The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, November 19, 2009 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Eugene C. Suder, Commissioner; Creed G. Pletcher, Commissioner; William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of November 12, 2009 as submitted.

At 9:15 a.m. the Commission opened the sealed bids for the Upshur County Public Library HVAC project. The following bids were received:

1. ComforTech-$19,990.00
2. Rice Enterprises-$14,750.00
3. Mid-State Mechanical, Inc.-$33,940.00
4. David Davis Heating and Air Conditioning-$14,800.00
5. Allied Refrigeration-$20,328.13
7. Michel, Inc.-$19,435.00
8. Groggs Heating and Air Conditioning-$18,771.00 or $19,679.00

William A. Parker and Gary E. Bailey will review the bids for accuracy and completeness and report back to the Commission at a future meeting.

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the letter to the City of Buckhannon requesting payment in the amount of $3,360.05 for data collected for the Addressing and Mapping Project. This represents the reduction in the amount of reimbursement to the Upshur County Commission due to the City of Buckhannon drafting a separate ordinance. (copy included)

After review by Donnie R. Tenney, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the advertisement for the “Request for Expression of Interest from Qualified Architectural or Engineering Firms” for the shower-bathhouse at the James W. Curry Park Facility. (copy included)

William A. Parker will follow up with Gary E. Bailey, Maintenance Supervisor, to coordinate getting new gas lines run at the James Curry Library and Park facility.

After review by Donnie R. Tenney, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the hiring of Cheryl G. Woody as a fulltime E911 Dispatcher. Effective date of employment is November 30, 2009 at a
rate of $8.00 per hour during training, increasing to $9.00 after training is completed.

After review by Donnie R. Tenney, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the hiring of Michelle McIe as a fulltime E911 Dispatcher. Effective date of employment is November 30, 2009 at a rate of $8.00 per hour during training, increasing to $9.00 after training is completed.

After review by William A. Parker, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the advertisement for employment for two (2) fulltime E911 dispatcher positions and for the position of E911 Director.

The Commission approved the following Final Settlements:
- Violet Maxine Lloyd-Final Settlement
- Everett E. Samples-Final Settlement
- Myron Douglas Zirkle-Final Settlement

Dirk Burnside appeared before the Commission and provided an update on antenna equipment on the new Tallmansville tower and the interoperable radio equipment and the need for modification of the user agreement statement to include the Upshur County Sheriff.

At 9:50 a.m., on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission entered executive session per WV Code 6-9A-4 to discuss the appointment of an Interim E911 Director. In attendance were Donnie R. Tenney, Creed G. Pletcher, Eugene C. Suder and James Farry. The Commission returned to open session at 10:50 a.m. No decisions were made in executive session.

The Commission approved all invoices for payment. (copy included)
The Commission approved the following purchase orders:
- Quill Corporation-#20101145-$500.00
- R.D. Wilson-Sons & Co.-#20101146-$1,000.00
- Ralston Press, Inc.-#20101147-$185.00
- Alterations By Kathy-#20101148-$100.00
- ZEP Manufacturing Co.-#20101149-$900.00
- Jenkins Ford Mercury, Inc.-#20101150-$1,000.00
- CSSI-#20101151-$1,200.00
- WV Veterinary Medicine-#20101152-$50.00
- A Roamin Feast-#20101153-$150.00

The Commission approved the following exonerations and/or refunds: (copies included)
- Paul or Brenda Rowan-#2607-$90.18
- Donald or Jennifer Lynch-#2608-$182.64
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- Alvin M. Wilson—#2609-$721.56
- Michael G. Pumphrey, II—#2610-$469.10
- George Richard Sanders—#2611-$19.70

The Commission received the following information: (copies included)
1. Correspondence from Christopher G. Morris, State Tax Commissioner, concerning the substantial compliance of the “assessor’s additional duties”
2. Correspondence from the Buckhannon-Upshur Convention & Visitors Bureau concerning the 2009 Christmas Parade which is scheduled at 6:30 p.m. on Friday, December 4
3. Correspondence from SuddenLink Communications concerning the change in channel lineup for ESPN Classic
4. Correspondence from Don Gasper concerning setting up a meeting to discuss plans for a solar backup system and applying for a grant for solar panels
5. Agendas and/or Notice of Meetings:
   - Upshur County Public Library—November 18, 2009
   - Upshur County Solid Waste Authority—December 14, 2009
6. Meeting Minutes and/or Financial Reports:
   - Adrian Public Service District—October 08, 2009
   - Adrian Public Service District—October 15, 2009
   - Buckhannon-Upshur Airport Authority—November 11, 2009
   - Upshur County Courthouse HVAC Project—November 17, 2009
7. Meetings:
   - 11/03/09-6:00 p.m.-Elkins Road Public Service District
   - 11/03/09-7:00 p.m.-Hodgesville Public Service District
   - 11/04/09-7:00 a.m.-Upshur County Development Authority—Exec. Board
   - 11/09/09-12:00 p.m.-Upshur County Family Resource Network
   - 11/09/09-4:00 p.m.-Upshur County Solid Waste Authority
   - 11/09/09-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
   - 11/11/09-7:00 a.m.-Buckhannon Upshur Airport Authority-City Hall
   - 11/11/09-7:00 p.m.-Upshur County Litter Control Committee
   - 11/12/09-1:00 p.m.-Adrian Public Service District
   - 11/12/09-3:00 p.m.-Tennerton Public Service District
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- 11/12/09-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
- 11/16/09-7:00 p.m.-Upshur County Fair Association
- 11/17/09-10:00 a.m.-Wes-Mon-Ty RCD
- 11/17/09-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 11/17/09-6:00 p.m.-Buckhannon River Watershed Association
- 11/18/09-7:00 a.m.-Upshur County Development Authority
- 11/18/09-10:00 a.m.-James W. Curry Advisory Board
- 11/18/09-4:00 p.m.-Upshur County Public Library Board
- 11/18/09-7:00 p.m.-Lewis Upshur LEPC
- 11/19/09-6:30 p.m.-Upshur County Youth Camp Board
- 11/19/09-6:30 p.m.-Upshur County Fire Board
- TBA-6:00 p.m.-26th Judicial Circuit Community Corrections Board
- TBA-7:00 p.m.-Region VII Planning & Development Council

8. Appointments Needed or Upcoming:
- James W. Curry Advisory Board --- (2 Vacant Positions) --- County
- Upshur County Building Commission --- (Terry D. Reed 11/10/09) --- County
- Upshur County Civil Service Board --- (Terry D. Reed 12/31/08) --- Bar Association
- Upshur County Civil Service Board --- (Bruce Bennett 12/31/09) --- County

A county resident suggested that the Upshur County Commission Meeting Agenda be placed on the county website.

Donnie R. Tenney provided an update/review of the Chesapeake Energy Well Site tour.

The Commission recessed at 11:45 a.m.

The Commission reconvened at 12:30 p.m.

After discussion, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the appointment of James Farry as Interim E911 Director. Mr. Farry will be compensated an additional $1,000.00 per month for his additional duties effective November 20, 2009.

With no further business, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission meeting adjourned at 1:15 p.m.