.
The Commission approved all invoices for payment: (copies included).
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
  • Kevin M. Bowles-Final Settlement
  • Herbert Hyre Jr.-Final Settlement
  • Lejeune Lewis-Final Settlement
  • James Darrell Loudin-Final Settlement
  • Larry Stephen Riffle-Final Settlement
  • Naomi Dawn Queen-Final Settlement
  • Okey R. Silman-Final Settlement

With no further business, on motion by JC Raffety, seconded by Troy A. Brady, the Commission meeting adjourned at 2:30 p.m.