Upshur County Commission
October 9, 2008

The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, October 9, 2008 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Eugene C. Suder, Commissioner; Creed G. Pletcher, Commissioner; William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of October 2, 2008 as submitted.

The Commission conducted a bid opening for the Courthouse and Annex surveillance system. (copy included) Three bids were received and opened. William A. Parker will review the bids for accuracy and report back at a future meeting.

After reading, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved and authorized the Commission to sign the proclamation declaring October 2008 as “Domestic Violence Awareness Month” in Upshur County. (copy included)

William A. Parker provided an update/status report on the timber sale agreement. After discussion, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved and authorized the President to sign the agreement with Coastal Lumber Company. (copy included)

After review, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the employment of the election workers for early voting. (copy included)

The Commission discussed the establishment of the tower construction fund. (copy included) No action was taken at this time. The Commission will follow-up with the Sheriff.

No action was taken on the assignment of priority points for the Comprehensive Economic Development Strategy (CEDS). (copies included)

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the grant application for the Courthouse Facilities Improvement Authority. (copies included)

The Commission recessed at 9:50 a.m.

The Commission reconvened at 10:00 a.m.
On motion by Eugene C. Suder, seconded Creed G. Pletcher, the Commission entered executive session per WV Code 6-9a-4 to discuss the sale and/or lease of property. In attendance were Donnie R. Tenney, Eugene C. Suder, Creed G. Pletcher, William A. Parker, Bryson VaNostrand and Rick Smith. No decisions were made in executive session and the Commission returned to open session at 11:25 a.m.

The Commission recessed at 11:25 a.m.

The Commission reconvened at 1:00 p.m.

At 1:00 p.m. the Commission conducted a bid opening for the Master Street Addressing System & Database for the Addressing and Mapping Project. (copy included) Six bids were received and opened. William A. Parker and Terri Jo Bennett will review the bids for accuracy and report back at a future Commission Meeting.

At 2:00 p.m. the Commission attended the Upshur County Policy Board meeting. The Policy Board meeting adjourned at 2:20 p.m.

After discussion with the Sheriff, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the establishment of the tower construction fund.

The Commission met with Debbie Thacker Wilfong, County Clerk to review the freedom of information request she received from Lt. Mark Davis. The Commission and Prosecuting Attorney were in concurrence that the information requested is public records and should be provided.

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved Centerville Road which is located off Rt 20 South Road at French Creek as the road name for Harp road 916. (copies included)

The Commission approved the following exonerations and/or refunds: (copies included)

- Mark Miller DBA Mark Miller Builders Inc - #2362 - $22,58
- Debra Myers - #2361 - $75.80

The Commission approved the following purchase orders:

- James & Law Co - #09000230 - $250.00
- RD Wilson Sons & Co - #09000231 - $2,000.00
- Charleston Blueprint - #09000232 - $250.00
- Staples Credit Plan - #09000233 - $250.00
- Staples Credit Plan - #09000234 - $250.00
- Tessco Inc - #09000235 - $172.73
- Ridge Runner Incs - #09000236 - $1,895.00
- Fettys Repair Service - #09000237 - $300.00
- L&T Farm Equipment - #09000238 - $300.00
• Rice Enterprises - #09000239 - $500.00

The Commission approved and/or denied the following “time out of the office” for Commission employees: (copy included)

N. Louise Bleigh – October 16, 2008 – approved

The Commission approved the following final settlements:

• Billy Richard Bennett – Final Settlement
• Jack Duaine Buckner – Final Settlement
• Helen Kern – Final Settlement

The Commission approved all invoices for payment. (copy included)

The Commission received the following information: (copies included)

1. Notice of Inspection and Test of Elections Equipment – October 23rd @ 2:00 p.m.

2. Upshur County E911 Communication Center Reports
   • Monthly Activity Call Report – September 2008
   • Departmental Activity Call Report – September 2008
   • Wrecker Log Report – September 2008


7. Agendas and/or Notice of Meetings:
   • 26th Circuit Community Corrections Board - October 08, 2008
   • Buckhannon River Watershed Association - October 08, 2008
   • Elkins Road Public Service District - October 07, 2008

8. Meeting Minutes and/or Financial Reports:
   • Upshur-Buckhannon Health Department - May 27, 2008

9. Meetings:
   • 10/06/08-6:00 p.m. - Upshur County Solid Waste Authority
   • 10/07/08-6:00 p.m. - Elkins Road Public Service District
   • 10/07/08-7:00 p.m. - Hodgesville Public Service District
   • 10/08/08-7:00 a.m. - Upshur County Development Authority – Exec. Board
   • 10/08/08-3:00 p.m. - Tennerton Public Service District
   • 10/08/08-6:00 p.m. - Buckhannon River Watershed Association
   • 10/08/08-7:00 p.m. - Upshur County Litter Control Committee
   • 10/09/08-6:30 p.m. - UC Safe Structures & Sites Ordinance Board
   • 10/10/08-1:00 p.m. - Adrian Public Service District
   • 10/13/08-12:00 p.m. - Upshur County Family Resource Network
- TBD-6:00 p.m.-Buckhannon-Upshur Parks & Recreation Board
- 10/14/08-7:00 a.m.-Buckhannon-Upshur Airport Authority
- 10/15/08-10:00 a.m.-James W. Curry Advisory Board
- 10/15/08-7:00 p.m.-Lewis-Upshur LEPC
- 10/16/08-4:00 p.m.-Upshur County Public Library Board
- TBD-6:00 p.m.-26th Circuit Community Corrections Board
- 10/16/08-6:30 p.m.-Upshur County Youth Camp Board
- 10/16/08-6:30 p.m.-Upshur County Fire Board
- 10/20/08-7:00 p.m.-Upshur County Fair Association
- 10/21/08-10:00 a.m.-Wes-Mon-Ty RCD
- 10/21/08-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 10/22/08-7:00 a.m.-Upshur County Development Authority – Full Board
- TBD-Region VII Planning & Development Council

10. Appointments Needs or Upcoming:
- Buckhannon-Upshur Airport Authority — (Frank Robinette 06/30/08) — City of Weston
- James W. Curry Advisory Board — (Lonnie Sanders 12/31/08) — County
- James W. Curry Advisory Board — (Tom Brown 12/31/08) — County
- Region VII Planning & Development Council — (William A. Parker 12/31/08) — County
- Region VII Planning & Development Council — (Connie Tenney 12/31/08) — County
- Region VII Planning & Development Council — (Commissioner 12/31/08) — County
- Region VII Planning & Development Council — (French Armstrong 12/31/08) — County
- Region VII Planning & Development Council — (Dr. Pamela Balch 12/31/08) — County
- Region VII Planning & Development Council — (Andy Duncan 12/31/08) — County
- Upshur County Building Commission — (AG Trusler 11/10/08) — County
- Upshur County Civil Service Board — (Terry D. Reed 12/31/08) — Bar Association
• Upshur County Development Authority — (Vacant Position 06/30/11) — County
• UC Enhanced Emergency Telephone Ad. Bd. — (Vacant Position 06/30/11) — EMS
• UC Safe Structures & Sites Ordinance Bd. — (G. Bonnett 06/30/08) – Fire Chief - County

With no further business, the meeting adjourned at 3:30 p.m.