The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, November 08, 2012 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; JC Raffety, Commissioner; William A. Parker, County Administrator; Megan J. Pomeroy, Assistant County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of October 25, 2012 with typographical corrections.

Minutes for the November 01, 2012 meeting of the Upshur County Commission were unavailable and will be placed on next week’s agenda for approval.

Agenda item #1, the approval of the Upshur County Financial Statement for Fiscal Year Ended June 2012 was not ready for action at this time and will be placed on a future agenda.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the request from Joyce Harris-Thacker, Upshur County Family Resource Network Director, to provide payroll services for temporary part time Substance Abuse Prevention Grant employee, Amanda Hayes as discussed at the October 25, 2012 County Commission meeting at the rate of $10.00 per hour effective November 08, 2012. Payments will be reimbursed by grant funds.

The Commission discussed the State of Emergency Declaration. James Farrell, Office of Emergency Management Administrative Assistant, provided an update/status report on power outages and storm damage recovery efforts. Power still has not been restored to over 3,500 Upshur County residents and emergency shelters are still providing services. By general consent, the Commission agreed to leave the State of Emergency Declaration in place at this time.

The County Commission discussed the meeting which took place on Sunday, November 04, 2012 concerning the relocation of voting precincts due to pending adverse conditions of November 06, 2012, General Election. The meeting included representatives from various agencies. After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the relocation of precincts still without power as discussed at the November 04 meeting. Voting precincts 25, 27A and 27L were relocated from French Creek Elementary School to the West Virginia National Guard Armory in Tennerton. Precinct #4 relocated from the Arlington Community Building to Rock Cave Elementary School. Official action was taken for the purpose of adherence to WV Code and retroactive to November 06, 2012.

The Commission discussed Board Appointments Needed or Upcoming. William A. Parker was requested to follow up and report back at a future meeting.
At 9:40 a.m. on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission entered executive session per WV Code §6-9A-4, to discuss matters concerning the approval of a “Community Proclamation”. Present were Donnie R. Tenney, Creed G. Pletcher, JC Raffety, William A. Parker and Megan J. Pomeroy. The Commission returned to open session at 10:05 a.m. Action taken during executive session will be announced at a future meeting.

The Commission reviewed the following “For Your Information” items:
1. Monthly Building Permit Report-October 2012
2. Upshur County E911 Communication Center Reports:
   - Monthly Call Summary Report-October 2012
   - Monthly Departmental Call Report-October 2012
   - Monthly Wrecker Log Rotation Report-October 2012
3. Agendas and/or Notice of Meetings:
   - Upshur County Convention & Visitors’ Bureau- November 14, 2012
4. Meeting Minutes and/or Financial Reports: None
5. Meetings:
   - TBA-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
   - TBA- 6:00 p.m.-Buckhannon River Watershed Association
   - 11/01/12-7:00 p.m.-Banks District Volunteer Fire Department
   - 11/01/12-7:00 p.m.-Selbyville Volunteer Fire Department
   - 11/05/12-12:00 p.m.-Upshur County Family Resource Network
   - 11/06/12-6:00 p.m.-Hodgesville Public Service District
   - 11/06/12-6:00 p.m.-Elkins Road Public Service District
   - 11/07/12-12:00 p.m.-Upshur County Senior Center Board
   - 11/08/12-1:00 p.m.-Adrian Public Service District
   - 11/08/12-3:00 p.m.-Tennerton Public Service District
   - 11/08/12-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
   - 11/08/12-7:30 p.m.-Buckhannon Volunteer Fire Department
   - 11/09/12-7:00 a.m.-Buckhannon Upshur Airport Authority
   - 11/12/12-4:30 p.m.-Upshur County Solid Waste Authority
   - 11/13/12-8:30 a.m.-Election Canvass
   - 11/13/12-7:00 p.m.-Adrian Volunteer Fire Department
   - 11/13/12-7:00 p.m.-Ellamore Volunteer Fire Department
   - 11/14/12 -7:00 a.m.-Upshur County Development Authority – Exec. Board
   - 11/14/12-1:30 p.m.-Upshur County Conventions & Visitors Bureau
   - 11/14/12-7:30 p.m.-Warren District Volunteer Fire Department
   - 11/15/12-6:30 p.m.-Upshur County Youth Camp Board
   - 11/15/12-6:30 p.m.-Upshur County Fire Board
UPSHUR COUNTY COMMISSION MEETING
November 08, 2012

- 11/18/12-6:00 p.m.-Washington District Volunteer Fire Department
- 11/19/12-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
- 11/19/12-7:00 p.m.-Upshur County Fair Association
- 11/20/12-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
- 11/20/12-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 11/21/12-7:00 p.m.-Lewis Upshur LEPC
- 11/26/12-6:00 p.m.-Upshur County Firefighters Association
- 11/27/12-4:00 p.m.-Upshur County Public Library Board
- 11/28/12-7:00 a.m.-Upshur County Development Authority – Full Board
- 11/28/12-10:00 a.m.-James W. Curry Advisory Board
- 11/29/12-4:00 p.m.-Upshur County Farmland Preservation Board
- 12/2012 –6:00 p.m.-Lewis-Upshur-Braxton Community Corrections Board
- 01/2013 –6:30 p.m.-Region VII Planning & Development Council

6. Appointments Needed or Upcoming:
- Buckhannon-Upshur Parks & Recreation Board- (Doug Bush - 06-30-12)-Bd. of Ed
- Buckhannon-Upshur Parks & Recreation Board-(Joe Fealy- 06-30-12)-County
- Buckhannon-Upshur Parks & Recreation Board-(Laura Reed- 06-30-12)-County
- Buckhannon-Upshur Parks & Recreation Board-(Vacant Position- 06-30-13)-County
- James W. Curry Advisory Board- (William A. Parker-12-30-12)-County
- James W. Curry Advisory Board-(Mark Riggs- 12-30-12)-County
- James W. Curry Advisory Board-(Vacant- 12-30-12)-County
- Region VII Planning & Development Council-(William A. Parker-12/31/12)-County
- Region VII Planning & Development Council-(Connie Tenney- 12/31/12)-County
- Region VII Planning & Development Council-(Sam Nolte-12/31/12)-County
- Region VII Planning & Development Council-(Dr. Pamela Balch-12/31/12)-County
- Region VII Planning & Development Council-(A.G. Trusler-12/31/12)-County
- Upshur County Convention & Visitors’ Bureau-(Vacant – Tourism-06/30/15)-County
The Commission approved all invoices for payment (copies included)
The Commission approved all Vacation Orders.
The Commission approved the following Settlements:
- Rex F. Hardman-Final Settlement
- Lyndell W. Hoover-Final Settlement
- Lena M. Lantz-Final Settlement
- Alexander Scott Heatherly-Final Settlement
- Doyle Guy Satterfield-Final Settlement
- James Stephen Chidester-Fourth Annual Settlement
The Commission approved the following “Exonerations and/or Refunds”: (copy included)
- Lida K. or Clara J. Hawkins - #3138-$33.99
- Jeanie L. Lantz-#3139-$41.70
- Shelley M. Osburn-#3140-$120.90

Joe Leighton, Red Clay Development of West Virginia, LLC representative, appeared before the Commission and provided an update/status report on a potential housing development opportunity. Mr. Leighton’s company is researching the feasibility of constructing a development featuring townhouse units for tenants with specific income levels.
The Commission recessed at 11:30 a.m.
The Commission attended the meeting of the Upshur County Policy Board at 1:00 p.m.
The Commission attended the meeting of the Upshur County Departmental Supervisors at 2:10 p.m.
The Commission reconvened at 3:20 p.m.
Terri Jo Bennett, Addressing and Mapping Coordinator, appeared before the Commission and provided an update/status report on the progress of address conversions.
Ms. Bennett also reviewed a proposal from Landmark Forestry to scan all completed “Proof of Physical Address” applications and “Application for Physical Address” applications that have been released. The cost of the scanning project is approximately $3,000 and will be useful for identifying errors on edit sheets for the remaining postal conversions, Upshur County Webhosting site and the Upshur County Assessor’s Office. Landmark Forestry will have the scan project completed
within one (1) week. After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved and authorized the President to sign the proposal (copy included).

James Bryson VanNostrand appeared before the Commission to review cost allocation for the E911 building as discussed at the July 26, 2012 meeting of the Upshur County Commission. Additional services were required after completion of the structure. The Commission will process a payment of $11,800. William A. Parker was requested to follow up with Mr. VanNostrand.

With no further business, on motion by Creed G. Pletcher seconded by JC Raffety, the Commission meeting adjourned at 5:15 p.m.