The County Commission of Upshur County, West Virginia, held a special meeting at the Courthouse Annex on Friday, November 4, 2016 at 8:15 a.m. Terry Cutright called the meeting to order. Present were Terry Cutright, Commissioner; Troy A. Brady, Commissioner; JC Raffety, Commissioner; Carrie Wallace, County Administrator and Tabatha Perry, Assistant County Administrator. The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously, unless otherwise stated.

At 8:17 a.m., on motion by JC Raffety, seconded by Troy A. Brady, the Commission entered executive session per WV Code §6-9A-4 to discuss the resignation of Kristen Hall, full-time telecommunicator. Present were, Terry Cutright, JC Raffety, Troy A. Brady, Carrie Wallace and Tabatha Perry. The Commission returned to open session at 8:25 a.m. No decisions were made in executive session.

After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission moved to accept the resignation of Kristen Hall, effective November 2, 2016.

After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved the employment of Robbie Kirwin as full time Telecommunicator at the E911 Communications Center as requested by Kimbra L. Wachob, E911 Assistant to the Director (copy included). Effective date of employment is November 7, 2016 at the rate of $11.00 per hour.

With no further business, on motion by JC Raffety, seconded by Troy A. Brady, the Commission meeting adjourned at 8:32 a.m.