The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, October 23, 2008 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Eugene C. Suder, Commissioner; Creed G. Pletcher, Commissioner; William A. Parker, Administrator and Terri Jo Bennett, Administrative Assistant. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of October 16, 2008 as submitted.

Larry Young, representative for the Affiliated Construction Trades Foundation, appeared before the Commission to provide an update/status report on Senate Bill 657 which deals with the WV Alcohol and Drug Free Workplace Act. (copies included) The Commission requested William A. Parker to follow-up with Jacob E. Reger, Prosecuting Attorney.

Virgil Miller, Sheriff, appeared before the Commission and provided an update/status report on a DUI grant. After discussion, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved and authorized the President to sign the grant and all related documentation.

After review by Virgil Miller, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved Mike Keller and Justin Howes as volunteers for the Reserve Deputy program. (copy included)

Virgil Miller reviewed the high visibility safety apparel as required for all state and other agencies effective November 24, 2008. (copy included)

Shelia Adams, Chief Tax Deputy, appeared before the Commission and provided an update/status report on the establishment of the special accounts for the Employees Benefits fund and the Industrial Park Sewer SCBG fund. After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the establishment of the special funds as outlined by the Sheriff’s Department. (copies included)

Michael Coffman, Chief Deputy for Court Security and Administrations, appeared before the Commission and provided an update/status report on the Courthouse and Annex surveillance system bids. After review, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved the low bid from Micrologic of Buckhannon in the amount of $5,448.27. (copy included)

The Commission recessed at 9:40 a.m.
The Commission reconvened at 9:50 a.m.

Representatives from Thrasher Engineering appeared before the Commission to review the proposal for the completion of the Upshur County Addressing and Mapping project. The Commission advised that they have additional appointments scheduled and they were in hopes to make a decision on or before November 6, 2008.

The Commission recessed at 10:25 a.m.
The Commission reconvened at 10:30 a.m.

William Wellings, BUAA, appeared before the Commission and provided an update/status report on the year to date operations for the Upshur County Regional Airport and usage planning.

The Commission recessed at 11:10 a.m.
The Commission reconvened at 11:20 a.m.
Representatives from Landmark Forestry LLC appeared before the Commission to review the proposal for the completion of the Upshur County Addressing and Mapping project. The Commission advised that they have additional appointments scheduled and they were in hopes to make a decision on or before November 6, 2008.

The Commission recessed at 12:25 p.m.

The Commission reconvened at 1:30 p.m.

William A. Parker advised that the budget revision was not available for review.

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved the request from the James W. Curry Advisory Board to extend the library hours. (copy included)

After discussion, on motion by Creed G. Pletcher, seconded by Eugene C. Suder, the Commission approved and authorized the President to sign the grant agreements with the WV Development Office for the Lorentz Community Building and the Kesling Mill Lions Club. (copies included)

The Commission approved the following final settlements:

- Stanford Lee Miller – Final Settlement

The Commission approved the following purchase orders:

- Ralston Press Inc - #09000244 - $400.00
- Quill Corporation - #09000243 - $500.00

After discussion, on motion by Eugene C. Suder, seconded by Creed G. Pletcher, the Commission approved and authorized the Commission to sign the letter to Charles Friddle, Allegheny Energy Incorporated, regarding the PATH project. (copy included)

The Commission approved the following exonerations and/or refunds:

- James or Kelley McNeech - #2363 - $123.02

The Commission received the following information: (copies included)

1. Copy of “Report on Applying the Agreed-Upon Procedures” performed by the Office of the State Auditor on the Upshur County Magistrate Court
2. Agendas and/or Notice of Meetings: None
3. Meeting Minutes and/or Financial Reports:
   - Adrian Public Service District- September 12, 2008
4. Meetings:
   - 10/06/08-08:00 p.m.-Upshur County Solid Waste Authority
   - 10/07/08-06:00 p.m.-Elkins Road Public Service District
   - 10/07/08-07:00 p.m.-Hodgesville Public Service District
   - 10/08/08-07:00 a.m.-Upshur County Development Authority – Exec. Board
   - 10/08/08-03:00 p.m.-Tennerton Public Service District
   - 10/08/08-06:00 p.m.-Buckhannon River Watershed Association
   - 10/08/08-07:00 p.m.-Upshur County Litter Control Committee
   - 10/09/08-06:30 p.m.-UC Safe Structures & Sites Ordinance Board
   - 10/10/08-01:00 p.m.-Adrian Public Service District
   - 10/13/08-12:00 p.m.-Upshur County Family Resource Network
   - TBD- 06:00 p.m.-Buckhannon-Upshur Parks & Recreation Board
   - 10/14/08-07:00 a.m.-Buckhannon-Upshur Airport Authority
   - 10/15/08-07:00 a.m.-James W. Curry Advisory Board
   - 10/15/08-07:00 p.m.-Lewis-Upshur LEPC
   - 10/16/08-04:00 p.m.-Upshur County Public Library Board
   - TBD- 6:00 p.m.-26th Circuit Community Corrections Board
10/16/08-6:30 p.m.-Upshur County Youth Camp Board
10/16/08-6:30 p.m.-Upshur County Fire Board
10/20/08-7:00 p.m.-Upshur County Fair Association
10/21/08-10:00 a.m.-Wes-Mon-Ty RCD
10/21/08-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
10/22/08-7:00 a.m.-Upshur County Development Authority – Full Board
TBD-Region VII Planning & Development Council

5. Appointments Needs or Upcoming:
   • Buckhannon-Upshur Airport Authority --- (Frank Robinette 06/30/08) --- City of Weston
   • James W. Curry Advisory Board --- (Lonnie Sanders 12/31/08) --- County
   • James W. Curry Advisory Board --- (Tom Brown 12/31/08) --- County
   • Region VII Planning & Development Council --- (William A. Parker 12/31/08) --- County
   • Region VII Planning & Development Council --- (Connie Tenney 12/31/08) --- County
   • Region VII Planning & Development Council --- (Commissioner 12/31/08) --- County
   • Region VII Planning & Development Council --- (French Armstrong 12/31/08) --- County
   • Region VII Planning & Development Council --- (Dr. Pamela Balch 12/31/08) --- County
   • Region VII Planning & Development Council --- (Andy Duncan 12/31/08) --- County
   • Upshur County Building Commission --- (AG Trusler 11/10/08) --- County
   • Upshur County Civil Service Board --- (Terry D. Reed 12/31/08) --- Bar Association
   • Upshur County Development Authority --- (Vacant Position 06/30/11) --- County
   • UC Enhanced Emergency Telephone Ad. Bd. --- (Vacant Position 06/30/11) --- EMS
   • UC Safe Structures & Sites Ordinance Bd. --- (G. Bonnett 06/30/08) -- Fire Chief – County

   The Commission recessed at 2:10 p.m. to conduct a public test of the election equipment for the General Election in the Office of the Upshur County Clerk.

   The Commission reconvened at 4:20 p.m. and with no further business, the meeting adjourned at 4:20 p.m.