UPSHUR COUNTY COMMISSION MEETING
October 27, 2011

The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, October 27, 2011 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner, JC Raffety, Commissioner and William A. Parker, Administrator. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

Virgil D. Miller, Upshur County Sheriff, appeared before the Commission and requested usage of the Courthouse Annex lobby area on Saturday, October 29, 2011 for activities associated with the “National Take Back Initiative”. After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved Sheriff Miller’s request.

No action was taken on the Election Systems & Software Maintenance Agreement. The Commission is waiting to receive additional information and will follow up at a future meeting.

Bill Richards and Roy Collins, Upshur County residents, appeared before the Commission and expressed concerns regarding the posting of “No Hunting” signs on the James W. Curry Library and Park property. Donnie Tenney advised Mr. Richards and Mr. Collins that the Commission will review the policy and report back at a future meeting.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the employment of Justin Combs as Monitor for the Tri County Child Visitation and Exchange Center. Effective date of employment is October 27, 2011 at the rate of $7.25 per hour.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the resignation of Kayla N. Ball, part time E.911 Communications Center Dispatcher, effective October 20, 2011.

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved Patricia Lynn Westfall as volunteer for the Office of Emergency Management.

After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved and authorized the President to sign the application and related documents for the 2012 Foundation for Overcoming Challenges and Utilizing Strengths (FOCUS) West Virginia Brownfield Program grant request in the amount of $5,000 for the benefit of the Upshur County Youth Camp. (copy included)

Donnie R. Tenney reviewed the following “For Your Information” items:
1. Correspondence from the County Commissioners’ Association of West Virginia concerning regional meetings during October and November
2. Correspondence from the Randolph County Commission concerning water service in the Lamb Road area and a meeting request
3. Aggregate Loss Analysis Report for Medical Expense
4. Home Confinement Report-September 2011
5. Agendas and/or Notice of Meetings:
   • Upshur County Development Authority-October 26, 2011
   • Upshur County Solid Waste Authority -November 14, 2011
6. Meeting Minutes and/or Financial Reports:
   • Adrian Public Service District-September 16, 2011
   • Elkins Road Public Service District-September 06, 2011
   • Lewis-Upshur Emergency Planning Committee-September 21, 2011
   • Upshur County Development Authority-September 28, 2011
   • Upshur County Public Library Board-September 27, 2011
7. Meetings:
   • 11/01/11-6:00 p.m.-Hodgesville Public Service District
   • 11/01/11-6:00 p.m.-Elkins Road Public Service District
The Commission approved all invoices for payment. (copy included)

The Commission approved the following Settlements:

- Ronald Howard Fortney-Final Settlement
- James Lee Haskins-Final Settlement
- Junior C. Brown-Final Settlement
- Billy D. Hurst-Final Settlement
- Owen Malone Lee-Final Settlement
- James Wade Phipps-Final Settlement
Linda M. Smith-Final Settlement
The Commission approved the following “Exonerations and/or Refunds”:
(cop in cluded)

- Franklin Junior Zirkle-#2951-$24.18
- Bonnie Celestine -#2952-Corrective Ticket
- Joey Mayle-#2957-$4.44
- Joey Mayle-#2958-$4.32
- Joey Mayle-#2959-$4.30
- Joey Mayle-#2960-$4.30
- Joey Mayle-#2961-$4.32
- Joey Mayle-#2962-$32.22

The Commission approved the following “Request to Attend Meeting” (copy included)

- William A. Parker-October 28 and 29, 2011

The Commission approved the following “Consolidation of Land Tracts”: (copy included)

- Buckhannnon Corporation District-Map 14 Parcel 11.1 with Map 14-
  Parcel 11.6, owner Robert J. Rose Jr., will blend to make Map 14 Parcel 11.6

Terri Jo Bennett, Administrative Assistant entered the meeting at 11:15 a.m.
Kevin Tenney, Aflac Sales Representative, appeared before the Commission and provided an update on Aflac products and services.
Gary Bailey, Maintenance Supervisor, appeared before the Commission and provided an update/status report on the Upshur County Recreational Park projects and the Upshur County Library roof project.
The Commission recessed at 12:30 p.m.
The Commission reconvened at 1:30 p.m.
Carol Smith, Deputy County Clerk/Bookkeeping Department, appeared before the Commission and provided a review regarding payroll deductions for county employees. (Note: item not on agenda, report only)
Vivian Parsons, County Commissioner’s Association of West Virginia Director, appeared before the Commission and provided an update on association activities. (Note: item not on agenda, report only)
Creed G. Pletcher left the meeting at 2:00 p.m.
Brian Gaudet, Upshur County Circuit Clerk, appeared before the Commission and reviewed the West Virginia County Records Management and Preservation Grant in the amount of $16,014.00 with a 10% cash match requirement by the County in the amount of $1,601.00. After discussion, on motion by JC Raffety, seconded by Donnie R. Tenney, the Commission approved and authorized the President to sign the grant application and all related documents. Due to time restrictions, the Commission agreed to sign the grant application, and place on next week’s agenda for official action. (copy included) (Note: item not on agenda, report only)

After reading of the minutes, on motion by Donnie R. Tenney, seconded by JC Raffety, the Commission approved the regular meeting minutes of October 13, 2011 and October 20, 2011 as submitted.
After discussion, on motion by Donnie R. Tenney, seconded by JC Raffety, the Commission approved Jerry Kimble as the at-large non-farming board member on the Farmland Protection Board. Mr. Kimble’s term will expire on June 30, 2015.
With no further business, on motion by JC Raffety, seconded by Donnie R. Tenney, the Commission meeting adjourned at 3:15 p.m.