UPSHUR COUNTY COMMISSION MEETING
November 03, 2016

The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, November 03, 2016 at 9:00 a.m. Terry Cutright called the meeting to order. Present were Terry Cutright, Commissioner; JC Raffety, Commissioner; Troy A. Brady, Commissioner; Carrie Wallace, County Administrator; Tabatha Perry, Assistant County Administrator; and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously, unless otherwise stated.

After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved the regular meeting minutes of October 27, 2016 as submitted.

Carrie Wallace requested that additional transcript documents of the October 6, 2016 Commission meeting be inserted into the official minutes recorded in the Law Order Books for further clarification concerning the request from Robert Ware for the Commission’s assistance in requiring the subdivision developer to place a road sign. After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved the request.

After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved and authorized the President to sign the 2016 EEOP (Equal Employment Opportunity Plan-copy included).

Carrie Wallace advised that Agenda item #2, “Recommendation for the Removal of Mary Martha Straight as Executrix of the Estate of Robert James Stansbury” has been settled and does not require further action by the Commission.

After discussion, on motion by Troy A. Brady, seconded by JC Raffety, the Commission approved and authorized the President to sign the Transitional Reinsurance Fee Selection and Addendum to Administrative Service Agreement with EBISO (copy included). The fee for EBISO to handle the enrollment notification and payment process is $500 and $27 per participant. The purpose of the fee is to fund some of the mandate changes by requiring group health plans to pay this fee/tax over three years-2014 through 2016.

After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved Tate Communication’s recommendation and quote to install a new telephone system at 91 West Main Street that will allow connection to the system located in the Courthouse. The quote in the amount of $5,208.16 consists of configuring 8 lines and 4 digital phones, 2-24 button phones, 5 year equipment warranty, NEC Software Assurance and Tate Telecom Service Plan. The proposal does not include additional cabling that may be needed. The standard price for additional cabling is $212 per drop (copy included).

After discussion, on motion by JC Raffety, seconded by Troy A. Brady, the Commission approved the signing of correspondence in support of and to be submitted with the City of Buckhannon Water Department’s grant application for source water protection (copy included).

The Commission discussed the deterioration of the 1889 cornerstone of the Courthouse and the possible restoration of the cornerstone.

Carrie Wallace reviewed the requirement for an ex-officio appointment (county employee) for the Buckhannon River Watershed Association. After discussion, on motion by JC Raffety, seconded by Terry Cutright, Terri Jo Bennett was approved to fill the vacancy for a period of one year.

Terry Cutright reviewed the following “For Your Information” items (copies included):

1. Correspondence from Robert L. Pennington, P.E., Deputy State Highway Engineer-Programming and Planning, enclosing the Statewide Transportation Improvement Plan (STIP) listing of proposed amendments to the approved 2016-2021 STIP. Upshur County was not listed on this amendment.
2. Correspondence from Michael Keleman, Suddenlink Director of Government Relations, regarding changes to certain equipment fees, programming surcharges and package pricing for residential and commercial customers as of December 1, 2016.
3. Correspondence from April Pierson-Keating with Mountain Lakes Preservation Alliance enclosing “New England says no to natural gas, yes to renewables” article written by Rod Kuckro, E&E reporter dated October 27, 2016.
4. Correspondence from April Pierson-Keating with Mountain Lakes Preservation Alliance regarding “Sunoco Pipeline Spills 55,000 gallons of Gasoline Near Pennsylvania River” headline and “Natural gas explosion rocks Westmoreland County and U.S. gas markets” headline.
5. Upshur County Building Permits – October 2016
6. Newsletters and/or Event Notifications:
   • Upshur Buckhannon Health Department – October & November 2016
   • Buckhannon Choral Society Flyer – Broadway Baby Showing at 3:00 p.m. on Sunday, November 6th at Chapel Hill United Methodist Church
7. Agendas and/or Notice of Meetings:
   - James W. Curry Library/Park Advisory Board October 26, 2016
   - Elkins Road PSD November 1, 2016
   - City Council of Buckhannon November 3, 2016
8. Meeting Minutes:
   - James W. Curry Library and Park Advisory Board September 28, 2016
   - Upshur County Family Resource Network Director’s Report October 2016
9. Meetings:
   - 12/06/16 5:30 p.m. Elkins Road PSD
   - 11/01/16 6:00 p.m. Hodgesville PSD
   - 11/03/16 7:00 p.m. Banks District VFD
   - 11/03/16 7:00 p.m. Selbyville VFD
   - 11/14/16 12:00 p.m. Upshur County Family Resource Network
   - 11/14/16 4:30 p.m. Upshur County Solid Waste Authority
   - 11/14/16 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
   - 12/12/16 6:00 p.m. Lewis-Upshur Community Corrections Board-Upshur County
   - 11/08/16 6:00 p.m. Buckhannon River Watershed Association
   - 11/08/16 7:30 p.m. Adrian VFD
   - 11/10/16 6:00 p.m. Buckhannon-Upshur Board of Health
   - 11/16/16 7:00 a.m. Upshur County Development Authority
   - 11/09/16 12:00 p.m. Upshur County Senior Center Board
   - 11/10/16 3:00 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office
   - 11/09/16 6:00 p.m. Upshur County Citizens Corp - CERT
   - 11/09/16 7:30 p.m. Warren District VFD
   - 11/10/16 1:00 p.m. Adrian PSD
   - 11/10/16 3:00 p.m. Tennerton PSD
   - 11/10/16 4:00 p.m. Upshur County Safe Sites & Structures Ordinance Board - cancelled
   - 11/10/16 7:30 p.m. Buckhannon VFD
   - 11/17/16 9:00 a.m. Buckhannon Upshur Airport Authority–Stonewall Jackson Resort
   - 11/17/16 6:30 p.m. Upshur County Youth Camp Board – WVU Extension Office
   - 11/20/16 6:00 p.m. Washington District VFD
   - 11/21/16 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
   - 11/29/16 4:00 p.m. Upshur County Public Library Board
   - 11/15/16 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
   - 11/15/16 6:30 p.m. Upshur County Fire Board
   - 11/15/16 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
   - 11/09/16 7:00 p.m. Ellamore VFD
   - 11/16/16 12:00 p.m. Lewis Upshur LEPC --- Lewis location
   - 03/22/17 10:00 a.m. James W. Curry Advisory Board
   - 01/19/17 4:00 p.m. Upshur County Farmland Protection Board
   - 11/28/16 6:00 p.m. Upshur County Fire Fighters Association
10. Appointments Needed or Upcoming:
    - Buckhannon River Watershed Association (ex-officio) - Must be County employee

The Commission approved all invoices for payment (copies included)
The Commission approved all Vacation Orders
The Commission approved the following “Settlements” (copies included):
   - Neil Brake-Final Settlement
   - Guy P. Derico-Final Settlement Waiver
   - Elizabeth Ruth Fortney-Final Settlement Waiver
   - Done Ray Hyre-Final Settlement Waiver
   - David L. Ingram Final Settlement Waiver
   - Mabel R. Lach-Final Settlement Waiver
   - Arnold Wade Phipps-Final Settlement Waiver
   - Larry Pigott-Final Settlement Waiver
   - Edward W. Smith-Final Settlement Waiver
The Commission approved the following “Exonerations and/or Refunds” (copies included):
- Denver L. and Margaret A. Caynor—#3986—$175.12
- Opportunity House Inc. —#3987—$1,226.94
- Opportunity House Inc. —#3988—$1,239.74

The Commission approved the following “Request to Attend Meeting” (copies included):
- James T. Farrell-November 9, 2016

The Commission recessed at 11:10 a.m.
The Commission attended meetings of the Upshur County Department Supervisors and the Upshur County Policy Board (copies included)
The Commission reconvened at 3:15 p.m.

With no further business, on motion by Troy A. Brady, seconded by JC Raffety, the Commission meeting adjourned at 3:15 p.m.